



香港學術及職業資歷評審局  
Hong Kong Council for Accreditation of  
Academic & Vocational Qualifications

**SUMMARY ACCREDITATION REPORT**

**SCHOOL OF NURSING, UNION HOSPITAL**

**LEARNING PROGRAMME ACCREDITATION**

**CERTIFICATE IN CARE-RELATED SUPPORT  
WORKER TRAINING PROGRAMME**

**JULY 2018**

## 1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA841), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (hereafter Ordinance), was commissioned by School of Nursing, Union Hospital (Operator) to conduct a Learning Programme Accreditation Exercise with the following Terms of Reference:

- (a) To conduct an accreditation test as provided for in the Ordinance to determine whether the programme of School of Nursing, Union Hospital (the Operator) meets the stated objectives and QF standards and can be offered as an accredited programme:
  - (i) Certificate in Care-related Support Worker Training Programme
- (b) To issue to the Operator accreditation report(s) setting out the results of the determination in relation to (a) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. A site visit took place on 21 June 2018..

## 2. HKCAAVQ'S DETERMINATION

### Learning Programme Accreditation

2.1 HKCAAVQ has determined that the Certificate in Care-related Support Worker Training Programme meets the stated objectives and QF standard at Level 2, and can be offered as an accredited programme with a validity period from 1 September 2018 to 31 August 2021.

### 2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

2.3 The determinations on the Learning Programme Accreditation are specified as follows:

<b>Name of Operator(s)</b>	School of Nursing, Union Hospital 仁安醫院護士訓練學校
<b>Name of Award Granting Body</b>	School of Nursing, Union Hospital 仁安醫院護士訓練學校
<b>Title of Learning Programme</b>	Certificate in Care-related Support Worker Training Programme 醫護支援人員（臨床病人服務）訓練證書課程

<b>Title of Qualification(s) (Exit Award(s))</b>	Certificate in Care-related Support Worker Training 醫護支援人員（臨床病人服務）訓練證書
<b>Primary Area of Study and Training</b>	Medicine, Dentistry and Health Sciences
<b>Sub-area (Primary Area of Study and Training)</b>	Health Care
<b>Other Area of Study and Training</b>	Not applicable
<b>Sub-area (Other Area of Study and Training)</b>	Not applicable
<b>Industry</b>	Not applicable
<b>Branch</b>	Not applicable
<b>QF Level</b>	Level 2
<b>QF Credits</b>	23
<b>Mode(s) of Delivery and Programme Length</b>	Full-time: 6 weeks; Part-time: 26 weeks 230 notional learning hours (including 186.5 contact hours)
<b>Intermediate Exit Award(s)</b>	Not applicable
<b>Validity Period</b>	The validity period shall commence on 1 September 2018 and end on 31 August 2021.
<b>Number of Enrolment(s)</b>	Full-time: Maximum 5 intakes per year Part-time: Maximum 2 intakes per year
<b>Maximum Number of New Students</b>	Maximum 40 learners per intake
<b>Specification of Competency Standards-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Specification of Generic (Foundation) Competencies-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Vocational Qualifications Pathway Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Notes to be indicated on the QR</b>	Not applicable
<b>Address of Teaching/ Training Venue(s)</b>	18 Fu Kin Street, Tai Wai, Shatin, N.T. 沙田大圍富健街 18 號

2.4 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. **For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.**

### 3. INTRODUCTION

3.1 The School of Nursing, Union Hospital was established in 2007 with the objectives to develop competent and qualified nurse practitioners for diverse healthcare setting by providing nursing education that integrates theoretical fundamentals and clinical excellence.

### 4. PROGRAMME DETAILS

The following is the programme information provided by the Operator.

#### 4.1 Programme Objectives

- 為有興趣加入醫護行業和照顧病人的人士，提供理論課堂及實習訓練，教授學員必需和基本的臨床護理知識及技巧，日後成為認可的病人服務助理。

#### 4.2 Programme Intended Learning Outcomes

PILO 1: 辨識醫護支援人員（臨床病人服務）的角色及職責；

PILO 2: 概述基本人體結構功能及運用常用臨床英語；

PILO 3: 理解有關臨床護理的基本法律常識、職業安全健康及感染控制知識；

PILO 4: 安全及有效地施行基本的臨床護理技巧；

PILO 5: 認識及協助院內急症及基本急救處理。

#### 4.3 Programme Structure

Module Title	QF Level	Contact Hours	Self-study Hours	Notional Learning Hours	QF Credits
單元一: 醫護服務理念與實踐	1	34.5	8.5	43	
單元二: 職安健及感染控制基本概念	2	35	8.5	43.5	
單元三: 基礎護理（一）	2	37	9	46	
單元四: 基礎護理（二）	2	35	8.5	43.5	
單元五: 基礎護理（三）	2	37	9	46	
臨床參觀		8		8	
<b>Total</b>		<b>186.5</b>	<b>43.5</b>	<b>230</b>	<b>23</b>

#### 4.4 Graduation Requirements

- 每個單元出席率達 80%或以上；及
- 在所有筆試及模擬臨床實習考核均取得合格成績；及
- 完成臨床參觀

#### 4.5 Admission Requirements

- 完成中三或以上程度的課程；及
- 擁有適當之中英文水平

### 5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT

#### 5.1 Variation and withdrawal of this Accreditation Report

5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.

5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.

5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.

5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

#### 5.2 Appeals

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 5.2.4 Please refer to Cap 592A (<http://www.legislation.gov.hk>) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: <http://www.hkqf.gov.hk>.

### 5.3 **Qualifications Register**

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register ("QR") at <http://www.hkqr.gov.hk> for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

