



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

**Youth College,
Vocational Training Council**

**Programme Area Accreditation
Institutional Review
and
Discipline Review
of 12 Programme Areas at QF Level 3**

July 2018

1. INTRODUCTION

- 1.1 Established in 2004, the Youth College, Vocational Training Council (YC, VTC) (the Operator) is one of the 13 member institutions of VTC. Currently, the Operator offers 18 Diploma of Vocational Education (DVE) programmes, which admit graduates completed Secondary 3 or above, and two streams (namely Design and Hospitality) of the Diploma of Foundation Studies (DFS) programme, which only admit graduates of Secondary 6. Both programmes aim at preparing students to articulate to higher level of studies, such as higher diploma programmes, and employment.
- 1.2 The DVE programmes were accredited and re-accredited by HKCAAVQ in 2009 and 2013 respectively while the DFS, which is offered by both YC and the Hong Kong Institute of Vocational Education (IVE) of VTC, was firstly accredited in 2010 and has gone through a re-accreditation in 2017.

2. TERMS OF REFERENCE

- 2.1 Based on the Service Agreement (No.: VA783), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592), was commissioned by the Youth College, Vocational Training Council (the Operator) to conduct a Programme Area Accreditation (PAA) exercise with the following Terms of Reference:
- (a) To conduct an accreditation test, an Institutional Review (IR) and Discipline Review (DR) of PAA, as provided for in the Ordinance to determine whether the Youth College, Vocational Training Council (職業訓練局青年學院) (the Operator) is competent to ensure that its learning programmes at QF Level 3 under the programme areas (PAs) as listed below meet Qualifications Framework (QF) standards; and that the Operator can be granted PAA status at QF Level 3 for the respective PAs; and
- (b) To issue to the Operator accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.

12 Programme Areas (PAs) Proposed by the Operator

Area of Study and Training	Sub-area	Programme Area	QF Level
Architecture and Town Planning	Architecture, Construction and Town Planning	Construction	3
Arts, Design and Performing Arts	Design and Other Creative	Print Media, Fashion, Textile, and	3

	Industries	3-Dimensional Design	
Business and Management	Accounting, Finance and Investment	Accounting	3
Business and Management	General Business Management	General Business Studies	3
Computer Science and Information Technology	Computer Science and Information Technology	Computing Studies and Information Technology	3
Engineering and Technology	Automotive	Automotive	3
Engineering and Technology	Electrical, Electronic and Mechanical Engineering and Services	Electrical, Electronic and Mechanical Engineering and Services	3
Engineering and Technology	Other Engineering, Related Technology and Services	Building Services and Gas Services Engineering	3
Engineering and Technology	Precision Trades	Precision Trades	3
Services	Beauty and Hairdressing	Beauty and Hairdressing	3
Services	Hotel and Tourism	Hotel	3
Services	Recreation, Leisure and Sports Management	Fitness and Sport Studies	3

- 2.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. A 3-day site visit took place on 27, 28 and 29 March 2018.

3. HKCAAVQ'S DETERMINATION

Institutional Review and Discipline Review

- 3.1 HKCAAVQ has determined that the Youth College, Vocational Training Council (the Operator) is competent to ensure that its learning programmes at QF Level 3 under the 12 programme areas (PAs) meet Qualifications Framework (QF) standards; and that the Operator can be granted Programme Area Accreditation (PAA) status for the

12 PAs at QF Level 3 under the respective Area of Study and Training and Sub-areas.

3.2 Validity Period

3.2.1 The validity period will commence on the date specified below.

3.3 The determinations on PAA, comprising Institutional Review (IR) and Discipline Review (DR), are specified as follows:

Name of Operator	Youth College, Vocational Training Council 職業訓練局青年學院
Name of Award Granting Body	Vocational Training Council 職業訓練局
Address of Operator	Vocational Training Council Tower 27 Wood Road, Wan Chai, Hong Kong 香港灣仔活道 27 號職業訓練局大樓
Validity Period	The validity period shall commence on 1 September 2018 and end on 31 August 2023.
Address of Teaching / Training Venue(s)	All teaching and training venues under VTC

