



香港學術及職業資歷評審局  
Hong Kong Council for Accreditation of  
Academic & Vocational Qualifications

**SUMMARY ACCREDITATION REPORT**

**HONG KONG INSTITUTE OF CONSTRUCTION,  
CONSTRUCTION INDUSTRY COUNCIL**

**LEARNING PROGRAMME ACCREDITATION**

**DIPLOMA IN CONSTRUCTION**

**CERTIFICATE FOR CONSTRUCTION SAFETY  
SUPERVISORS**

**CERTIFICATE IN SITE SAFETY SUPERVISING  
TECHNIQUES**

**JULY 2019**

## 1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA950), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO), was commissioned by the Hong Kong Institute of Construction, Construction Industry Council (HKIC-CIC/Operator) to conduct Learning Programme Accreditation (LPA) with the following Terms of Reference:

(a) To conduct an accreditation test as provided for in AAVQO to determine whether the following programmes of HKIC-CIC meet the stated objectives and Hong Kong Qualifications Framework (HKQF/QF) Level 3 standard and can be offered as accredited programmes:

- (i) Diploma in Construction;
- (ii) Certificate for Construction Safety Supervisors; and
- (iii) Certificate in Site Safety Supervising Techniques; and

(b) To issue to HKIC-CIC an accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. The site visit took place on 11 June 2019.

## 2. HKCAAVQ'S DETERMINATION

### Learning Programme Accreditation Diploma in Construction

2.1 HKCAAVQ has determined that the Diploma in Construction programme meets the stated objectives and QF standard at Level 3, and can be offered as an accredited programme with a validity period from 1 September 2019 to 31 August 2022.

### 2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

2.3 The determinations on the Diploma in Construction programme are specified as follows:

<b>Name of Operator</b>	Hong Kong Institute of Construction, Construction Industry Council 建造業議會香港建造學院
<b>Name of Award Granting Body</b>	Construction Industry Council 建造業議會
<b>Title of Learning Programme</b>	Diploma in Construction

	建造文憑
<b>Title of Qualifications (Exit Awards)</b>	Diploma in Construction (Bar Bending & Fixing) 建造文憑 (鋼筋屈紮)
	Diploma in Construction (Bricklaying, Plastering & Tiling) 建造文憑 (砌磚、批盪及鋪瓦)
	Diploma in Construction (Joinery) 建造文憑 (細木工藝)
	Diploma in Construction (Metal Works & Welding) 建造文憑 (金工及焊接)
<b>Primary Area of Study and Training</b>	Architecture and Town Planning
<b>Sub-area (Primary Area of Study and Training)</b>	Architecture, Construction and Town Planning
<b>Other Area of Study and Training</b>	Not applicable
<b>Sub-area (Other Area of Study and Training)</b>	Not applicable
<b>Industry</b>	Not applicable
<b>Branch</b>	Not applicable
<b>QF Level</b>	Level 3
<b>QF Credits</b>	126
<b>Mode(s) of Delivery and Programme Length</b>	Full-time, 1 year 1,260 notional learning hours (including 973-1,009 contact hours and on-campus assessment hours depending on the individual streams of the programme)
<b>Validity Period</b>	1 September 2019 to 31 August 2022
<b>Number of Enrolment(s)</b>	One enrolment per year
<b>Maximum Number of New Students</b>	Bar Bending & Fixing Stream: Maximum of 20 learners for the 2019/20 and 2020/21 academic years Maximum of 40 learners for the 2021/22 academic year  Bricklaying, Plastering & Tiling, Joinery, and Metal Works & Welding Streams: Maximum of 40 learners per stream for 2019/20, 2020/21 and 2021/22 academic years
<b>Specification of Competency Standards-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Specification of Generic (Foundation) Competencies-based</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

