



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

**Hong Kong Institute of Vocational Education,
Vocational Training Council**

**Hong Kong Design Institute,
Vocational Training Council**

**Hotel and Tourism Institute,
Vocational Training Council**

**Chinese Culinary Institute,
Vocational Training Council**

**International Culinary Institute,
Vocational Training Council**

**Maritime Services Training Institute,
Vocational Training Council**

**Periodic Review and Programme Area Accreditation
for Programme Areas at QF Level 4**

June 2016

This accreditation report is issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) in its capacity as the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO). This report outlines the HKCAAVQ's determination, the validity period of the determination as well as any conditions or restrictions on the determination.

1. Introduction

1.1 The Vocational Training Council (VTC) (職業訓練局) is a vocational education provider governed by the VTC Ordinance (Cap 1130). At present, there are 13 member institutions under VTC. Consequent to the Institutional Review and several Programme Area Accreditation (PAA) exercises conducted by HKCAAVQ (the then HKCAA) since 2004, the following six member institutions under VTC (the six member institutions hereunder in this document are referred as a grouped term: the Operator) have been granted the PAA status for 64 Programme Areas (PAs).

- Hong Kong Institute of Vocational Education (IVE) (香港專業教育學院)
- Hong Kong Design Institute (HKDI) (香港知專設計學院)
- Hotel and Tourism Institute (HTI) (酒店及旅遊學院)
- Chinese Culinary Institute (CCI) (中華廚藝學院)
- International Culinary Institute (ICI) (國際廚藝學院)
- Maritime Services Training Institute (MSTI) (海事訓練學院)

1.2 Since the launch of the Qualifications Register (QR), qualifications and learning programmes have been classified into 21 Areas of Study and Training. A comprehensive review of the classification was conducted by the Liaison Committee on Quality Assurance, resulting in a new classification with 14 Areas of Study and Training promulgated by the Education Bureau (EDB) in July 2015. In the light of the review, HKCAAVQ developed Sub-areas for the 14 Areas of Study and Training, with each Sub-area described by an illustrative scope statement and examples of subject matter. (This new system hereunder in this document is referred as the New Classification.)

1.3 The New Classification is referenced by HKCAAVQ in defining the scope of programme area in PAA exercises. It is also used for categorisation of accredited learning programmes listed in the QR. For that reason, this accreditation exercise included detailed review of the new scope of PAs under the New Classification.

1.4 Based on the Service Agreement, HKCAAVQ was commissioned by the Operator to conduct a Periodic Review (PR) to assess and determine whether the Operator can be approved to maintain the PAA status for the approved PAs (under the New Classification) for a specified validity period from the 2016/17 academic year.

1.5 HKCAAVQ was also commissioned by the Operator to conduct PAA to assess and determine whether the Operator can be granted PAA status for the newly proposed PAs covering the following Sub-areas under the New Classification:

- Banking
- Insurance
- Automotive
- Precision Trades
- Textile and Clothing Technology

1.6 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement and the Terms of Reference stated therein. A site visit took place on 12 – 21 April 2016.

2. HKCAAVQ's Accreditation Determination

2.1 Having due consideration of the accreditation panel's observations and comments as presented in this Report, HKCAAVQ makes the following accreditation determination:

2.2 The Operator is considered as meeting the HKCAAVQ accreditation standards of the PR and the Discipline Review of the PAA. The Operator has the institutional competencies to develop programmes meeting its strategic objectives. The Operator's policies are in line with the strategic plans and are consistent with the overall mission, aims and objectives of its operation. The Operator continues to have appropriate mechanisms and management procedures to ensure effective academic development, quality assurance, staffing and staff development. Its resources allocation supports the development and management of the programme areas. The Operator also has robust internal processes in place that ensure its learning programmes meet the stated objectives and QF standards.

2.3 HKCAAVQ determines that the Operator can be granted the Programme Area Accreditation (PAA) status for the newly proposed PAs covering the following Sub-areas under the New Classification:

- Banking;
- Insurance;
- Automotive;
- Precision Trades; and
- Textile and Clothing Technology;

as well as be approved to maintain the PAA status for PAs under the New Classification as follows, for a validity period of 5 years from the 2016/17 academic year.

| Name of Operator | |
|------------------|--|
| | <ul style="list-style-type: none">• Hong Kong Institute of Vocational Education, Vocational Training Council 職業訓練局香港專業教育學院• Hong Kong Design Institute, Vocational Training Council 職業訓練局香港知專設計學院• Hotel and Tourism Institute, Vocational Training Council 職業訓練局酒店及旅遊學院• Chinese Culinary Institute, Vocational Training Council 職業訓練局中華廚藝學院• International Culinary Institute, Vocational Training Council 職業訓練局國際廚藝學院• Maritime Services Training Institute, Vocational Training Council 職業訓練局海事訓練學院 |

| | |
|--|--|
| Address of Operator | Vocational Training Council Tower 27 Wood Road, Wan Chai, Hong Kong 職業訓練局大樓香港灣仔活道 27 號 |
| Name of Award Granting Body | Vocational Training Council 職業訓練局 |
| Validity Period | 1 September 2016 – 31 August 2021 |
| Address of Teaching / Training Venue(s) | All teaching and training venues under VTC |

