



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

**HONG KONG NANG YAN COLLEGE OF HIGHER
EDUCATION**

LEARNING PROGRAMME ACCREDITATION

**BACHELOR OF SOCIAL WORK (HONOURS)
PROGRAMME**

DECEMBER 2016

This accreditation report is issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) in its capacity as the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO). This report outlines the HKCAAVQ's determination, the validity period of the determination as well as any conditions or restrictions on the determination.

1. Introduction

- 1.1 The College was established in 2012 by the Hong Kong Buddhist Sangha Association (HKBSA), a registered company limited by guarantee under the Companies Ordinance (Cap 32). The College commissioned HKCAAVQ to conduct an Institutional Review in March 2013 for the purpose of seeking registration as a post secondary college under the Post Secondary Colleges Ordinance (Cap 320). The College was registered as a post secondary college in April 2014 and the accreditation status of its bachelor degree programmes is subject to the approval of the Chief Executive in Council.
- 1.2 The Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592), was commissioned by the Hong Kong Nang Yan College of Higher Education (the College) to conduct a learning programme accreditation exercise with the following Terms of Reference:
 - (a) To conduct an accreditation test as provided for in the Accreditation of Academic and Vocational Qualifications Ordinance to determine whether the Bachelor of Social Work (Honours) Programme offered by the College meets the stated objectives and Qualifications Framework (QF) standard and can be offered as an accredited programme from the 2017/18 academic year; and
 - (b) To submit to the College an accreditation report covering the named Programme setting out the HKCAAVQ's determination in relation to (a) above.
- 1.3 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement and the Terms of Reference stated therein. A site visit took place on 13 to 14 October 2016.

2. HKCAAVQ's Accreditation Determination

Having due consideration of the accreditation panel's observations and comments as presented in this Report, HKCAAVQ makes the following accreditation determination:

2.1 Learning Programme Accreditation

Approval

Name of Operator	Hong Kong Nang Yan College of Higher Education 香港能仁專上學院
Name of Award Granting Body	Hong Kong Nang Yan College of Higher Education 香港能仁專上學院
Title of Learning Programme	Bachelor of Social Work (Honours) Programme 社會工作（榮譽）學士學位課程
Title of Qualification (Exit Award)	Bachelor of Social Work (Honours) 社會工作（榮譽）學士
Primary Area of Study and Training	Social Sciences
Sub-area (Primary Area of Study and Training)	Social Services
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
QF Level	Level 5
QF Credit	Not Applicable
Mode(s) of Delivery and Programme Length	Full-time, 4 years (Year 1 Entry) Part-time, 3 years (Year 3 Entry)
Start Date of Validity Period	1 September 2018

End Date of Validity Period	31 August 2023
Number of Enrolments	One enrolment per year
Maximum Number of New Students	<u>For the first year of operation</u> Year 1 Entry (45 full-time per year) Year 3 Entry (15 full-time per year) <u>For the second year of operation</u> Year 3 Entry (15 part-time per year)
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Address of Teaching Venue	1. 325-329 Lai Chi Kok Road, Shamshuipo, Kowloon 2. 176-178 Yee Kuk Street, Shamshuipo, Kowloon

2.1.1 Requirements

- (a) The College is to review the assessment requirements of the Programme to ensure that the quantity of assessment does not overload staff or students, and that timely feedback is provided to students. (Para. 3.5.9)
- (b) The College is to provide documentary evidence that the programme implementation has adhered to the College's quality assurance policies and procedures. (Para. 3.8.5)
- (c) The College is required to submit relevant documents to HKCAAVQ for the fulfilment of these two requirements by **30 June 2019**.

2.1.2 Recommendations

- (a) The College should monitor the enrollment of the Capstone in Strategic Communication module, and its overall impact on staffing.
- (b) The College should monitor the overall workload for students and whether or not this is causing them difficulties in making

satisfactory and successful, progress, and if necessary adjust the learning and assessment load accordingly.

3. Programme Details

The following programme information is provided by the operator.

3.1 The Programme Objectives are to enable students to:

- (a) develop independent learning skills for life;
- (b) think analytically, creatively and critically, solve problems and make ethical decisions;
- (c) communicate effectively in English in international settings and in English and Chinese (exempting non-Chinese-speaking students) in bi-literate and trilingual settings;
- (d) work independently and in a team, employing effective social and interpersonal skills;
- (e) become increasingly aware of local, national, global, social, economic, cultural and governmental issues;
- (f) use information technology effectively for communication, learning and professional purposes;
- (g) provide students with a sound foundation of knowledge in social work, related disciplines and theories of social work intervention;
- (h) equip students to apply their specialist knowledge in a range of social welfare settings;
- (i) help students develop the professional qualities and values possessed by effective social workers; and
- (j) cultivate among students an appreciation of the importance of lifelong learning so that they are able to contribute to the continuous development of the social work profession.

