



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

VTC
School of Business and Information Systems

Learning Programme Re-accreditation

Certificate in Health Care
(Elective Cluster of Diploma Yi Jin)
Certificate in Motorcycle Servicing and Automotive
Technology (Elective Cluster of Diploma Yi Jin)

July 2016

This accreditation report is issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) in its capacity as the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO). This report outlines the HKCAAVQ's determination, the validity period of the determination as well as any conditions or restrictions on the determination.

1. Introduction

- 1.1 In the academic year 2012/13, the Diploma Yi Jin (DYJ), then known as Yi Jin Diploma, was introduced in replacement of the former Project Yi Jin. DYJ aims to provide an alternate pathway for Secondary Six school leavers as well as adult learners to obtain a formal qualification for the purposes of further study and employment. The Federation for Self-financing Tertiary Education (FSTE) is commissioned by the Education Bureau to develop and administer the programme, and serves as the secretary to the DYJ Programme Management Committee (PMC). The Yi Jin Diploma programme was accredited by HKCAAVQ in August 2013 with a validity period of three years starting from the 2013/14 academic year to be operated by seven member institutions of FSTE.
- 1.2 Following the advice of the Education Bureau to FSTE and its member institutions to award standalone qualifications to DYJ students on successful completion of a SCS-based Elective Cluster/Course, two Elective Clusters of VTC School of Business and Information Systems (the Operator) were accredited by HKCAAVQ in September 2014 and September 2015 leading to the SCS-based qualifications, Certificate in Motorcycle Servicing and Automotive Technology (Elective Cluster of Diploma Yi Jin) and Certificate in Health Care (Elective Cluster of Diploma Yi Jin) respectively.
- 1.3 Based on the Service Agreement, HKCAAVQ was commissioned by FSTE, on behalf of the Operator to conduct a Learning Programme Re-accreditation exercise to assess and determine whether the Certificate in Health Care (Elective Cluster of Diploma Yi Jin) and the Certificate in Motorcycle Servicing and Automotive Technology (Elective Cluster of Diploma Yi Jin) continue to achieve the stated objectives and meet the Qualifications Framework (QF) standard at QF Level 3.
- 1.4 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement and the Terms of Reference stated therein. A site visit took place on 12 April 2016.

2. HKCAAVQ's Accreditation Determination

Having due consideration of the accreditation panel's observations and comments as presented in this Report, HKCAAVQ makes the following accreditation determination:

- Approval

Name of Operator(s)	VTC School of Business and Information Systems 職業訓練局工商資訊學院
Name of Award Granting Body	VTC School of Business and Information Systems 職業訓練局工商資訊學院

Title of Learning Programme	Certificate in Health Care (Elective Cluster of Diploma Yi Jin) 護理學（毅進文憑選修群組）證書	Certificate in Motorcycle Servicing and Automotive Technology (Elective Cluster of Diploma Yi Jin) 電單車及汽車科技（毅進文憑選修群組）證書
Title of Qualification(s) (Exit Award(s))	Certificate in Health Care (Elective Cluster of Diploma Yi Jin) 護理學（毅進文憑選修群組）證書	Certificate in Motorcycle Servicing and Automotive Technology (Elective Cluster of Diploma Yi Jin) 電單車及汽車科技（毅進文憑選修群組）證書
Primary Area of Study and Training	Services	Engineering and Technology
Sub-area (Primary Area of Study and Training)	Elderly Care Service	Automotive
Other Area of Study and Training	Not applicable	
Sub-area (Other Area of Study and Training)	Not applicable	
Industry	Elderly Care Service	Automotive
Branch	Elderly Care Service	Operation, Sales, Services and Parts Management
QF Level	Level 3	
QF Credits	45	45
Mode(s) of Delivery and Programme Length	Full-time and Part-time Full-time: 1 year, 450 notional learning hours (including 180 contact hours) Part-time: 2 years, 450 notional learning hours (including 180 contact hours)	Full-time and Part-time Full-time: 1 year, 450 notional learning hours (including 180 contact hours) Part-time: 2 years, 450 notional learning hours (including 180 contact hours)
Intermediate Exit Award(s)	Not applicable	
Validity Period	4 years 1 September 2016 to 31 August 2020	
Number of Enrolment(s)	Not applicable	
Maximum Number of New Students	Maximum of 35 learners per class	
Specification of	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Competency Standards Based Programme		
Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Notes to be indicated on the QR	<p>This programme is an Elective Cluster, Health Care, of the Diploma Yi Jin programme.</p> <p>此課程屬於毅進文憑課程的「護理學」選修群組。</p>	<p>This programme is an Elective Cluster, Motorcycle Servicing and Automotive Technology, of the Diploma Yi Jin programme.</p> <p>此課程屬於毅進文憑課程的「電單車及汽車科技」選修群組。</p>
Address of Teaching/ Training Venue(s)	See Annex	

