



香港學術及職業資歷評審局  
Hong Kong Council for Accreditation of  
Academic & Vocational Qualifications

## **SUMMARY ACCREDITATION REPORT**

**TECHNOLOGICAL AND HIGHER EDUCATION INSTITUTE  
OF HONG KONG,  
VOCATIONAL TRAINING COUNCIL**

**LEARNING PROGRAMME ACCREDITATION**

**PROFESSIONAL DIPLOMA IN ELDERLY SERVICES**

**PROFESSIONAL CERTIFICATE IN CLINICAL CARE FOR  
THE ELDERLY**

**PROFESSIONAL CERTIFICATE IN PSYCHOSOCIAL  
AND SPIRITUAL CARE FOR THE ELDERLY**

**PROFESSIONAL CERTIFICATE IN ELDERLY CARE  
SERVICE MANAGEMENT**

**JULY 2017**

This accreditation report is issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) in its capacity as the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO). This report outlines the HKCAAVQ's determination, the validity period of the determination as well as any conditions or restrictions on the determination.

## **1. Introduction**

- 1.1 The Technological and Higher Education Institute of Hong Kong (THEi,) established in 2011, is a member institution of the Vocational Training Council (VTC). It was granted Institutional Review status by HKCAAVQ in September 2012. It mainly offers vocationally-oriented self-financed degree programmes. Currently, it offers 20 accredited bachelor degree programmes and two professional diploma programmes in various disciplines.
- 1.2 HKCAAVQ was commissioned by THEi to conduct a learning programme accreditation exercise with the following Terms of Reference:
  - (a) To conduct an accreditation test as provided for in the AAVQO to determine whether (i) the Professional Diploma in Elderly Services programme, (ii) the Professional Certificate in Advanced Clinical Care for the Elderly programme, (iii) the Professional Certificate in Advanced Psychosocial and Spiritual Care for the Elderly programme, and (iv) the Professional Certificate in Advanced Elderly Service Management programme of THEi meets the stated objectives and the Hong Kong Qualifications Framework (QF) standard and can be offered as accredited programmes from the 2017/18 academic year; and
  - (b) To issue to THEi an accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.
- 1.3 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement and the Terms of Reference stated therein. A site visit took place on 26-27 April 2017.

## 2. HKCAAVQ's Accreditation Determination

Having due consideration of the accreditation panel's observations and comments as presented in this Report, HKCAAVQ makes the following accreditation determination:

### 2.1 Learning Programme Accreditation

Approval

<b>Name of Operator</b>	Technological and Higher Education Institute of Hong Kong, Vocational Training Council 職業訓練局 - 香港高等教育科技學院
<b>Name of Award Granting Body</b>	Vocational Training Council 職業訓練局
<b>Title of Learning Programme</b>	Professional Diploma in Elderly Services 安老服務專業文憑
<b>Title of Qualification (Exit Award)</b>	Professional Diploma in Elderly Services 安老服務專業文憑
<b>Primary Area of Study and Training</b>	Services
<b>Sub-area (Primary Area of Study and Training)</b>	Elderly Care Service
<b>Other Area of Study and Training</b>	Not Applicable
<b>Sub-area (Other Area of Study and Training)</b>	Not Applicable
<b>Industry</b>	Elderly Care Service
<b>Branch</b>	Elderly Care Service
<b>QF Level (Exit Award)</b>	Level 5
<b>QF Credits</b>	192
<b>Mode of Delivery and Programme Length</b>	Full-time, 12 to 24 months Part-time, 16 to 32 months

