



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

**HONG KONG NANG YAN COLLEGE
OF HIGHER EDUCATION**

LEARNING PROGRAMME RE-ACCREDITATION

**ASSOCIATE IN BUSINESS ADMINISTRATION
PROGRAMME**

AND

ASSOCIATE IN CHINESE PROGRAMME

JULY 2015

This accreditation report is issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) in its capacity as the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap. 592) (AAVQO). This report outlines the HKCAAVQ's determination, the validity period of the determination as well as any conditions or restrictions on the determination.

1. Introduction

- 1.1 The Hong Kong Buddhist Sangha Association (HKBSA) established the Hong Kong Buddhist College 香港能仁書院 (HKBC) in 1969 as a not-for-profit college and matriculation school. HKBC gained HKCAAVQ's Initial Evaluation status in 2012 to operate learning programmes that meet the standards at Qualifications Framework (QF) Levels 1 to 4. Three Associate Degree (AD) programmes, Business Administration, Chinese and Visual Communication Design respectively, were accredited with a validity period of three years starting from the 2012/13 academic year.
- 1.2 Hong Kong Nang Yan College of Higher Education 香港能仁專上學院 (the College) was registered under the Companies Ordinance (Cap. 32) as a non-profit making company limited by guarantee in April 2012. The College underwent an Institutional Review exercise conducted by HKCAAVQ in 2013 and was registered as a post-secondary college under the *Post Secondary Colleges Ordinance* (Cap. 320) in April 2014. The operation of HKBC's AD programmes was transferred to the College in mid-2014.
- 1.3 The College commissioned HKCAAVQ to conduct a combined learning programme re-accreditation exercise for its Associate in Business Administration Programme hosted by the Department of Marketing and Management, and the Associate in Chinese Programme hosted by the Department of Chinese.
- 1.4 A site visit took place on 20 and 21 May 2015.

2. HKCAAVQ's Accreditation Determination

Having due consideration of the accreditation panel's observations and comments as presented in this Report, HKCAAVQ makes the following accreditation determination:

2.1 Learning Programme Re-accreditation

Approval

Name of Operator	Hong Kong Nang Yan College of Higher Education 香港能仁專上學院	
Name of Award Granting Body	Hong Kong Nang Yan College of Higher Education 香港能仁專上學院	
Title of Learning Programme	Associate in Business Administration Programme 工商管理副學士課程	Associate in Chinese Programme 中文副學士課程
Title of Qualification (exit award)	Associate in Business Administration 工商管理副學士	Associate in Chinese 中文副學士
Primary Area of Study / Training	Business & Management, General	Languages, Translation and Literature
Other Area of Study / Training	Not applicable	
QF Level	Level 4	
QF Credit	270	
Mode of Delivery and Programme Length	Full-time, 2 years	
Intermediate Exit Award	Not applicable	
Start date of Validity Period	1 September 2015	
End date of Validity Period	31 August 2018	
Number of Enrolments	One enrolment per year	
Maximum Number of New Students	30 per year	
Specification of Competency Standards Based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Address of Teaching Venues	325-329 Lai Chi Kok Road, Shamshuipo, Kowloon
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2.1.1 Recommendations

- (a) The College should provide in the course outlines descriptive illustrations of how the course intended learning outcomes, course content, teaching activities and assessment methods are aligned.
- (b) The College should provide to its teaching staff formal training or workshop on the pedagogical considerations and design of small-class and case-method teaching.
- (c) The College should review the composition and membership of its Quality Assurance Committee to facilitate an effective fulfillment of its functions.

3. Programme Details

The following programme information is provided by the College.

3.1 Programme Objectives

Associate in Business Administration	Associate in Chinese
<ul style="list-style-type: none"> ▪ give students the opportunities and support needed to develop effective generic skills; ▪ provide students with a sound general education; and 	
<ul style="list-style-type: none"> ▪ help students to build a good foundation of specialised business knowledge. 	<ul style="list-style-type: none"> ▪ help students to build a good foundation of skills and knowledge in the Chinese language, its literature and its culture.