Scope of Programme Area with PAA status

2.4 The scope of the 30 approved programme areas are specified as follows:

| Area of Study and Training | Sub-area | Programme Area (in bold) and Scope of Programme Area | QF Level |
|-----------------------------------|--|--|-----------------|
| Architecture and Town Planning | Architecture, Construction and Town Planning | Construction <ul style="list-style-type: none"> Study and training in the arts and / or science and technology for designing, constructing and maintaining of buildings, infrastructures, etc., formulating solutions and understanding of such work. | 4 |
| | Construction Management | Construction Management <ul style="list-style-type: none"> Study and training in construction projects covering houses, bridges, roads, etc. | 4 |
| Arts, Design and Performing Arts | Performing Arts | Music <ul style="list-style-type: none"> Study and training in music theory, history, composition, arrangement, production, and the application of music to various media, including both conventional and digital. | 4 |
| | Fine Arts and Visual Arts | Visual Arts <ul style="list-style-type: none"> Study and training in various media and forms of arts from historical to contemporary development, from local to international perspectives, especially in the sense of the creative and cultural industry. | 4 |

| Area of Study and Training | Sub-area | Programme Area (in bold) and Scope of Programme Area | QF Level |
|----------------------------|--------------------------------------|--|----------|
| | Design and Other Creative Industries | <p>Design and Other Creative Industries</p> <ul style="list-style-type: none"> • Study and training in the methods and application for innovative solutions in various disciplines including industrial and product design, communication and information design, fashion and image design, environmental and interior design, media design, printing and publishing, etc. | 4 |
| Business and Management | General Business Management | <p>General Business Management</p> <ul style="list-style-type: none"> • Study and training in various aspects of organisations and their operations in relation to internal and external environments in which they operate for the purpose of effective management of the business and operation to achieve institutional goals. This covers marketing, management, human resource management, legal knowledge and practices in business, as well as other aspects of general administration, organisational management and operations. | 4 |
| | Property and Facilities Management | <p>Property and Facilities Management</p> <ul style="list-style-type: none"> • Study and training in the management of land, buildings and facilities as a business, including keeping them in good condition, renting and management services, etc. | 4 |

| Area of Study and Training | Sub-area | Programme Area (in bold) and Scope of Programme Area | QF Level |
|---|--|---|----------|
| | Wholesale, Retailing, Import and Export, Merchandising | Wholesale, Retailing, Import and Export, Merchandising <ul style="list-style-type: none"> • Study and training in the selling and buying of goods and bringing in or taking such goods out of a country or a territory. | 4 |
| | Accounting, Finance and Investment | Accounting, Finance and Investment <ul style="list-style-type: none"> • Study and training in the measurement, processing and communication of financial information and services about economic entities. | 4 |
| | Transports and Logistics | Transports and Logistics <ul style="list-style-type: none"> • Study and training in the management of the flow of resources, not only goods, between the point of origin and the point of destination in order to meet the requirements of customers or corporations. | 4 |
| | Banking | Banking <ul style="list-style-type: none"> • Study and training in the operation of financial intermediaries and institutions with business activities involving circulation of money, granting of credit, making of investments and provision of banking services. | 4 |
| | Insurance | Insurance <ul style="list-style-type: none"> • Study and training in risk management to hedge against the risk of a contingent and uncertain loss. | 4 |
| Computer Science and Information Technology | Computer Science and Information Technology | Computer Science and Information Technology <ul style="list-style-type: none"> • Study and training in computer and information sciences underpinned by computational thinking, and how they can be used in various / relevant fields. | 4 |

| Area of Study and Training | Sub-area | Programme Area (in bold) and Scope of Programme Area | QF Level |
|--|--|---|----------|
| Education | Education and Teacher Education | Early Childhood Education and Services <ul style="list-style-type: none"> Study and training in the field of early years on childcare and education policies and procedures, learning and teaching, and caring. | 4 |
| Engineering and Technology | Electrical, Electronic and Mechanical Engineering and Services Manufacturing Technology Civil Engineering Bioengineering and Biotechnology Other Engineering, Related Technology and Services Textile and Clothing Technology Automotive Precision Trades Other Technical Studies and Training | Engineering and Technology <i>(Covering the whole Area of Study and Training and all Sub-areas)</i> <ul style="list-style-type: none"> Study and training in the application of mathematics, science, practical knowledge, techniques, skills and engineering principles to innovate, design, build, maintain and improve structures, machines, tools, systems, components, materials, and processes. It covers a comprehensive spectrum of engineering disciplines and technologies including aircraft maintenance engineering, automotive engineering, bioengineering and biotechnology, civil engineering, electrical and electronic engineering, manufacturing technology, marine engineering, maritime studies, mechanical engineering, precision trades and textile and clothing technology, and other engineering, related technology and services. | 4 |
| Mass Media and Communications, Journalism and Public Relations | Mass Media and Communications, Journalism and Public Relations | Public Relations <ul style="list-style-type: none"> Study and training in strategic planning and management of media relations, brand marketing, public affairs and crisis management. | 4 |