<b>Intermediate Exit Award</b>	<b>* Title of Qualification:</b> Professional Certificate in Clinical Care for the Elderly 長者臨床護理專業證書	<b>* Title of Qualification:</b> Professional Certificate in Psychosocial and Spiritual Care for the Elderly 長者心理、社交及心靈關顧專業證書	<b>* Title of Qualification:</b> Professional Certificate in Elderly Care Service Management 安老護理業務管理專業證書
<b>Intermediate Exit Award</b>	<b>QF Level:</b> Level 5  <b>QF Credits:</b> 48  <b>Attainment:</b> Completion of 4 specified modules of the Professional Diploma in Elderly Services	<b>QF Level:</b> Level 5  <b>QF Credits:</b> 48  <b>Attainment:</b> Completion of 4 specified modules of the Professional Diploma in Elderly Services	<b>QF Level:</b> Level 5  <b>QF Credits:</b> 48  <b>Attainment:</b> Completion of 4 specified modules of the Professional Diploma in Elderly Services
<b>Start date of Validity Period</b>	1 September 2017		
<b>End date of Validity Period</b>	31 August 2020		
<b>Number of Enrolments</b>	Full-time: Three enrolments per year Part-time: Three enrolments per year		
<b>Maximum Number of New Students</b>	Full-time: Maximum 60 students per year Part-time: Maximum 60 students per year		
<b>Specification of Competency Standards-based Programme</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Address of Teaching Venues</b>	(1) Technological and Higher Education Institute of Hong Kong (Tsing Yi Campus) 20A Tsing Yi Road, Tsing Yi, New Territories, Hong Kong  (2) Technological and Higher Education Institute of Hong Kong (Chai Wan Campus) CWIL No. 182, Junction of Wing Tai Road and Shing Tai Road, Chai Wan, Hong Kong		

*\* The titles have been revised upon granting the accreditation status.*

<b>Name of Operator</b>	Technological and Higher Education Institute of Hong Kong, Vocational Training Council 職業訓練局 - 香港高等教育科技學院		
<b>Name of Award Granting Body</b>	Vocational Training Council 職業訓練局		
<b>Title of Learning Programme</b>	* Professional Certificate in Clinical Care for the Elderly 長者臨床護理專業證書	* Professional Certificate in Psychosocial and Spiritual Care for the Elderly 長者心理、社交及心靈關顧專業證書	* Professional Certificate in Elderly Care Service Management 安老護理業務管理專業證書
<b>Title of Qualification (Exit Award)</b>	* Professional Certificate in Clinical Care for the Elderly 長者臨床護理專業證書	* Professional Certificate in Psychosocial and Spiritual Care for the Elderly 長者心理、社交及心靈關顧專業證書	* Professional Certificate in Elderly Care Service Management 安老護理業務管理專業證書
<b>Primary Area of Study and Training</b>	Services		
<b>Sub-area (Primary Area of Study and Training)</b>	Elderly Care Service		
<b>Other Area of Study and Training</b>	Not Applicable		
<b>Sub-area (Other Area of Study and Training)</b>	Not Applicable		
<b>Industry</b>	Elderly Care Service		
<b>Branch</b>	Elderly Care Service		
<b>QF Level (Exit Award)</b>	Level 5		
<b>QF Credits</b>	48		
<b>Mode of Delivery and Programme Length</b>	Part-time, 4 to 12 months		
<b>Intermediate Exit Award</b>	Not Applicable		
<b>Start date of Validity Period</b>	1 September 2017		

\* The titles have been revised upon granting the accreditation status.

<b>End date of Validity Period</b>	31 August 2020
<b>Number of Enrolments</b>	Three enrolments per year
<b>Maximum Number of New Students</b>	Part-time: Maximum 60 students per year
<b>Specification of Competency Standards-based Programme</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Address of Teaching Venues</b>	(1) Technological and Higher Education Institute of Hong Kong (Tsing Yi Campus) 20A Tsing Yi Road, Tsing Yi, New Territories, Hong Kong  (2) Technological and Higher Education Institute of Hong Kong (Chai Wan Campus) CWIL No. 182, Junction of Wing Tai Road and Shing Tai Road, Chai Wan, Hong Kong

### 3. Programme Details

The following programme information is provided by the operator.

#### 3.1 Programme Objectives

##### Professional Diploma in Elderly Services (PDES)

- Equip students with a solid knowledge and understanding of the theories, methods, practices and management of elderly care services, including clinical, psychosocial and spiritual care;
- Develop students' professional attitude and ethics in performing elderly care services;
- Strengthen students' commitment to improve the health and well-being of elderly in the community;
- Strengthen students' communication and managerial skills for further study and work; and
- Cultivate students' notion of life-long learning and professional development.