<b>Programme</b>	
<b>Vocational Qualifications Pathway Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Notes to be indicated on the QR</b>	This programme includes a non-credit bearing Site Practice for 10 days. 此課程包括為期 10 日的工地實習。工地實習為不計算學分的單元。
<b>Address of Teaching/ Training Venues</b>	<p>1. Hong Kong Institute of Construction - Kowloon Bay Campus 44 Tai Yip Street, Kowloon Bay, Kowloon, Hong Kong 香港建造學院 – 九龍灣院校 香港九龍九龍灣 大業街 44 號</p> <p>2. Hong Kong Institute of Construction - Wai Lok Street Training Ground Wai Lok Street, Kowloon Bay, Kowloon, Hong Kong 香港建造學院 – 偉樂街訓練場 香港九龍九龍灣偉樂街</p> <p>3. Hong Kong Institute of Construction - Kwai Chung Campus 7-11 Kwai Hop Street, Kwai Chung, New Territories, Hong Kong 香港建造學院 – 葵涌院校 香港新界葵涌葵合街 7 至 11 號</p> <p>4. Hong Kong Institute of Construction - Sheung Shui Campus 1 Fung Nam Road, Sheung Shui, New Territories, Hong Kong 香港建造學院 – 上水院校 香港新界上水鳳南路 1 號</p>

**Learning Programme Accreditation**  
**Certificate for Construction Safety Supervisors**

2.4 HKCAAVQ has determined that the Certificate for Construction Safety Supervisors programme meets the stated objectives and QF standard at Level 3, and can be offered as an accredited programme with a validity period from 1 September 2019 to 31 August 2022.

**2.5 Validity Period**

2.5.1 The validity period will commence on the date specified below.

2.6 The determinations on the Certificate for Construction Safety Supervisors programme are specified as follows:

<b>Name of Operator</b>	Hong Kong Institute of Construction, Construction Industry Council 建造業議會香港建造學院
<b>Name of Award Granting Body</b>	Construction Industry Council 建造業議會
<b>Title of Learning Programme</b>	Certificate for Construction Safety Supervisors 建造業安全督導員證書
<b>Title of Qualification (Exit Award)</b>	Certificate for Construction Safety Supervisors 建造業安全督導員證書
<b>Primary Area of Study and Training</b>	Architecture and Town Planning
<b>Sub-area (Primary Area of Study and Training)</b>	Construction Management
<b>Other Area of Study and Training</b>	Medicine, Dentistry and Health Sciences
<b>Sub-area (Other Area of Study and Training)</b>	Occupational Safety and Health
<b>Industry</b>	Not applicable
<b>Branch</b>	Not applicable
<b>QF Level</b>	Level 3
<b>QF Credits</b>	7
<b>Mode(s) of Delivery and Programme Length</b>	Part-time, 7 days or 12 evenings 74 notional learning hours (including 43 contact hours and on-campus assessment hours)
<b>Validity Period</b>	1 September 2019 to 31 August 2022
<b>Number of Enrolment(s)</b>	Multiple enrolments per year
<b>Maximum Number of New Students</b>	Maximum of 1,800 learners per year
<b>Specification of Competency Standards-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Specification of Generic (Foundation) Competencies-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Vocational Qualifications Pathway Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Notes to be indicated on the QR</b>	Not applicable
<b>Address of Teaching/</b>	Hong Kong Institute of Construction - Kwai Chung

<b>Training Venue</b>	Campus 7-11 Kwai Hop Street, Kwai Chung, New Territories, Hong Kong 香港建造學院 – 葵涌院校 香港新界葵涌葵合街 7 至 11 號
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**Learning Programme Accreditation**  
**Certificate in Site Safety Supervising Techniques**

2.7 HKCAAVQ has determined that the Certificate in Site Safety Supervising Techniques programme meets the stated objectives and QF standard at Level 3, and can be offered as an accredited programme with a validity period from 1 September 2019 to 31 August 2022.