3.2 The Programme Intended Learning Outcomes are outlined as follows:

- (a) plan and conduct investigations into problems and issues, critically analyzing and evaluating the relevant information found, and sharing or presenting the findings to an audience;
- (b) show critical thinking and/or creativity in solving familiar and unfamiliar problems, formulating evidence-based responses, meeting any specified standard required;

- (c) demonstrate the ability to read and listen to extended information, organise the information provided coherently, convey the ideas, which may be complex, in speaking and writing effectively;
- (d) demonstrate the ability to discuss and work with others in a group, create opportunities for others to contribute, and accept responsibility and accountability for the outcomes of the group;
- (e) demonstrate in discussion and in writing a good understanding of social, economic, cultural and governmental organizations and issues in local, national, international and global contexts;
- (f) use information technology and applications effectively for learning, problem-solving and creative activity, and to support effective communication;
- (g) demonstrate a clear understanding of a broad range of social science theories dealing with the biological, psychological, social, cultural and environmental phenomena that impact on social work practice;
- (h) integrate and apply knowledge and skills for effective social work intervention within and across different action systems and with a range of target clients;
- (i) demonstrate values and attitudes which align with the value base of the social work profession and its ethical standards and principles; and
- (j) show the potential to become life-long learners who through professional self-development are able to contribute throughout their careers to improving the effectiveness of the social work profession as a whole.

3.3 The structure of the Programme is summarised below.

3.3.1 The Programme will be offered in full-time mode for Year 1 and Year 3 entries and in part-time mode for Year 3 entry. The Programme consists of 129 credits, of which 48 credits (37%) are for General Education (GE) and 81 credits (63%) for Specialist Study (SS). The following table shows the structure of the Programme.

3.3.2 The GE component consists of core and elective courses across five Study Areas, namely (a) Personal Development Studies; (b) Language and Interpersonal Studies; (c) Social, Economic, Cultural and Governmental Studies; (d) Global Studies; and (e) Numeracy, Scientific, Environmental and Technological Studies. Students are

required to complete twelve core courses of three credits each and four elective courses of three credits each.

3.3.3 The SS component consists of six study areas: (i) Social Welfare Systems and Social Services (SWSSS); (ii) Human Development and Social Environment (HBSE); (iii) Social Work Theory and Practice (SWTP); (iv) Social Science Core; (v) Social Work Core Electives; and (vi) Fieldwork Placements. The credit allocation of the GE and SS courses in the Programme is summarised below:

Component		Number of Credits				No. of Courses	Total Credits	
		Year 1	Year 2	Year 3	Year 4		No.	%
GE	GE Core	18	18	--	--	12	36	28%
	GE Elective	--	--	6	6	4	12	9%
SS	SWSSS	6	9	--	--	5	15	12%
	HBSE	6	6			4	12	9%
	SWTP Core		3	15	9	9	27	21%
	Social Science Core	6				2	6	5%
	Fieldwork Placements			6	6	2	12	9%
	Social Work Core Elective			3	6	3	9	7%
Total		72 (56%)		57 (44%)		41	129 (100%)	

GE – General Education

HBSE – Human Development and Social Environment

SS – Specialist Study

SWSSS – Social Welfare System and Social Services

SWTP – Social Work Theory and Practice

3.4 Graduation Requirements

To be eligible for the Master Degree award, students are required to acquire a total of 24 credits comprising four core modules of 12 credits and four elective modules of 12 credits. The College adopts a Grade Point Average (GPA) system, and students are required to attain a minimum cumulative GPA of 2.5 for graduation.

3.5 Admission Requirements

3.5.1 Year 1 entry of full-time mode

◆ Obtained Level 3 in Chinese Language and English Language; Level 2 in Mathematics, Liberal Studies and in one Elective subject or one Applied Learning subject in the Hong Kong Diploma of Secondary Education Examination (HKDSE) (33222); OR
◆ Obtained passes in Chinese Language and Culture and Use of English, and one additional Advanced Level (AL) subject or two Advanced Supplementary Level (ASL) subjects in the Hong Kong Advanced Level Examination (HKALE) and obtained 5 passes in the Hong Kong Certificate of Education Examination (HKCEE), including English Language and Chinese Language; OR
◆ Successfully completed the Diploma in Foundation Studies for Higher Education offered by NYC or other HKCAAVQ accredited Pre-Associate degree programmes with cumulative Grade Point Average (GPA) of at least 2.7; OR
◆ Obtained International Baccalaureate (IB) with minimum of 28 points with a Grade 4 or above in English Standard Level of Syllabus (A1, A2 or B); OR
◆ Successfully completed the first year of AD or HD with Cumulative GPA of 2.5 out of 4.0; OR
◆ Mature applicants aged 21 or above on 1 September of the year when admission is sought, with relevant working experience and academic background; OR
◆ Obtained an equivalent qualification.

