



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

Hong Kong College of Technology

Learning Programme Accreditation

**Professional Diploma in Sports Management and
Coaching Studies**

February 2017

This accreditation report is issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) in its capacity as the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO). This report outlines the HKCAAVQ's determination, the validity period of the determination as well as any conditions or restrictions on the determination.

1. Introduction

- 1.1 Hong Kong College of Technology, as a local charitable and self-financing tertiary institution, provides accredited Post-secondary programmes at sub-degree level with the hallmark of practicality and professional linkage.
- 1.2 Based on the Service Agreement, HKCAAVQ was commissioned by the Hong Kong College of Technology (香港專業進修學校) (the Operator) to conduct a Learning Programme Accreditation exercise to assess and determine whether the Professional Diploma in Sports Coaching and Management achieves the stated objectives and meets the Qualifications Framework (QF) standard at QF Level 4.
- 1.3 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement and the Terms of Reference stated therein. A site visit took place on 13 December 2016.

2. HKCAAVQ's Accreditation Determination

Having due consideration of the accreditation panel's observations and comments as presented in this Report, HKCAAVQ makes the following accreditation determination:

Approval

Name of Operator(s)	Hong Kong College of Technology 香港專業進修學校
Name of Award Granting Body	Hong Kong College of Technology 香港專業進修學校
Title of Learning Programme	Professional Diploma in Sports Management and Coaching Studies 運動管理及教練學專業文憑
Title of Qualification(s) (Exit Award(s))	Professional Diploma in Sports Management and Coaching Studies 運動管理及教練學專業文憑
Primary Area of Study and Training	Services
Sub-area (Primary Area of Study and Training)	Recreation, Leisure and Sports Management
Other Area of Study and Training	Not applicable

Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 4
QF Credits	152
Mode(s) of Delivery and Programme Length	Part-time 1.5 years (1,521 notional learning hours, including 507 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	3 years 1 September 2017 to 31 August 2020
Number of Enrolment(s)	Not applicable
Maximum Number of New Students	<p><u>2017-18</u> Maximum of 40 students per year; Maximum of 40 students per class for lectures; Maximum of 30 students per class for practical work; Maximum of 20 students per class for practical sessions on sports coaching</p> <p><u>2018-19</u> Maximum of 60 students per year; Maximum of 60 students per class for lectures; Maximum of 30 students per class for practical work; Maximum of 20 students per class for practical sessions on sports coaching</p> <p><u>2019-20</u> Maximum of 80 students per year; Maximum of 80 students per class for lectures; Maximum of 30 students per class for practical work; Maximum of 20 students per class for practical sessions on sports coaching</p>
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	Not applicable
Address of Teaching/	For classroom and practical training:

Training Venue(s)	<p>(1) HKCT Ho Man Tin Campus, 14 Princess Margaret Road, Ho Man Tin, Kowloon 九龍何文田公主道 14 號港專何文田校園</p> <p>(2) HKCT Jockey Club Ma On Shan Campus, Yiu on Estate, Ma on Shan, Sha Tin, New Territories 新界馬鞍山耀安邨港專賽馬會馬鞍山校園</p> <p>(3) HKCT Jockey Club Undergraduate Campus, 2 On Shing Street, Ma On Shan, Sha Tin, New Territories 新界沙田馬鞍山鞍誠街 2 號港專賽馬會本科校園</p> <p>For classroom based learning:</p> <p>(1) Jordan Training Centre, Room 1101-05, 11/F, Wing On Kowloon Centre, 345 Nathan Road, Kowloon, Hong Kong 九龍彌敦道 345 號永安九龍中心 11 樓 1101-05 室佐敦培訓中心</p> <p>(2) Hoi Yuen Road Training Centre, 7/F & 8/F, Wong Tze Building, 71 Hoi Yuen Road, Kwun Tong, Kowloon 九龍觀塘開源道 71 號王子大廈 7 樓 及 8 樓開源道培訓中心</p>
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Requirements	Date of Fulfilment
<p>1. The Operator is to appoint External Examiners who have relevant qualifications and experience covering different specialities in the programme. The Operator is to submit the profiles of the External Examiners together with the External Examiner's Reports to HKCAAVQ on or before 31 May 2018.</p>	<p>31 May 2018</p>
<p>2. The Operator is to conduct graduate survey with the aim to assess the effectiveness of the programme in attaining the programme objectives and formulate improvement measures following its quality assurance processes. The Operator is to submit to HKCAAVQ the results of the graduate survey, records of decisions of the follow</p>	<p>31 October 2019</p>

up actions based on the survey findings and other relevant documents on or before 31 October 2019.	
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Recommendation
1. The Operator should provide written guidelines to teaching staff stating the general principles in developing assessment papers.