**2.8 Validity Period**

2.8.1 The validity period will commence on the date specified below.

2.9 The determinations on the Certificate in Site Safety Supervising Techniques programme are specified as follows:

<b>Name of Operator</b>	Hong Kong Institute of Construction, Construction Industry Council 建造業議會香港建造學院
<b>Name of Award Granting Body</b>	Construction Industry Council 建造業議會
<b>Title of Learning Programme</b>	Certificate in Site Safety Supervising Techniques 工地安全督導技巧證書
<b>Title of Qualification (Exit Award)</b>	Certificate in Site Safety Supervising Techniques 工地安全督導技巧證書
<b>Primary Area of Study and Training</b>	Architecture and Town Planning
<b>Sub-area (Primary Area of Study and Training)</b>	Construction Management
<b>Other Area of Study and Training</b>	Medicine, Dentistry and Health Sciences
<b>Sub-area (Other Area of Study and Training)</b>	Occupational Safety and Health
<b>Industry</b>	Not applicable
<b>Branch</b>	Not applicable
<b>QF Level</b>	Level 3
<b>QF Credits</b>	3
<b>Mode(s) of Delivery and Programme Length</b>	Part-time, 3 days or 6 evenings 33 notional learning hours (including 22 contact hours)

<b>Validity Period</b>	1 September 2019 to 31 August 2022
<b>Number of Enrolment(s)</b>	Multiple enrolments per year
<b>Maximum Number of New Students</b>	Maximum of 900 learners per year
<b>Specification of Competency Standards-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Specification of Generic (Foundation) Competencies-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Vocational Qualifications Pathway Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Notes to be indicated on the QR</b>	Not applicable
<b>Address of Teaching/ Training Venue</b>	Hong Kong Institute of Construction - Kwai Chung Campus 7-11 Kwai Hop Street, Kwai Chung, New Territories, Hong Kong 香港建造學院 – 葵涌院校 香港新界葵涌葵合街 7 至 11 號

## 2.10 Recommendation

2.10.1 HKCAAVQ offers the following recommendation for continuous improvement.

Recommendation
<p><u>All programmes</u></p> <p>1. HKIC-CIC should explore a range of ways to engage the External Examiners to enable them to exercise their role and responsibilities fully.</p>

2.11 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. **For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.**

### **3. INTRODUCTION**

- 3.1 The Hong Kong Institute of Construction (HKIC) is a member organisation of the Construction Industry Council (CIC). CIC is established under the Construction Industry Council Ordinance (Cap. 587). Amongst other things, HKIC-CIC aims to provide training in construction and management skills based on whole person education and construction site practices and to promote a culture of work safety and sustainability for the construction industry.
- 3.2 In June 2018, the Diploma in Construction (Painting & Decoration) programme of HKIC-CIC was approved by HKCAAVQ as an accredited programme with a validity period from 1 September 2018 to 31 August 2021. Then, in April 2019, HKIC-CIC proposed changes to the curriculum to HKCAAVQ. Essentially, Painting & Decoration would become one of the five streams of the Diploma in Construction programme leading to the award of Diploma in Construction (Painting & Decoration) at QF Level 3. After careful review of the information submitted by HKIC-CIC, the changes were approved by HKCAAVQ to take effect from 9 July 2019.
- 3.3 The current accreditation exercise focused on the remaining four streams of the Diploma in Construction programme, namely Bar Bending & Fixing, Bricklaying, Plastering & Tiling, Joinery, and Metal Works & Welding as well as the Certificate for Construction Safety Supervisors and the Certificate in Site Safety Supervising Techniques programmes.

### **4. PROGRAMME DETAILS**

The following is the programme information provided by the Operator.

#### **4.1 Programme Objectives**

##### Diploma in Construction

1. To provide students with integrated learning and practice and eventually develop their competency in the trade;
2. To enable students to develop their abilities in solving daily operational problems in the workplace by devising appropriate solutions;
3. To equip students with knowledge in occupational safety and health, and the practical skills in maintaining a safe and environmentally-conscious work environment so as to prepare them for junior supervisory roles in construction safety in the workplace; and
4. To broaden students' horizons of the development of the construction industry in Hong Kong and to cultivate students' awareness of the need for career development and lifelong learning.