### Professional Certificate in Clinical Care for the Elderly (PCCCE)

- Equip students with a solid knowledge and understanding of the theory, methods and practices of clinical care for the elderly;
- Facilitate students to integrate theoretical knowledge and professional standards in designing clinical care plans to improve operation in the healthcare environment;
- Develop students' professional attitude and ethics in performing and solving problems in clinical care services for the elderly; and
- Cultivate students' notion of lifelong learning and professional development in the elderly care service field.

### Professional Certificate in Psychosocial and Spiritual Care for the Elderly (PCPSCE)

- Equip students with a solid knowledge and understanding of the theory, methods and practices of psychosocial and spiritual care for the elderly;
- Facilitate students to integrate theoretical knowledge in psychosocial and spiritual care and professional practice of elderly care services to improve operation in the healthcare environment;
- Develop students' professional attitude and responsibilities in performing and solving problems in psychosocial and spiritual care services for the elderly; and
- Cultivate students' notion of lifelong learning and professional development in the elderly care service field.

### Professional Certificate in Elderly Care Service Management (PCECSM)

- Equip students with a solid knowledge and understanding of the theory, methods and practices of elderly service management;
- Facilitate students to integrate theoretical knowledge in the management of elderly care services to improve operation in the healthcare environment;
- Develop students' professional attitude and ethics in performing and solving problems in elderly service management; and
- Cultivate students' notion of lifelong learning and professional development in the elderly care service field.

## 3.2 Programme Intended Learning Outcomes

### PDES

- Apply the professional knowledge to analyse the diverse needs of the elderly population in Hong Kong;
- Design, implement and evaluate various healthcare plans, including clinical, psychosocial and spiritual care, nutrition and prevention of disease transmission for the elderly;
- Design, implement and evaluate promotion about the health and well-being of the elderly, palliative care and life and death education;
- Perform supervisory and managerial functions effectively in multi-disciplinary settings, with consideration of professional ethics and responsibilities and norms of modern practices in elderly care services including quality service standards and occupational safety and health;
- Analyse the data and finding in the elderly care industry and communicate effectively with the industry stakeholders; and
- Educate and coach caregivers, and healthcare and social care workers to develop and execute plans for clinical care and geriatric counselling.

### PCCCE

- Apply the professional knowledge to analyse the needs for clinical care of the elderly population in Hong Kong;
- Design, implement and evaluate clinical care plans for the elderly;
- Explain the concepts of evidence-based practice and coordinate the clinical care practices based on relevant regulations and standards; and
- Educate and coach caregivers, and healthcare and social care workers to develop and execute clinical care plans.

### PCPSCE

- Apply the professional knowledge to analyse the needs for psychosocial and spiritual care of the elderly population in Hong Kong;
- Design, implement and evaluate plans for psychological and spiritual care, palliative care and life and death education for the elderly;
- Develop guideline on elderly anti-suicide and anti-abuse; and
- Educate and coach caregivers, and healthcare and social care workers to develop and execute geriatric counselling.



## PCECSM

- Apply the professional knowledge to analyse issues with the management of elderly services in Hong Kong;
- Design, implement and evaluate guideline and training on occupational safety, health and environmental protection with the management of elderly services;
- Formulate, monitor and review the service quality for continuous improvement, based on the requirements of service quality standards; and
- Develop financial plan and policy of human resources management in elderly services.