3.5.2 Year 3 entry of full-time mode

◆ Have successfully completed a relevant AD/HD programme in social work with Cumulative GPA of 2.5 or above out of 4.0 or 2.6 out of 4.5; OR
◆ Have completed a programme in Social Work that is pitched at level 4 of the QF with Cumulative GPA of 2.5 or above and is approved by the College; OR
◆ Have obtained an equivalent qualification.

3.5.3 Year 3 entry of part-time mode

◆ Have successfully completed a relevant AD/HD programme in social work with a Cumulative GPA not lower than 2.5 out of 4.0 or 2.6 out of 4.5; and
◆ Have gained two years or more of professional practice experience; and
◆ Have obtained agency sponsorship.

3.5.4 Applicants, who do not meet the English language requirement, are required to take the College's English admission test and attain a level equivalent to HKDSE Level 3. The English test was benchmarked against IELTS 5.5 which is equivalent to HKDSE Level 3 while the Chinese test was designed based on HKDSE. Both the admission tests (Chinese and English) were approved by HKCAAVQ in previous accreditation exercises in 2013 and 2014.

3.5.5 Mature students have to attain a pass in both the English and Chinese admission tests. Applicants with 'other equivalent qualifications' are individually considered by the Academic Regulations Committee (ARC). The Committee also decides on applicants possessing qualifications marginally below the standard entry requirements. The number of places for mature students and applicants with qualifications below the standard entry requirements is capped at 5% of the actual intake of the Programme.

3.5.6 With respect to the Year 3 entry, regulations for credit transfer and credit exemption are set out in the *Student Handbook*. Applications will be approved by the ARC in consultation with the relevant Programme Committee and/or academic departments. The number of credits exempted is capped at 50% of the Programme's total credits.

3.6 Graduate Profile

- Please refer to Appendix.

4. Substantial Change

4.1 HKCAAVQ may vary or withdraw the Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant

objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website. The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of the Accreditation Report.

5. Qualifications Register

- 5.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register (QR) at <http://www.hkqr.gov.hk> for recognition under the Qualifications Framework (QF). The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

Report No.: 16/106
File Reference: 71/14/01

Graduate Profile of Bachelor of Social Work (Honours) Programme

Qualification Title	Bachelor of Social Work (Honours) 社會工作 (榮譽) 學士
Qualification Type	Bachelor Degree
QF Level	5
Primary Area of Study/Training	Social Sciences
Other Area of Study/Training	Not applicable
Programme Objectives	<p>The BSW programme aims to prepare graduates for professional and ethical generalist practice with an emphasis on entry-level social workers who are able to work across all system levels to meet the basic needs of all people, with particular attention to the needs and empowerment of people who are vulnerable, oppressed and living in poverty.</p> <p>Programme Objectives</p> <p>The Programme Objectives set out to enable students to:</p> <ul style="list-style-type: none"> (a) develop independent learning skills for life; (b) think analytically, creatively and critically, solve problems and make ethical decisions; (c) communicate effectively in English in international settings and in English and Chinese (exempting non-Chinese-speaking students) in bi-literate and trilingual settings; (d) work independently and in a team, employing effective social and interpersonal skills; (e) become increasingly aware of local, national, global, social, economic, cultural and governmental issues; (f) use information technology effectively for communication, learning and professional purposes;

	<ul style="list-style-type: none"> (g) provide students with a sound foundation of knowledge in social work, related disciplines and theories of social work intervention; (h) equip students to apply their specialist knowledge in a range of social welfare settings; (i) help students develop the professional qualities and values possessed by effective social workers; and (j) cultivate among students an appreciation of the importance of lifelong learning so that they are able to contribute to the continuous development of the social work profession.
<p>Programme Intended Learning Outcomes</p>	<p>The PILOs are aligned with the Generic Level Descriptors (GLDs) at QF Level 5. The first six PILOs apply to both the GE component and the SS component, while the last four are more specific to the SS component.</p> <p>Upon completion of the Programme, students should be able to:</p> <ul style="list-style-type: none"> (a) plan and conduct investigations into problems and issues, critically analyzing and evaluating the relevant information found, and sharing or presenting the findings to an audience; (b) show critical thinking and/or creativity in solving familiar and unfamiliar problems, formulating evidence-based responses, meeting any specified standard required; (c) demonstrate the ability to read and listen to extended information, organize the information provided coherently, convey the ideas, which may be complex, in speaking and writing effectively; (d) demonstrate the ability to discuss and work with others in a group, create opportunities for others to contribute, and accept responsibility and accountability for the outcomes of the group; (e) demonstrate in discussion and in writing a good understanding of social, economic, cultural and governmental organizations and issues in local, national, international and global contexts; (f) use information technology and applications