##### Certificate for Construction Safety Supervisors

1. To enable students to understand construction site safety management, risk assessment, accident prevention, and occupational health protection measures, according to relevant occupational safety regulations; and



2. To enable students to carry out safety supervision tasks on construction site so as to achieve the goal of safe operation of construction sites.

#### Certificate in Site Safety Supervising Techniques

1. To enable students to understand basic safety supervision skills and knowledge related to construction site so that they can carry out the task of site safety supervision according to relevant occupational safety regulations; and
2. To serve as foundation for students to study Basic Occupational Health and Basic Accident Prevention modules of the Certificate for Construction Safety Supervisors programme.

#### 4.2 Programme Intended Learning Outcomes

##### Diploma in Construction

Upon completion of the programme, students should be able to:

1. Plan and complete various tasks according to the standards and requirements of the respective work area in the construction industry, and be responsible for the quality of the finished products;
2. Integrate and apply the basic knowledge and skills of the industry and appropriate problem-solving techniques, and with a view to addressing the practical challenges at work, suggest solutions that embrace compliance in the light of occupational safety and health, environmental protection requirements and professional ethics;
3. Devise work plans and adopt appropriate safety precautions according to statutory requirements upon assessing the work procedures and the work environment so as to ensure all parties concerned carry out the task efficiently and in a safe manner;
4. Consider and apply construction-related technologies, tools and materials so as to improve work efficiency and enhance product quality; and
5. Cope with different scenarios in the workplace by applying communication skills, as well as collaborative and reflective skills, and be able to plan own career paths effectively.

Upon completion of a particular stream of the programme, students should be able to:

1. Plan and accomplish a range of stream-specific tasks at good technical quality in accordance with job specifications and in compliance with the occupational health and safety requirements in a variety of work environments;
2. Apply appropriate knowledge and skills of levelling and construction works practice, together with technological knowledge such as building information modelling (BIM), to facilitate the planning and preparation for the stream-specific activities;
3. Identify the potential hazards in stream-specific activities in work sites and propose precautionary safety measures required to maintain a safe and healthy working environment;

4. Communicate effectively on stream-specific activities with team-mates by being able to comprehend the work of others, and give and receive instructions effectively;
5. Work independently as an individual, and effectively as a member in diverse work teams; and
6. Reflect on oneself personal learning needs and plan for career development with a positive attitude about different possibilities in construction industry.

#### Certificate for Construction Safety Supervisors

1. Implement safety inspection according to construction industry related safety regulations and code of practice; and supervise construction workers to adopt relevant regulations and safety standards so as to facilitate worker safety in the workplace;
2. Suggest safety measures and improvement actions that embrace compliance in response to potential risks in construction procedures;
3. Plan and take relevant occupational health protection measures in relation to occupational safety and health and hazard control; and
4. Apply knowledge of safety management to analyze common accidents in construction site; and suggest proper preventive measures to ensure safety in work environment.

#### Certificate in Site Safety Supervising Techniques

1. Review and analyze site environment, work procedure, and condition of mechanical devices by preparing prescribed inspection report; and make remedial suggestions to identified problems;
2. Supervise site workers to follow relevant regulations and site safety standards; and rectify any mistakes at work;
3. Conduct risk assessment on major construction procedures on construction site; and suggest control measures and develop safety work procedure.