3.2 Programme Intended Learning Outcomes

Associate in Business Administration	Associate in Chinese
<p>Upon completion of the programme, graduates will be able to:</p> <ul style="list-style-type: none"> ▪ demonstrate responsibility and effectiveness in self-directed learning, in planning and conducting investigations into issues and problems, in analysing and evaluating the information provided and in the sharing or presentation of findings to others; ▪ show critical thinking and some creativity in solving familiar and some unfamiliar problems within largely familiar contexts, meeting any specified standards provided; ▪ demonstrate the ability to read and listen to extended information, organise the information provided coherently and convey the ideas in speech and writing effectively; ▪ demonstrate the ability to work with others in a group and to take some responsibility for the outcomes of group work; ▪ use information technology and applications effectively for learning and to support communication; ▪ demonstrate the ability to perform a range of generic skills and attain a balanced learning experience across general education, cultural and aesthetic subjects, life skills and a specialised discipline; 	
<ul style="list-style-type: none"> ▪ understand and use quantitative methods for business-related purposes, and convey complex ideas in well-structured form; ▪ develop a rigorous approach to the acquisition of a broad knowledge base in business, law and ethical principles within which enterprise must operate; 	<ul style="list-style-type: none"> ▪ possess a good knowledge of the Chinese Language, Literature and Culture; ▪ write and edit Chinese effectively for a range of purposes; and ▪ acquire oral skills in Chinese recitation and presentation.

Associate in Business Administration	Associate in Chinese
<ul style="list-style-type: none"> ▪ show a basic theoretical and practical foundation in accounting, finance, marketing and management on which to build further studies; and ▪ conduct a project in a business-related area with the aim to develop investigation into professional level issues and problems. 	

3.3 Programme Structure

- Both Programmes are delivered in full-time mode over four semesters in two years. Each programme comprises twelve General Education courses and eight Specialist Study courses which carry 3 credit points each.

Component	No. of Courses	Credit Points	Contact Hours (@45 hours each)	Self-study Hours (@90 hours each)	Notional Learning Hours	QF Credits
General Education	12	36	540	1080	1620	162
Specialist Study	8	24	360	720	1080	108
	20	60	900	1800	2700	270

3.4 Graduation Requirements

- The classification of award with respect to overall GPA is as follows:

Award Classification	Overall GPA
Distinction	≥ 3.5
Credit	≥ 2.5
Pass	≥ 2.0

3.5 Admission Requirements

- Level 2 or above in five HKDSE subjects including English and Chinese and using no more than two Applied Learning subjects in the application; or
- A pass in one A-level or two AS-level subjects, and five passes in HKCEE subjects including *Chinese Language* and *English Language* (Level 2 from 2007 onwards); or
- Satisfactory completion of the College's *Diploma in Foundation Studies for Higher Education*; or
- Satisfactory completion of a Pre-Associate Degree (Pre-AD) programme which is recognised at QF Level 3; or
- Graduate of Yi Jin Diploma programme; or
- Mature applicants aged 21 or above with relevant industrial experience; or
- Graduates of high school with Joint Entrance Examination in Mainland China; or
- Equivalent qualifications (local and overseas) to be assessed by the College.

4. Substantial Change

- 4.1 Maintenance of the HKCAAVQ accreditation status during the validity period is subject to no substantial changes being made without prior approval from HKCAAVQ.

5. Qualifications Register

- 5.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register (QR) at <http://www.hkqr.gov.hk> for recognition under the Qualifications Framework (QF). The Operator should apply separately to have their quality-assured qualifications entered into the QR.

- 5.2 Only learners who are admitted to the named accredited learning programme during the validity period and who have graduated with the named qualification uploaded in the QR will be considered to have acquired a qualification recognised under the QF.

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