3. Programme Details

The following is the programme information provided by the Operator.

3.1 Programme Objectives

- Equip students with an updated and broad knowledge in sports management and coaching;
- Develop students' practical skills and knowledge in sports management and coaching in view of the daily operation of the current sports industry;
- Provide students with comprehensive knowledge and skills that cater for current and anticipated needs of the sports industry in their future employment; and
- Establish students' comprehensive knowledge in sports management and coaching for further advancement in a higher level of study.

3.2 Programme Intended Learning Outcomes

- Apply different aspects of professional knowledge and skills of sports management and coaching;
- Develop and evaluate training programmes for fitness and sports according to training principles;
- Assist in organising and officiating in formal sports competitions by integrating and applying the learnt knowledge and skills; and
- Synthesize, implement, and evaluate the learnt knowledge and skills in real on-site activities.

3.3 Programme Structure

Subject Title	QF Credit
Physical Activities and Health	
Flexibility and Muscle Training	
Outdoor Activities	
Nutrition and Weight Management	
Principles of Sports Management	
Aerobic and Anaerobic Training	
Planning and Management of Sports Events	
Management of Sports Facilities	
Coaching an Individual Sport	

Sports Psychology and Skills Acquisition	
Prevention and Rehabilitation of Sports Injuries	
Coaching a Team Sport	
Capstone Project	
Total	152

3.4 Graduation Requirements

- Pass all the required subjects;
- Obtain an overall GPA 1.7; and
- Achieve 70% attendance.

3.5 Admission Requirements

- Holder of Diploma Yi Jin; or
- Holder of HKCT's diploma; or
- Holder of Pre-Associate Degree; or
- Holder of Diploma/Certificate (the qualification should be awarded by one of the local or overseas recognised tertiary institutions/ post-secondary colleges, and the length of study is at least 450 teaching hours); or
- Attained Level 2 in 5 HKDSE subjects, including English and Chinese (each applicant is allowed to use not more than two Applied Learning subjects at "Attained" level as equivalent to Level 2 in the application); or
- Pass in 1 A-Level or 2 AS-Level subjects in HKALE (with 5 passes in HKCEE subjects, including English Language and Chinese Language); or
- Holder of Project Yi Jin with 1 year relevant working experience; or
- Applicants of age 21 or above with 2 years relevant working experience; or
- Equivalent qualifications; and
- Pass an admission interview.

Note: Applicants without relevant working experience are required to possess Certificates conferred by National Sports Association; or be representatives of school team or above level; or complete the subject "Physical Education" in HKDSE, sports related subjects in Diploma Yi Jin or sports related diploma; or possess other equivalent qualifications subject to the approval of the Admission Panel.

4. Appeal

- 4.1 If the Operator is aggrieved by the determination made in this accreditation report, then pursuant to Part 3 of the Accreditation of Academic and Vocational Qualifications Ordinance (AAVQO) (Cap 592) the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this accreditation report. Please refer to Cap. 592A (<http://www.legislation.gov.hk/eng/home.htm>) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at <http://www.hkqf.gov.hk>.

5. Substantial Change

- 5.1 The accreditation status of the learning programme(s) will lapse upon the expiry of the validity period or HKCAAVQ may withdraw the accreditation status at any time during the validity period if there are substantial changes made to the programme(s) that have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. The Guidance Notes can be downloaded from the HKCAAVQ website.

6. Qualifications Register

- 6.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register (QR) at <http://www.hkqr.gov.hk> for recognition under the Qualifications Framework (QF). Operators should apply separately to have their quality-assured qualifications entered into the QR.
- 6.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

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