| Area of Study and Training | Sub-area | Programme Area (in bold) and Scope of Programme Area | QF Level |
|---|--------------------------------|---|----------|
| Medicine, Dentistry and Health Sciences | Pharmacy | Pharmacy <ul style="list-style-type: none"> • Study and training in medicine preparation. | 4 |
| | Other Therapies/ Treatments | Rehabilitation <ul style="list-style-type: none"> • Study and training in the field of physical rehabilitation related treatments, services, and the prevention of diseases or injuries for the preservation and promotion of health. | 4 |
| | Health Care | Health Care <ul style="list-style-type: none"> • Study and training in general health care procedures and services to support the preservation of health, and prevention and care of diseases and injury. | 4 |
| | Occupational Safety and Health | Occupational Safety and Health <ul style="list-style-type: none"> • Study and training in safety, health and hygiene of employees and workplaces. | 4 |
| | Nutritional Studies | Nutritional Studies <ul style="list-style-type: none"> • Study and training in the selection and preparation of foods, and their ingestion to be assimilated by the body. | 4 |
| Sciences | Life Sciences | Life Sciences <ul style="list-style-type: none"> • Study and training in life sciences and the effects of living organisms on the environment such as the natural process of living things. | 4 |
| | Physical Sciences | Physical Sciences <ul style="list-style-type: none"> • Study and training in matter and energy and the effect that they have on each other. | 4 |

| Area of Study and Training | Sub-area | Programme Area (in bold) and Scope of Programme Area | QF Level |
|----------------------------|---|--|----------|
| Services | Beauty and Hairdressing | Beauty and Hairdressing <ul style="list-style-type: none"> • Study and training in human look, bodies, fashion trend and all matters relating to beautification and image building in order to work in beauty / hair salons or related industries. | 4 |
| | Catering, Food and Beverage Services | Catering, Food and Beverage Services <ul style="list-style-type: none"> • Study and training in the preparation and provision of food and beverage service by restaurants, hotels and eateries with such services consumed in-house or through deliveries. | 4 |
| | Hotel and Tourism | Hotel and Tourism <ul style="list-style-type: none"> • Study and training in the business of providing accommodation, food and beverage service, sightseeing, entertainment and other related services to people away from home. | 4 |
| | Recreation, Leisure and Sports Management | Recreation, Leisure and Sports Management <ul style="list-style-type: none"> • Study and training in the provision, management and operation of facilities and services for the purposes of recreation, leisure and sports. | 4 |
| | MICE and Event Management | MICE and Event Management <ul style="list-style-type: none"> • Study and training in the venue and project management to the creation and development of meetings, incentive travels, conferences, exhibitions and events/festivals for social, cultural, business and other purposes. | 4 |

| Area of Study and Training | Sub-area | Programme Area (in bold) and Scope of Programme Area | QF Level |
|----------------------------|----------------------|--|----------|
| | Elderly Care Service | Elderly Care Service <ul style="list-style-type: none"> • Study and training in a wide spectrum of services for the fulfilment of the special needs and requirements that are unique to senior citizens. | 4 |
| Social Sciences | Social Services | Social Services <ul style="list-style-type: none"> • Study and training in the provision of services that seek to pursue social justice and/or improve the quality of life of people who are disadvantaged or need support in their lives. | 4 |

Recommendations

1. The Operator should review the titles of programmes which, whilst having distinct Programme Intended Learning Outcomes, carry similar titles; with a view to removing any possible confusion or misunderstanding as to the purposes of such programmes.
2. In the course of the Operator's planned review of external examining, all substantive comments by external examiners should be recorded in writing, using an amended form, as a part of an audit trail for the purpose of any necessary follow-up action and for quality review.

For PA "Insurance"

3. In considering further programmes within the programme area "Insurance", the Operator should consider the staffing and other resources needed to deliver programmes covering risk and premium management, computational skills and an understanding of actuarial science at a para-professional level, and; that a plan identifying how these resources will be secured be prepared.

3. Substantial Change

- 3.1 Maintenance of the HKCAAVQ accreditation status during the validity period is subject to no substantial change being made without prior approval by HKCAAVQ.

4. Qualifications Register

- 4.1 The PAA status as defined by the approved programme area(s) will enable the named Operator to offer programmes up to the QF level specified for the approved programme area(s) without prior learning programme accreditation. The programmes offered by the named Operator up to the QF level specified for the approved programme area(s) are eligible for entry into the Qualifications Register (QR). All other programmes offered by the named Operator falling outside the approved programme area(s) and which have not obtained accreditation status will not be considered as accredited programmes.
- 4.2 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register (QR) at <http://www.hkqr.gov.hk> for recognition under the Qualifications Framework (QF). Operators should apply separately to have their quality-assured qualifications entered into QR.
- 4.3 Only learners who are admitted to the named accredited learning programme during the validity period and who have graduated with the named qualification uploaded in QR will be considered to have acquired a qualification recognised under QF.

Report No.: 16/67
File Reference: VA12/03/06-07, VA12/04/71-98