



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

Compass College

Learning Programme Re-accreditation

Diploma in International Hospitality Management

November 2017

This accreditation report is issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) in its capacity as the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO). This report outlines the HKCAAVQ's determination, the validity period of the determination as well as any conditions or restrictions on the determination.

1. Introduction

- 1.1 Compass College is a post-secondary institution providing programmes related to hospitality and tourism. With a vocational approach, Compass College aims at providing students with pre-employment training, thus preparing them for the local employment market.
- 1.2 Based on the Service Agreement, HKCAAVQ was commissioned by Compass College (啟示書院) (the Operator) to conduct a Learning Programme Re-Accreditation exercise to assess and determine whether the Diploma in International Hospitality Management continues to achieve the stated objectives and meets the Qualifications Framework (QF) standard at QF Level 3.
- 1.3 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement and the Terms of Reference stated therein. A site visit took place on 12 October 2017.

2. HKCAAVQ's Accreditation Determination

Having due consideration of the accreditation panel's observations and comments as presented in this Report, HKCAAVQ makes the following accreditation determination:

Approval

Name of Operator(s)	Compass College 啟示書院
Name of Award Granting Body	Compass College 啟示書院
Title of Learning Programme	Diploma in International Hospitality Management 國際款待業管理文憑
Title of Qualification(s) (Exit Award(s))	Diploma in International Hospitality Management 國際款待業管理文憑
Primary Area of Study and Training	Services
Sub-area (Primary Area of Study and Training)	Hotel and Tourism
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable

Industry	Not applicable
Branch	Not applicable
QF Level	Level 3
QF Credits	167
Mode(s) of Delivery and Programme Length	Full-time 10 months 1670 notional learning hours (including 932 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	The maintenance of the accreditation status within the specified validity period is subject to the fulfilment by the Operator of the requirement. The validity period shall commence on 4 August 2018 and end on 3 August 2020.
Number of Enrolment(s)	Not applicable
Maximum Number of New Students	Maximum of 300 learners per year Maximum of 44 learners per class
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	This programme includes Internship for 43 QF credits to be conducted in 2 months. 此課程包括 2 月的實習，佔 43 資歷學分。
Address of Teaching/ Training Venue(s)	(1) 6/F & 7/F, Cigna Tower, 482 Jaffe Road, Causeway Bay, Hong Kong 銅鑼灣謝斐道 482 號信諾環球保險中心 6-7 樓 (2) 5/F & 6/F, Easey Commercial Building, 253-261 Hennessy Road, Wan Chai, Hong Kong 香港灣仔軒尼詩道 253-261 號依時商業大廈 5 及 6 樓

Requirement	Date of Fulfilment
<p>1. The Operator is required to revise the instructor appointment criteria for the module “Introduction to Tour Guiding & Escorting Skills” to ensure the instructors appointed have relevant and sufficient work experience or the Pass related to tour guiding or tour escorting. The Operator is also required to appoint instructors who can meet the revised instructor appointment criteria. The Operator is required to submit the revised appointment criteria and the profile of the appointed instructor to HKCAAVQ by 1 June 2018.</p>	<p>1 June 2018</p>

Recommendations
<ol style="list-style-type: none"> 1. The Operator is recommended to rearrange the topics taught in the module “Introduction to Tour Guiding & Escorting Skills” to facilitate learners to attain the knowledge and skills required for tour guiding and tour escorting more effectively. 2. The Operator is recommended to better reflect the international components of the programme through formalising the arrangement of international learning experiences. 3. The Operator is recommended to review the assessments of the module “Introduction to Tour Guiding & Escorting Skills” to ensure the assessments enable learners to demonstrate achievement of both the learning outcomes and required standards of tour guiding and tour escorting. 4. The Operator is recommended to keep a better record of the decisions made related to the programme and the rationales supporting the decisions to facilitate programme review in the future. 5. The Operator is recommended to review and streamline the management structure to ensure that checks and balances are built in the structure, and to review the role and responsibilities of the committees to better define their roles in the programme change approval process. 6. The Operator is recommended to rectify the placement hours in all relevant documents and convey consistent information clearly to both the internship partners and learners so that all parties would have a common understanding of the internship requirements..

3. Programme Details

The following is the programme information provided by the Operator.

3.1 Programme Objectives

A student who has successfully completed the programme will

- Have ample work opportunities in rooms division, food and beverage division in hotel, and broader hospitality and tourism industries.
- Be prepared to work and to adopt operation positions as necessary.
- Be prepared for further academic study and will be able to make contributions to the academic discipline of hospitality, tourism, hotel and food & beverage service.
- Have appropriate foundational skills and knowledge to become lifelong learners within their field.

3.2 Programme Intended Learning Outcomes

- Apply knowledge & skills in the hotel, food and beverage service, travel and tourism organizations operation activities, demonstrating comprehension of relevant theories.
- Access, organize and evaluate information independently and make reasoned judgments in relation to hospitality and tourism organizations operation.
- Operate in a variety of familiar and some unfamiliar contexts in hotel, food and beverage service, travel and tourism industry, using a known learning skills.
- Perform tasks in a broad range of predictable and structured hospitality contexts which may also involve some non-routine activities requiring a degree of individual responsibility.
- Engage in self-directed activity in hotel, catering and tourism sectors with guidance / evaluation.

3.3 Programme Structure

Module Title	QF Credit	
An Overview of Hospitality Industry		
Front Office Operations Management		
Housekeeping Operations Management		
Techniques of Food and Beverage Operations		
Introduction to Tour Guiding and Escorting Skills		
Careers in Flight Attendant and Ground Services		
Techniques of Cruise Operation		
English for Hospitality Industry		
Putonghua for Hospitality Industry		
Japanese for Hospitality Industry		
Internship		
Total		167

3.4 Graduation Requirements

- Obtain an overall GPA of 2.0 or above;
- Achieve a total of 167 QF credits, including 43 QF credits of Industrial Placement; and
- Achieve a minimum of 80% attendance rate.

3.5 Admission Requirements

- Completion of Secondary 6 under the new senior secondary curriculum; or
- Completion of Secondary 5 (4 passes in HKCEE subjects, including Level 2/Grade E or above in English) under the old secondary curriculum; or
- Holder of Diploma Yi Jin; or
- Mature student (aged 21 or above); or
- Equivalent qualifications; and
- Pass in admission interview.

4. Appeal

- 4.1 If the Operator is aggrieved by the determination made in this accreditation report, then pursuant to Part 3 of the Accreditation of Academic and Vocational Qualifications Ordinance (AAVQO) (Cap 592) the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this accreditation report. Please refer to Cap. 592A (<http://www.legislation.gov.hk/eng/home.htm>) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at <http://www.hkqf.gov.hk>.

5. Substantial Change

- 5.1 The accreditation status of the learning programme(s) will lapse upon the expiry of the validity period or HKCAAVQ may withdraw the accreditation status at any time during the validity period if there are substantial changes made to the programme(s) that have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. The Guidance Notes can be downloaded from the HKCAAVQ website.

6. Qualifications Register

- 6.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register (QR) at <http://www.hkqr.gov.hk> for recognition under the Qualifications Framework (QF). Operators should apply separately to have their quality-assured qualifications entered into the QR.
- 6.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

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