Scope of 12 Approved Programme Areas (PAs)

Area of Study and Training	Sub-area	Programme Area and Scope Statement	QF Level
Architecture and Town Planning	Architecture, Construction and Town Planning	<u>Construction</u> Study and training in the arts and/or science and technology for constructing and maintaining of buildings, infrastructures, etc., and understanding of such work.	3
Arts, Design and Performing Arts	Design and Other Creative Industries	<u>Print Media, Fashion, Textile, and 3-Dimensional Design</u> Study and training in the methods and application for real-life solutions in various disciplines including printing and publishing, communication and information design, media design, fashion, merchandising and textile design, and 3-dimensional design.	3
Business and Management	Accounting, Finance and Investment	<u>Accounting</u> Study and training in the measurement, processing and communication of accounting	3

		information and services about economic entities.	
Business and Management	General Business Management	<u>General Business Studies</u> Study and training in various aspects of organisations and their operations in relation to internal and external environments in which they operate for the purpose of effective management of the business and operation to achieve institutional goals. This covers marketing, management and other aspects of organizational management and operations.	3
Computer Science and Information Technology	Computer Science and Information Technology	<u>Computing Studies and Information Technology</u> Study and training in computer and information technology underpinned by computational thinking, and how they can be used in various/ relevant fields.	3
Engineering and Technology	Automotive	<u>Automotive</u> Study and training in manufacture, inspection, repair and maintenance, marketing and selling of motor vehicles (e.g. operation, sales, services and parts management; manufacturing of vehicle parts, etc).	3
Engineering and Technology	Electrical, Electronic and Mechanical Engineering and Services	<u>Electrical, Electronic and Mechanical Engineering and Services</u> Study and training in the application of the principles of engineering, electricity, electronics, electromagnetism, physics and materials science for manufacturing, examining as well as repair and maintenance of electrical, electronic and mechanical systems.	3
Engineering and	Other	<u>Building Services and Gas</u>	3

Technology	Engineering, Related Technology and Services	<u>Services Engineering</u> Study and training in using scientific principles and mathematical models for application in building services and gas services engineering.	
Engineering and Technology	Precision Trades	<u>Precision Trades</u> Study and training in assembling, calibrating, installation and overhaul of precision instruments, products and equipment.	3
Services	Beauty and Hairdressing	<u>Beauty and Hairdressing</u> Study and training in human look, bodies, fashion trend and all matters relating to beautification and image building in order to work in beauty/ hair salons or related industries.	3
Services	Hotel and Tourism	<u>Hotel</u> Study and training in the business of providing accommodation, food and beverage service, entertainment and other related services to people away from home.	3
Services	Recreation, Leisure and Sports Management	<u>Fitness and Sport Studies</u> Study and training in the provision, administration and operation of facilities and services for the purposes of fitness and sports.	3

3.4 Recommendations

HKCAAVQ offers the following recommendations for continuous improvement.

Recommendations
<ol style="list-style-type: none"> 1. The Operator should review the measures adopted for enhancing participation of employers and graduates in the employer satisfaction surveys so that employers' feedback could be appropriately and sufficiently collected to inform continuous improvement of the programmes. 2. The Operator should improve its planning mechanism so as to minimise the potential implications of over-enrolment on the effective delivery of

programmes at different campuses.

3. The Operator is recommended to review the English admission test adopted for the newly developed Diploma of Vocational Baccalaureate (DVB) programmes to ensure selection of suitable students with the required ability to attend the programmes.
4. The Operator should closely monitor the study progress of the Diploma of Vocational Baccalaureate (DVB) students so as to provide timely and necessary support to the students.

4. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT

4.1 Variation and withdrawal of this Accreditation Report

- 4.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 4.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.
- 4.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.
- 4.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

4.2 Appeals

- 4.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 4.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Withdrawal.
- 4.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 4.2.4 Please refer to Cap 592A (<http://www.legislation.gov.hk>) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: <http://www.hkqf.gov.hk>.

4.3 **Qualifications Register**

- 4.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register ("QR") at <http://www.hkqr.gov.hk> for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 4.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