### 4.3 Programme Structure

#### Diploma in Construction

The following table is the programme structure leading to the award of Diploma in Construction (Bar Bending & Fixing):

Module Title	Common or Stream-specific (learning sequence)	QF Level	Contact Hours	Self-study Hours	On-campus assessment hours	Notional Learning Hours	QF Credits
建造業基本認識	Common	2	57	28	15	100	10
建造平水開線	Common	3	150	32	18	200	20
基本建造施工知識	Common	2	62	12	16	90	9
鋼筋屈紮基礎工藝	Stream-specific(1)	2	158	18	4	180	18
紮鐵工程項目	Stream-specific (2)	3	226	46	8	280	28
紮鐵理論及計劃	Stream-specific (3)	3	122	64	4	190	19

綜合應用學習 (鋼筋屈紮)	Stream-specific (4)	3	20	52	28	100	10	
安全管理督導訓練	Common	3	34	17	9	60	6	
全人發展 II	Common	3	42	18	0	60	6	
工地實習	Common	Non-credit bearing						
<b>Total:</b>			<b>871</b>	<b>287</b>	<b>102</b>	<b>1260</b>	<b>126</b>	

The following table is the programme structure leading to the award of Diploma in Construction (Bricklaying, Plastering & Tiling):

Module Title	Common or Stream-specific (learning sequence)	QF Level	Contact Hours	Self-study Hours	On-campus assessment hours	Notional Learning Hours	QF Credits	
建造業基本認識	Common	2	57	28	15	100	10	
建造平水開線	Common	3	150	32	18	200	20	
基本建造施工知識	Common	2	62	12	16	90	9	
基礎砌磚工藝	Stream-specific (1)	2	185	22	13	220	22	
批盪工藝	Stream-specific (2)	3	161	36	13	210	21	
鋪瓦工藝	Stream-specific (3)	3	173	34	13	220	22	
綜合應用學習 (砌磚、批盪及鋪瓦)	Stream-specific (4)	3	20	52	28	100	10	
安全管理督導訓練	Common	3	34	17	9	60	6	
全人發展 II	Common	3	42	18	0	60	6	
工地實習	Common	Non-credit bearing						
<b>Total:</b>			<b>884</b>	<b>251</b>	<b>125</b>	<b>1260</b>	<b>126</b>	

The following table is the programme structure leading to the award of Diploma in Construction (Joinery):

Module Title	Common or Stream-specific (learning sequence)	QF Level	Contact Hours	Self-study Hours	On-campus assessment hours	Notional Learning Hours	QF Credits	
建造業基本認識	Common	2	57	28	15	100	10	
建造平水開線	Common	3	150	32	18	200	20	
基本建造施工知識	Common	2	62	12	16	90	9	
基本細木工藝	Stream-specific (1)	2	167	16	7	190	19	
木構件製作及裝嵌工藝	Stream-specific (2)	3	161	36	13	210	21	
木構件修飾工藝	Stream-specific (3)	3	185	40	25	250	25	
綜合應用學習 (細木工藝)	Stream-specific (4)	3	20	52	28	100	10	
安全管理督導訓練	Common	3	34	17	9	60	6	
全人發展 II	Common	3	42	18	0	60	6	
工地實習	Common	Non-credit bearing						
<b>Total:</b>			<b>878</b>	<b>251</b>	<b>131</b>	<b>1260</b>	<b>126</b>	

The following table is the programme structure leading to the award of Diploma in Construction (Metal Works & Welding):

Module Title	Common or Stream-specific (learning sequence)	QF Level	Contact Hours	Self-study Hours	On-campus assessment hours	Notional Learning Hours	QF Credits	
建造業基本認識	Common	2	57	28	15	100	10	
建造平水開線	Common	3	150	32	18	200	20	
基本建造施工知識	Common	2	62	12	16	90	9	
基本金工及焊接工藝	Stream-specific (1)	2	107	16	7	130	13	
焊接工藝	Stream-specific (2)	3	190	36	14	240	24	
金工工藝	Stream-specific (3)	3	209	46	25	280	28	
綜合應用學習 (金工及焊接)	Stream-specific (4)	3	20	52	28	100	10	
安全管理督導訓練	Common	3	34	17	9	60	6	
全人發展 II	Common	3	42	18	0	60	6	
工地實習	Common	Non-credit bearing						
<b>Total:</b>			<b>871</b>	<b>257</b>	<b>132</b>	<b>1260</b>	<b>126</b>	