	<p>effectively for learning, problem-solving and creative activity, and to support effective communication;</p> <p>(g) demonstrate a clear understanding of a broad range of social science theories dealing with the biological, psychological, social, cultural and environmental phenomena that impact on social work practice;</p> <p>(h) integrate and apply knowledge and skills for effective social work intervention within and across different action systems and with a range of target clients;</p> <p>(i) demonstrate values and attitudes which align with the value base of the social work profession and its ethical standards and principles; and</p> <p>(j) show the potential to become life-long learners who through professional self-development are able to contribute throughout their careers to improving the effectiveness of the social work profession as a whole.</p>
Education Pathways	<p>Further studies in postgraduate programmes in Hong Kong, Mainland China and overseas like: Master in Social Science in Development Studies, Sociology, Political Science, Social Work, Social Welfare, Counselling and others; and Master of Philosophy or Doctor of Philosophy Programmes in Development Studies, Sociology, Political Science, Social Work, Social Welfare and others</p>
Employment Pathways	<p>Graduates of the Bachelor of Social Work (Honours) Programme will be able to take up posts such as:</p> <p>(a) Professional Social Worker;</p> <p>(b) Assistant Programme/Project/Education Officer;</p> <p>(c) Assistant Training/Development/Employment Officer;</p> <p>(d) Assistant Fund-raising Officer, Public Liaison Officer;</p> <p>(e) Community Organiser;</p> <p>(f) Teaching Assistant/Instructor</p> <p>(g) Administrative Officer/Administrative Assistant;</p> <p>(h) Officers of District Council Members and Legislative Councillors;</p> <p>(i) Assistant Social Work Officer (ASWO) in Social Welfare Department;</p> <p>(j) ASWOs in NGOs (RSW at degree registration)</p>

<p>Minimum Admission Requirements</p>	<p>Full-time, 4 years</p> <p><u>Year 1 Entry</u></p> <ul style="list-style-type: none"> • Obtained Level 3 in Chinese Language and English Language; Level 2 in Mathematics, Liberal Studies and in one Elective subject or one Applied Learning subject in the Hong Kong Diploma of Secondary Education Examination (HKDSE) (33222); OR • Obtained passes in Chinese Language and Culture and Use of English, and one additional Advanced Level (AL) subject or two Advanced Supplementary Level (ASL) subjects in the Hong Kong Advanced Level Examination (HKALE) and obtained 5 passes in the Hong Kong Certificate of Education Examination (HKCEE), including English Language and Chinese Language; OR • Successfully completed the Diploma in Foundation Studies for Higher Education offered by NYC or other HKCAAVQ accredited Pre-Associate degree programme with cumulative GPA of 2.7 or better; OR • Obtained International Baccalaureate (IB) with minimum of 28 points with a Grade 4 or above in English Standard Level of Syllabus (A1, A2 or B); OR • Mature applicants aged 21 or above on 1 September of the year when admission is sought, with relevant working experience and academic background; OR • Obtained an equivalent qualification. <p><u>Year 3 Entry</u></p> <ul style="list-style-type: none"> • Have successfully completed a relevant AD/HD programme in social work with Cumulative GPA of 2.5 or above out of 4.0 or 2.6 out of 4.5; OR • Have completed a programme in Social Work that is pitched at level 4 of the QF with Cumulative GPA of 2.5 or above and is approved by the College; OR
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	<ul style="list-style-type: none"> • Have obtained an equivalent qualification. <p>Part-time, 3 years</p> <p><u>Year 3 Entry</u></p> <ul style="list-style-type: none"> • Have successfully completed a relevant AD/HD programme in social work with a Cumulative GPA not lower than 2.5 out of 4.0 or 2.6 out of 4.5; and • Have gained two years or more of professional practice experience; and • Have obtained agency sponsorship.
Operator	<p>Hong Kong Nang Yan College of Higher Education 香港能仁專上學院</p>