### 3.3 Programme Structure

## PDES

No.	Module title	Code of UoC adopted	UoC-based content	QF level	QF credits
<b>SCS-based modules</b>					
1	Clinical Emergency Preparedness	106083L5, 106085L5	100%	5	12
2	Advanced Elderly Health Care	106014L5, 106015L5, 106017L5	100%	5	12
3	In-house Training Scheme	106228L5, 106230L5	100%	5	12
4	Advanced Rehabilitation in Elderly Care	106106L5, 106107L5, 106109L5	100%	5	12
5	Managing Psychological Risks	106231L5, 106122L5, 106123L5	100%	5	12
6	Palliative and End-of-life Care	106125L5, 106126L5, 106229L5	100%	5	12
7	Advanced Training for Caregivers	106136L5, 106137L5	100%	5	12
8	Geriatric Counselling	106138L5, 106128L5, 106129L5	100%	5	12
9	Quality Management in Elderly Services	106189L5, 106190L5, 106191L5, 106192L5	100%	5	12
10	Financial Management and Budgeting	106165L5, 106177L5, 106178L5, 106179L5	100%	5	12
11	Human Resource Management in Elderly Services	106173L5, 106175L5	100%	5	12
12	Safety and Health Management	106181L5, 106182L5	100%	5	12
<b>Non-SCS-based modules</b>					
13	Management System in Healthcare	Not applicable	0	5	12
14	Infection and Diseases	Not applicable	0	5	12
15	Nutrition and Health	Not applicable	0	5	12
16	English for Academic Studies I	Not applicable	0	4	12
<b>TOTAL</b>			<b>75%</b>	<b>--</b>	<b>192</b>

### PCCCE

No.	Module title	Code of UoC adopted	UoC-based content	QF level	QF credits
<b>SCS-based modules</b>					
1	Clinical Emergency Preparedness	106083L5, 106085L5	100%	5	12
2	Advanced Elderly Health Care	106014L5, 106015L5, 106017L5	100%	5	12
3	In-house Training Scheme	106228L5, 106230L5	100%	5	12
4	Advanced Rehabilitation in Elderly Care	106106L5, 106107L5, 106109L5	100%	5	12
<b>TOTAL</b>			<b>100%</b>	<b>--</b>	<b>48</b>

### PCPSCE

No.	Module title	Code of UoC adopted	UoC-based content	QF level	QF credits
<b>SCS-based modules</b>					
1	Managing Psychological Risks	106231L5, 106122L5, 106123L5	100%	5	12
2	Palliative and End-of-life Care	106125L5, 106126L5, 106229L5	100%	5	12
3	Advanced Training for Caregivers	106136L5, 106137L5	100%	5	12
4	Geriatric Counselling	106138L5, 106128L5, 106129L5	100%	5	12
<b>TOTAL</b>			<b>100%</b>	<b>--</b>	<b>48</b>

### PCECSM

No.	Module title	Code of UoC adopted	UoC-based content	QF level	QF credits
<b>SCS-based modules</b>					
1	Quality Management in Elderly Services	106189L5, 106190L5, 106191L5, 106192L5	100%	5	12
2	Financial Management and Budgeting	106165L5, 106177L5, 106178L5, 106179L5	100%	5	12
3	Human Resource Management in Elderly Services	106173L5, 106175L5	100%	5	12
4	Safety and Health Management	106181L5, 106182L5	100%	5	12
<b>TOTAL</b>			<b>100%</b>	<b>--</b>	<b>48</b>

#### 3.4 Graduation Requirements

##### PDES

- Students must complete 192 QF credits from 16 modules.

##### PCCCE, PCPSCE and PCECSM

- Students must complete 48 credits from four specified modules.

### 3.5 Admission Requirements

<b>Programme</b>	<b>Admission Requirements</b>
PDES	Holder of the Professional Certificate (PC) in Elderly Clinical Care <u>AND</u> PC in Psychosocial and Spiritual Care for Older Adults <u>AND</u> PC in Elderly Service Management offered by the Childcare, Elderly and Community Services Discipline of the IVE (IVE-CECS)
PCCCE	Holder of PC in Elderly Clinical Care offered by the IVE-CECS
PCPSCE	Holder of PC in Psychosocial and Spiritual Care for Older Adults offered by the IVE-CECS
PCECSM	Holder of PC in Elderly Service Management offered by the IVE-CECS

## 4. Substantial Change

- 4.1 The accreditation status of the learning programme(s) will lapse upon the expiry of the validity period or HKCAAVQ may withdraw the accreditation status at any time during the validity period if there are substantial changes made to the programme(s) that have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. The Guidance Notes can be downloaded from the HKCAAVQ website.

## 5. Qualifications Register

- 5.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register (QR) at <http://www.hkqr.gov.hk> for recognition under the Qualifications Framework (QF). The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

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