



香港學術及職業資歷評審局  
Hong Kong Council for Accreditation of  
Academic & Vocational Qualifications

## **SUMMARY ACCREDITATION REPORT**

**Li Ka Shing Institute of Professional and Continuing  
Education, The Open University of Hong Kong**

**Learning Programme Re-accreditation**

**Certificate in Fashion Make-up and Creative Styling  
(Elective Cluster of Diploma Yi Jin)  
Certificate in Banking Operations (Elective Course of  
Diploma Yi Jin)**

**July 2016**

This accreditation report is issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) in its capacity as the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO). This report outlines the HKCAAVQ's determination, the validity period of the determination as well as any conditions or restrictions on the determination.

## 1. Introduction

- 1.1 In the academic year 2012/13, the Diploma Yi Jin (DYJ), then known as Yi Jin Diploma, was introduced in replacement of the former Project Yi Jin. DYJ aims to provide an alternate pathway for Secondary Six school leavers as well as adult learners to obtain a formal qualification for the purposes of further study and employment. The Federation for Self-financing Tertiary Education (FSTE) is commissioned by the Education Bureau to develop and administer the programme, and serves as the secretary to the DYJ Programme Management Committee (PMC). The Yi Jin Diploma programme was accredited by HKCAAVQ in August 2013 with a validity period of three years starting from the 2013/14 academic year to be operated by seven member institutions of FSTE.
- 1.2 Following the advice of the Education Bureau to FSTE and its member institutions to award standalone qualifications to DYJ students on successful completion of a SCS-based Elective Cluster/Course, an Elective Course and an Elective Cluster of Li Ka Shing Institute of Professional and Continuing Education, The Open University of Hong Kong (the Operator) were accredited by HKCAAVQ in September 2014 and September 2015 leading to the SCS-based qualifications, Certificate in Banking Operations (Elective Course of Diploma Yi Jin) and Certificate in Fashion Make-up and Creative Styling (Elective Cluster of Diploma Yi Jin) respectively.
- 1.3 Based on the Service Agreement, HKCAAVQ was commissioned by FSTE, on behalf of the Operator to conduct a Learning Programme Re-accreditation exercise to assess and determine whether the Certificate in Fashion Make-up and Creative Styling (Elective Cluster of Diploma Yi Jin) and the Certificate in Banking Operations (Elective Course of Diploma Yi Jin) continue to achieve the stated objectives and meet the Qualifications Framework (QF) standard at QF Level 3.
- 1.4 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement and the Terms of Reference stated therein. A site visit took place on 6 April 2016.

## 2. HKCAAVQ's Accreditation Determination

Having due consideration of the accreditation panel's observations and comments as presented in this Report, HKCAAVQ makes the following accreditation determination:

Approval

<b>Name of Operator(s)</b>	Li Ka Shing Institute of Professional and Continuing Education, The Open University of Hong Kong 香港公開大學李嘉誠專業進修學院
<b>Name of Award</b>	Li Ka Shing Institute of Professional and Continuing

<b>Granting Body</b>	Education, The Open University of Hong Kong 香港公開大學李嘉誠專業進修學院	
<b>Title of Learning Programme</b>	Certificate in Fashion Make-up and Creative Styling (Elective Cluster of Diploma Yi Jin) 時尚化妝與創意造型（毅進文憑選修群組）證書	Certificate in Banking Operations (Elective Course of Diploma Yi Jin) 銀行運作（毅進文憑選修科目）證書
<b>Title of Qualification(s) (Exit Award(s))</b>	Certificate in Fashion Make-up and Creative Styling (Elective Cluster of Diploma Yi Jin) 時尚化妝與創意造型（毅進文憑選修群組）證書	Certificate in Banking Operations (Elective Course of Diploma Yi Jin) 銀行運作（毅進文憑選修科目）證書
<b>Primary Area of Study and Training</b>	Services	Business and Management
<b>Sub-area (Primary Area of Study and Training)</b>	Beauty and Hairdressing	Banking
<b>Other Area of Study and Training</b>	Not applicable	
<b>Sub-area (Other Area of Study and Training)</b>	Not applicable	
<b>Industry</b>	Beauty and Hairdressing	Banking
<b>Branch</b>	Beauty	Retail Banking
<b>QF Level</b>	Level 3	
<b>QF Credits</b>	45	16
<b>Mode(s) of Delivery and Programme Length</b>	Full-time and Part-time Full-time: 1 year, 450 notional learning hours (including 180 contact hours) Part-time: 2 years, 450 notional learning hours (including 180 contact hours)	Full-time and Part-time Full-time: 1 year, 160 notional learning hours (including 60 contact hours) Part-time: 2 years, 160 notional learning hours (including 60 contact hours)
<b>Intermediate Exit Award(s)</b>	Not applicable	
<b>Validity Period</b>	4 years 1 September 2016 to 31 August 2020	
<b>Number of Enrolment(s)</b>	Not applicable	

