



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

**Nursing Services Department,
Hospital Authority Head Office**

Learning Programme Re-accreditation

Higher Diploma in Nursing

MARCH 2018

1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA790), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (hereafter Ordinance), was commissioned by the Nursing Services Department, Hospital Authority Head Office (Operator) to conduct a Learning Programme Re-accreditation Exercise with the following Terms of Reference:

(a) To conduct an accreditation test as provided for in the Ordinance to determine whether the programme of the Nursing Services Department, Hospital Authority Head Office (the Operator) meets the stated objectives and QF standard and can continue to be offered as an accredited programme

(i) Higher Diploma in Nursing

(b) To issue to the Operator an accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. The Education Bureau's *"Updated Revised Common Descriptors for Associate Degree and Higher Diploma Programmes under the New Academic Structure"* was also a guiding document used by the Panel and the Operator in conducting this exercise for the Higher Diploma programme.

2. HKCAAVQ'S DETERMINATION

Learning Programme Re-accreditation

2.1 HKCAAVQ has determined that the Higher Diploma in Nursing meets the stated objectives and QF standard at Level 4, and can be offered as an accredited programme with a validity period from 01 September 2018 to 30 September 2020.

2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

2.3 The determinations on the Learning Programme Re-accreditation are specified as follows:

Name of Operator(s)	Nursing Services Department, Hospital Authority Head Office
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	醫院管理局總辦事處護理服務部
Name of Award Granting Body	Nursing Services Department, Hospital Authority Head Office 醫院管理局總辦事處護理服務部
Title of Learning Programme	Higher Diploma in Nursing 護理學高級文憑
Title of Qualification(s) (Exit Award(s))	Higher Diploma in Nursing 護理學高級文憑
Primary Area of Study and Training	A11 Medicine, Dentistry and Health Sciences
Sub-area (Primary Area of Study and Training)	A1104 Nursing
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 4
QF Credits	577
Mode(s) of Delivery and Programme Length	Full-time: 36 months 5773 notional learning hours (including 2939 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	The validity period shall commence on 1 September 2018 and end on 30 September 2020.
Number of Enrolment(s)	One enrolment per year
Maximum Number of New Students	300 per year
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	This programme includes clinical placement for 148 QF credits to be conducted in 1480 hours.

	此課程包括 1480 小時的實習，佔 148 資歷學分。
Address of Teaching/ Training Venue(s)	<p>(1) School of General Nursing Queen Elizabeth Hospital 30 Gascoigne Road Kowloon 伊利沙伯醫院普通科護士學校 九龍加士居道 30 號</p> <p>(2) School of Nursing Caritas Medical Centre 111 Wing Hong Street Sham Shui Po Kowloon 明愛醫院護士學校 九龍深水埗 永康街 111 號</p> <p>(3) School of General Nursing Tuen Mun Hospital Tsing Chung Koon Road Tuen Mun New Territories 屯門醫院普通科護士學校 新界屯門青松觀路</p>

2.4 Recommendations

HKCAAVQ offers the following recommendations for continuous improvement.

Recommendations
<ol style="list-style-type: none">1. The Operator is recommended to review subjects that place high weighting on group assessment tasks to ensure that individual learner's achievement of SILOs could be effectively assessed, and also to review the existing practice of informing learners of the passing criteria of a subject so that learners would be clear about the learning outcomes they are to be gauged.2. As part of the continuous development of a robust feedback system, the Operator is recommended to further strengthen communication with the employers to ensure that they are well informed of the programme, its learning outcomes and competency of graduates, and the follow-up actions that the Operator has taken on comments received from the employers.3. As part of the Continuous Quality Improvements (CQI), the Panel recommended the Operator to continuously review the process of subject

allocation among External Examiners such that experts who are most appropriate for the specified areas would be appointed to assist in the review and development of the subjects.

4. Given the size of the programme, the drop in the graduation rate and the intensive nature of the training for both the learners and teaching staff, the Panel recommended the Operator to continuously review the academic support services to ensure that learners would be given optimum opportunity for successful completion of the programme, and to review the demand for professional counselling to ensure that adequate and timely support would be available for both learners and staff.

- 2.5 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. **For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.**

3. INTRODUCTION

- 3.1 The Hospital Authority (HA), a statutory body established under the Hospital Authority Ordinance, formally took over the management of all the public hospitals/institutions on 1 December 1991. It currently manages a Head Office, 42 public hospitals/institutions (grouped into 7 clusters), 48 specialist outpatient clinics and 73 general outpatient clinics. The Nursing Services Department (NSD 醫院管理局總辦事處護理服務部) is part of the Cluster Services Division of the HA Head Office (HAHO). The NSD consists of three sections, namely (i) Quality & Safety, Workplace Planning and Systems Development, Nursing Informatics, (ii) Services Operations and Development and (iii) Basic and Post-basic Education and Professional Development (E&PD). It is the E&PD section that is responsible for the management of all basic nursing programmes. HA has been offering the Higher Diploma in Nursing programme accredited by HKCAAVQ at QF Level 4 since 2008.

4. PROGRAMME DETAILS

The following is the programme information provided by the Operator.

- 4.1 Programme Objectives

To nurture learners to be competent, caring and professional nurses, who will be able to:

- develop understanding in the holistic nature of health and people-centred healthcare services;
- apply the principles of nursing and caring in a variety of health care settings;
- demonstrate competency and proficiency in performing client care management in primary, secondary and tertiary levels;
- apply for registration as a Registered Nurse (General) under the Nursing Council of Hong Kong (NCHK).