#### Certificate for Construction Safety Supervisors

Module Title	QF Level	Contact Hours	Self-study Hours	On-campus assessment hours	Notional Learning Hours	QF Credits
建造業工作安全	3	7	5	0	12	1
安全工作系統	3	7	3	0	10	1
安全視察	3	8	3	0	11	1
基本職業健康	3	10	10	1	21	2
基本防止意外	3	10	10	0	20	2
<b>Total:</b>		<b>42</b>	<b>31</b>	<b>1</b>	<b>74</b>	<b>7</b>

#### Certificate in Site Safety Supervising Techniques

Module Title	QF Level	Contact Hours	Self-study Hours	On-campus assessment hours	Notional Learning Hours	QF Credits
建造業工作安全	3	7	5	0	12	1
安全工作系統	3	7	3	0	10	1
安全視察	3	8	3	0	11	1
<b>Total:</b>		<b>22</b>	<b>11</b>	<b>0</b>	<b>33</b>	<b>3</b>

#### 4.4 Graduation Requirements

##### Diploma in Construction

The general graduation requirements are:

1. Have met the overall programme attendance requirement of 95% of the maximum possible attendance;
2. Have completed all modules (including non-credit bearing modules that do not contribute to the programme average) in the programme and gained the credits concerned;
3. Have completed the site practice module for the programme and satisfied related requirement as specified in the module syllabus;
4. Have completed other co-curricular activities, including 30 hours of voluntary work and 60 hours of sports training; and
5. Have obtained Green Card.

The stream-specific graduation requirements for Bar Bending & Fixing stream are:

- (a) Have passed the Intermediate Trade Test for Bar Bender and Fixer; and
- (b) Have obtained Silver Card for Bar Bender and Fixer.

The stream-specific graduation requirements for Bricklaying, Plastering & Tiling stream are:

- (a) Have passed the Intermediate Trade Tests for Bricklayer, for Plasterer and for Tiler; and
- (b) Have obtained Silver Card for Plasterer and Tiler.

The stream-specific graduation requirement for Joinery stream is:

- (a) Have passed the Intermediate Trade Test for Joiner.

The stream-specific graduation requirement for Metal Works & Welding stream is:

- (a) Have passed the Intermediate Trade Tests for Metal Works and for General Welder.

Certificate for Construction Safety Supervisors  
Certificate in Site Safety Supervising Techniques

The graduation requirements of both programmes are:

1. Has met the overall programme attendance requirement of 100%; and
2. Has completed all modules in the programme and gained the credits concerned.

#### 4.5 Admission Requirements

Diploma in Construction

1. Completion of Secondary Six, or equivalent; and
2. Having passed an admission interview.

For the Bar Bending & Fixing stream, applicants are also required to pass a fitness test to demonstrate they have the capability of facing the physical challenges required for the bar bending trade during their study.

For all streams, an additional requirement is that the applicants must have right of abode in Hong Kong and can legally take up employment in Hong Kong.

Certificate for Construction Safety Supervisors  
Certificate in Site Safety Supervising Techniques

1. Possessing Hong Kong Diploma of Secondary Education or Hong Kong Certificate of Education Examination qualification, or equivalent. Applicants aged 23 years or above and not meeting the minimum academic entry requirement may apply through the mature applicant route;
2. Having the ability to read and write Chinese/English; and
3. Having proof of 3 years' relevant work experience.

## **5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT**

### **5.1 Variation and withdrawal of this Accreditation Report**

- 5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.
- 5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.
- 5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

## 5.2 Appeals

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 5.2.4 Please refer to Cap 592A ([www.elegislation.gov.hk](http://www.elegislation.gov.hk)) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: [www.hkqf.gov.hk](http://www.hkqf.gov.hk).

## 5.3 Qualifications Register

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at [www.hkqr.gov.hk](http://www.hkqr.gov.hk) for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

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