<b>Maximum Number of New Students</b>	Maximum of 35 learners per class	
<b>Specification of Competency Standards Based Programme</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Specification of Generic (Foundation) Competencies-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Notes to be indicated on the QR</b>	<p>This programme is an Elective Cluster, Fashion Make-up and Creative Styling, of the Diploma Yi Jin programme.</p> <p>此課程屬於毅進文憑課程的「時尚化妝與創意造型」選修群組。</p>	<p>This programme is one of the Elective Courses of the Elective Cluster, Financial Investment, of the Diploma Yi Jin programme.</p> <p>此課程屬於毅進文憑課程中「金融投資」選修群組的其中一個選修科目。</p>
<b>Address of Teaching/ Training Venue(s)</b>	<p><u>All programmes</u></p> <ol style="list-style-type: none"> <li>OUHK-CITA Learning Centre 0/F-5/F, OUHK-CITA Learning Centre (CITA Building), 201-203 Lai King Hill Road, Kwai Chung, New Territories 荔景教學中心 新界葵涌荔景山路 201-203 號荔景教學中心(製衣業訓練中心大樓)地下至五樓</li> <li>Kwai Hing Learning Centre 8/F-11/F, Tower 2, Kowloon Commerce Centre, 51-53 Kwai Cheong Road, Kwai Chung, New Territories 葵興教學中心 新界葵涌葵昌路 51-53 號九龍貿易中心第 2 座 8-11 樓</li> <li>Kowloon Bay Centre 63 Tai Yip Street, Kowloon Bay (CITA Kowloon Bay Training Centre) 九龍灣中心 九龍灣大業街 63 號(製衣業訓練局九龍灣訓練中心)</li> </ol> <p><u>Certificate in Fashion Make-up and Creative Styling (Elective Cluster of Diploma Yi Jin)</u></p> <ol style="list-style-type: none"> <li>MAKE UP FOR EVER 3/F, Wellable Commercial Building 513 Hennessy Road, Causeway Bay, Hong Kong 非常作彩妝學院 香港銅鑼灣軒尼詩道 513 號維寶商業大廈 3 樓</li> </ol>	

## Recommendation

### All programmes

1. The Operator should strengthen the mechanism for the moderation of assessment results to ensure consistency and quality of assessments across different classes and different cohorts.

### 3. Programme Details

The following is the programme information provided by the Operator.

#### 3.1 Programme Objectives

Certificate in Fashion Make-up and Creative Styling (Elective Cluster of Diploma Yi Jin)

- This programme aims to provide students with fundamental knowledge of cosmetology and make-up and correct valuation as well as proper attitude. It aims to enlighten students on basic knowledge and skills of make-up and styling, e.g., fashion make-up, creative make-up, stage/photography/movie and special make-up and styling, etc. Meanwhile, the provided education and training is to improve students' academic level and qualification for their good preparation on career attitude, knowledge and skills to join in the industry and further studies.

Certificate in Banking Operations (Elective Course of Diploma Yi Jin)

- This programme aims to provide students with broad-based knowledge of the structure and operation of the banking industry in Hong Kong that are essential know-how and techniques for working in the industry and further study in the related topics and area.