4.2 Programme Intended Learning Outcomes

- [PILO1] Assess nursing situations to make accurate judgements to identify health needs;
- [PILO2] Plan nursing interventions appropriate to the client's personal, social and cultural context;
- [PILO3] Implement effective, ethical and safe nursing interventions in a manner that reflects sensitivity to and concern for client's feelings, age, social, economic, ethnic or cultural status;
- [PILO4] Evaluate the effectiveness of care;
- [PILO5] Communicate effectively with clients and their families, nursing colleagues and the multidisciplinary team;
- [PILO6] Work collaboratively with clients and their families, nursing colleagues and the multidisciplinary team;
- [PILO7] Provide health education and health promotion to individuals, families, aggregates, and the community;
- [PILO8] Develop therapeutic relationship with individuals, families, aggregates, and the community;
- [PILO9] Apply leadership and management concepts and skills to devise plan of care;
- [PILO10] Evaluate current issues related to health care;
- [PILO11] Appreciate the use of research evidence to provide effective care;
- [PILO12] Act as client advocate;
- [PILO13] Appraise self and others' health care practice;
- [PILO14] Develop all-rounded attributes in the areas of life-long learning, global outlook, critical and creative thinking, social responsibility, cultural appreciation, team work and leadership.

4.3 Programme Structure

Subject	QF Credit
Human Biology	
Applied Psychology	
Fundamental Concepts of Health and Nursing	
Primary Health Care & Health Promotion	

Communication	
English Language	
Foundations of Nursing Therapeutics	
Health Assessment and the Nursing Process	
Pathophysiology & Pharmacology	
Clinical Microbiology	
Sociology of Health	
Child, Adolescent and Family Health	
Nursing Therapeutics I	
Chinese Language	
Nursing Therapeutics II	
Nursing Therapeutics III	
Nursing Therapeutics IV	
Maternal and Infant Nursing	
Mental Health Nursing	
Critical Thinking	
Nursing Therapeutics V	
Nursing Therapeutics VI	
Nursing Therapeutics VII	
Community Health Nursing	
Ethical and Legal Aspects in Health Care	
Numerical & Information Technology Literacy	
Gerontological Nursing	
Foundations of Nursing Research	
Leadership Roles & Management Functions in Nursing	
Modern Chinese Medicine Nursing & Complementary & Alternative Medicine	
Consolidation	
Clinical Practicum	
Total	577

4.4 Graduation Requirements

- Accumulation of 577 QF credits (94 subject credits),
- Having a GPA of 2.0 or above at the end of the Programme,
- Passing all field study evaluations and clinical assessments including Aseptic Technique, Administration of Medication and Professional Nursing Competencies in Total Patient Care, and
- Fulfill all the stipulated course requirements and the Clinical Learning Portfolio.

4.5 Admission Requirements

1. (I) Applicable to applicants with Hong Kong Certificate of Education Examination (HKCEE) and Hong Kong Advanced Level Examination (HKALE) results
 - a) HKALE with Grade E in one subject, or HKALE (AS-Level) with Grade E in two subjects; and

- b) Passed 5 subjects in HKCEE, or equivalent, details are as below:
- (i) English Language (Syllabus B) at Grade D or above, or English Language (Syllabus A) at Grade B, or English Language at Level 3;
 - (ii) Chinese Language at Grade E (Level 2) or above;
 - (iii) Any one science subject from the following at Grade E or above: Biology, Chemistry, Human Biology, Mathematics, Physics;
 - (iv) Any one other subject at Grade E or above: Accommodation and Catering Services, Additional Mathematics, Biology, Buddhist Studies, Chemistry, Chinese History, Chinese Literature, Commerce, Computer and Information Technology, Design and Technology, Design and Technology (Alternative Syllabus), Economics, Economics & Public Affairs, Electronics and Electricity, English Literature, French, Geography, Government and Public Affairs, Graphical Communication, History, Home Economics (Food, Home and Family), Human Biology, Integrated Humanities, Mathematics, Music, Physical Education, Physics, Principles of Accounts, Putonghua, Religious Studies, Science and Technology, Social Studies, Visual Arts, Word Processing and Business Communication (English);
 - (v) Any one other subject at Grade E or above;
 - (vi) Any one of the subjects must be at Grade C (or Level 3 for English Language or Chinese Language) or above.
- (II) Applicable to applicants with Hong Kong Diploma of Secondary Education Examination results:
- The candidates must have a minimum of 5 subjects in the Hong Kong Diploma of Secondary Education Examination, or equivalent, or any recognized qualification above. The 5 compulsory subjects required are:
 - a) 4 Core Subjects, with English Language and Chinese Language at Level 3 or above, and Mathematics and Liberal Studies at Level 2 or above; and
 - b) Any one science subject from the following at Level 2 or above: Biology, Chemistry, Physics, Combined Science, Integrated Science; and
2. Fluent in both written English and Chinese, and oral English and Cantonese.

Note: Minimum Age of Commencement of Training

In fulfilling the requirement of Cap. 164A Nurses (Registration and Disciplinary Procedure) Regulation, no person shall be eligible to commence the training unless he/she has attained the age of 18.

5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT

5.1 Variation and withdrawal of this Accreditation Report

- 5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.
- 5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.
- 5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

5.2 Appeals

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.

5.2.4 Please refer to Cap 592A (<http://www.legislation.gov.hk>) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: <http://www.hkqf.gov.hk>.

5.3 **Qualifications Register**

5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register ("QR") at <http://www.hkqr.gov.hk> for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.

5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

Ref: VA102/02/01b