3. Programme Details

The following is the programme information provided by the Operator.

3.1 Programme Objectives

Certificate in Health Care (Elective Cluster of Diploma Yi Jin)

- The purpose of this cluster is teaching students the knowledge of health care. This elective cluster makes reference to 106002L3; 106117L4 and 106187L3 of the SCS developed by the Elderly Care Service Industry Training Advisory Committee of the Qualifications Framework (QF). With the learning activities provided in the cluster, students would be able to understand the general theory in basic medical equipment, elderly psychosocial and spiritual health caring and quality customer service, which are some functional areas of health care services.

Certificate in Motorcycle Servicing and Automotive Technology (Elective Cluster of Diploma Yi Jin)

- The programme aims at devising process plan in Automotive Technology. Students will be provided with the necessary knowledge related to vehicle technology, reasoning ability and practical skills which are appropriate to industry needs, and to use them to complete occupational tasks successfully. They will be equipped with all-round and balanced learning opportunities in the areas of social, cultural and professional competencies; building up problem-solving and decision making abilities in the industry context and life-long personal development. Furthermore, they will be trained to strengthen their communication and presentation skills as required by the industry. Students are

encouraged to be observant, critical, appreciative and responsive in the ever changing and challenging world of vehicle repair industry.

3.2 Programme Intended Learning Outcomes

Certificate in Health Care (Elective Cluster of Diploma Yi Jin)

- Demonstrate their techniques and abilities to use basic medical equipment or treatment equipment properly in providing health and elderly care services, in accordance with procedures and guidelines in care service agencies.
- Identify and analyze different types of mental/spiritual health needs of the elders.
- Plan elderly psychosocial/spiritual health care either living alone in homes or in nursing homes with others.
- Apply the knowledge and skills in quality customer service and provide elders with high-quality customer service according to customer management policy of agencies.
- Establish appropriate personal values, ethnics, and interpersonal and communication skills in elder care services.

Certificate in Motorcycle Servicing and Automotive Technology (Elective Cluster of Diploma Yi Jin)

- Apply the knowledge and skills in the operation and working principles of the main systems of vehicles;
- Carry out inspection, servicing and trouble shooting on brake and suspension systems;
- Carry out inspection, servicing and trouble shooting on petrol engine management systems;
- Carry out inspection, servicing and trouble shooting on petrol and diesel engines;
- Carry out inspection, servicing and trouble shooting on transmission systems;
- Carry out testing and inspection of motorcycle components; and
- Carry out inspection, servicing and trouble shooting on diesel fuel and LPG fuel systems.

3.3 Programme Structure

Certificate in Health Care (Elective Cluster of Diploma Yi Jin)

Elective Course (1): Basic Medical Equipment

Module Title	Unit of Competency	QF Credit
Understanding of basic medical equipment	106002L3	
Using of basic medical equipment		
Demonstration of professional competence		
Total		15

Elective Course (2): Elderly Psychosocial/Spiritual Health Caring

Module Title	Unit of Competency	QF Credit
Understanding of elderly psychosocial and spiritual health	106117L4	
Planning of elderly psychosocial and spiritual health		

Demonstration of professional competence		
	Total	15

Elective Course (3): Quality Customer Service

Module Title	Unit of Competency	QF Credit
Understanding of Quality Customer Service	106187L3	
Provision of Quality Service for Customer		
Demonstration of professional competence		
	Total	15

Certificate in Motorcycle Servicing and Automotive Technology (Elective Cluster of Diploma Yi Jin)