#### 3.2 Programme Intended Learning Outcomes

Certificate in Fashion Make-up and Creative Styling (Elective Cluster of Diploma Yi Jin)

- State correct professional attitude of make-up artist and the safety knowledge of cosmetology industry;
- Recognize the basic knowledge of skin care, cosmetology and colour theory on make-up;
- Apply creative fashion make-up knowledge and skills to design the fashion image for different requirement;
- Compare the relationship between different performances, stage design and stage make-up/styling;
- Apply general special make-up skills to create character image; and
- Apply stage make-up and styling skills on required stage styles.

Certificate in Banking Operations (Elective Course of Diploma Yi Jin)

- Interpret the banking industry's structure and operations, and identify the legal principles and regulatory frameworks in terms of the relevant regulations and policy applicable to the industry;
- Analyse the different type of risks faced by financial institutions nowadays and explain the different roles performed;
- Distinguish and give example of different retail banking services and products;
- Describe principles and standard operation procedure in processing and recording for the relevant banking services and products;
- Explain the legal requirements relating to the banking services and products;
- Identify credit reports and credit policies applicable to the relevant lending products; and
- Compute the amount of interest receivable, interest charges, principal, payment, cost and penalty charges.

### 3.3 Programme Structure

Certificate in Fashion Make-up and Creative Styling (Elective Cluster of Diploma Yi Jin)

Elective Course (1): Introduction to Cosmetology

Module Title	Unit of Competency	QF Credit
Introduction to Cosmetology Industry	BEZZCN301A	
Basic Knowledge of Cosmetology	BEZZCN302A	
Basic Knowledge of Make-up	BEZZCN305A	
Basic Skills on Make-up and Styling	BEZZMU301A	
Day-time Make-up	BEZZMU303A	
Evening Make-up		
Wedding Make-up		
Preparation for Examination		
<b>Total</b>		<b>15</b>

Elective Course (2): Creative Fashion Make-up

Module Title	Unit of Competency	QF Credit
Fashion Make-up	BEZZMU316A	
Photography Make-up	BEZZMU304A	
Trend Make-up	BEZZMU317A BEZZMU316A	
Preparation for Examination	-	
<b>Total</b>		<b>15</b>

Elective Course (3): Special Make-up and Stage Styling

Module Title	Unit of Competency	QF Credit
Introduction to General Special Make-up	BEZZMU305A	
Special Make-up Skills and Procedure	-	
Stage Make-up	BEZZMU313A	
Stage Styling and Image Design	BEZZMU313A	
Preparation for Examination	-	

<b>Total</b>	<b>15</b>
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Certificate in Banking Operations (Elective Course of Diploma Yi Jin)

<b>Module Title</b>	<b>Unit of Competency</b>	<b>QF Credit</b>
Overview of Banking Industry	-	
Introduction to Retail Banking Services	BRSDSD301A BRSDSD302A BROSOD302A	
Negotiable Instruments	BRSDSD304A	
Risk Management in Banking Industry	BRCMCS301A	
Regulatory Framework in Banking Industry	BRCRCC301A	
<b>Total</b>		

### 3.4 Graduation Requirements

- An attendance rate of 80% or above in the programme; and
- At least 50% overall marks in the programme.

### 3.5 Admission Requirements

#### a. Local students:

- (i) Hong Kong ID card holder; AND
- (ii) Completed Secondary 6 in HK or equivalent to 12 years of progressive study; OR  
Aged 21 or above upon commencement of the first semester for mature students without Secondary 6 qualification.

#### b. Non-local students:

- (i) Whose immigration status permits them to study in HK; AND
- (ii) Fulfil the conditions stated in a(ii) above.

## 4. Substantial Change

4.1 Maintenance of the HKCAAVQ accreditation status during the validity period is subject to no substantial change being made without prior approval by HKCAAVQ.

## 5. Qualifications Register

5.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register (QR) at <http://www.hkqr.gov.hk> for recognition under the Qualifications Framework (QF). Operators should apply separately to have their quality-assured qualifications entered into the QR.

5.2 Only learners who are admitted to the named accredited learning programme during the validity period and who have graduated with the named qualification uploaded in the QR will be considered to have acquired a qualification recognised under the QF.