Elective Course (1): Vehicle Servicing and Trouble Shooting

Module Title	Unit of Competency	QF Credit
Occupational Safety Health and Environmental Protection in Vehicle Servicing	AUSDCN313A AUSDWM302A	
Wheel and Tyre Servicing	AUSDCN313A	
Inspect and Repair the Brake Systems	AUSDST306A AUSDCN313A	
Inspect and Repair the Steering System	AUSDST307A AUSDCN313A	
Inspect and Repair the Suspension System	AUSDCN313A	
Inspect and Repair Engine Management System	AUSDST304A	
Recognize Automotive Electrical Circuit	---	
Basic Design of Automotive Electronic Circuits	---	
Install Accessories on Vehicle	---	
Recognize Automotive Air Conditioning Systems	AUSDCN313A	
	Total	

Elective Course (2): Powertrain Servicing and Maintenance

Module Title	Unit of Competency	QF Credit
Engine Overhaul	AUSDCN313A AUSDWM302A AUSDST310A	
Clutch Overhaul	AUSDCN313A	
Repair Manual Gearbox	AUSDCN313A	
Repair Automatic Gearbox	AUSDWM302A AUSDCN313A AUSDST309A	
Differential Overhaul	AUSDCN313A	

Total	15
--------------	-----------

Elective Course (3): Motorcycle and Other Fuel Systems Servicing

Module Title	Unit of Competency	QF Credit
Motorcycle Servicing	AUSDCN313A	
LPG Fuel Systems Servicing	AUSDCN313A AUSDWM302A AUSDST301A	
Other Fuel Systems Servicing	AUSDCN313A AUSDWM302A AUSDST301A AUSDST330A	
Total		15

3.4 Graduation Requirements

- An attendance rate of 80% or above in the programme; and
- At least 50% overall marks in the programme.

3.5 Admission Requirements

a. Local students:

- (i) Hong Kong ID card holder; AND
- (ii) Completed Secondary 6 in HK or equivalent to 12 years of progressive study; OR
Aged 21 or above upon commencement of the first semester for mature students without Secondary 6 qualification.

b. Non-local students:

- (i) Whose immigration status permits them to study in HK; AND
- (ii) Fulfil the conditions stated in a(ii) above.

4. Substantial Change

4.1 Maintenance of the HKCAAVQ accreditation status during the validity period is subject to no substantial change being made without prior approval by HKCAAVQ.

5. Qualifications Register

5.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register (QR) at <http://www.hkqr.gov.hk> for recognition under the Qualifications Framework (QF). Operators should apply separately to have their quality-assured qualifications entered into the QR.

5.2 Only learners who are admitted to the named accredited learning programme during the validity period and who have graduated with the named qualification uploaded in the QR will be considered to have acquired a qualification recognised under the QF.

Address of Teaching/ Training Venue(s)

All programmes

1. VTC School of Business and Information Systems
81 Hing Shing Road, Kwai Chung, New Territories
職業訓練局工商資訊學院
新界葵涌興盛路 81 號
2. IVE (Morrison Hill)
6 Oi Kwan Road, Wan Chai, Hong Kong
香港專業教育學院 (摩理臣山分校)
香港灣仔愛群道 6 號
3. Integrated Vocational Development Centre
(Ma On Shan)
Area 92, Yiu On Estate, Ma On Shan, New Territories
匯縱專業發展中心(馬鞍山)
新界馬鞍山耀安邨
4. Integrated Vocational Development Centre
(Fanling)
Shop 102, 1/F, Ka Fuk Shopping Centre, Ka Fuk Estate, Fanling, New Territories
匯縱專業發展中心(粉嶺)
新界粉嶺嘉福邨嘉福商場 1 樓

Certificate in Motorcycle Servicing and Automotive Technology (Elective Cluster of Diploma Yi Jin)

5. VTC Pro-Act Training and Development Centre (Automobile)
Kwai Chung Training Complex
13-19 San Kwai Street, Kwai Chung, N.T.
職業訓練局卓越培訓發展中心 (汽車業)
新界葵涌新葵街 13-19 號葵涌訓練中心綜合大樓