



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

Compass College

Learning Programme Re-accreditation

Diploma in International Hospitality Management

May 2016

This accreditation report is issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) in its capacity as the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO). This report outlines the HKCAAVQ's determination, the validity period of the determination as well as any conditions or restrictions on the determination.

1. Introduction

- 1.1 Compass College is a post-secondary institution providing programmes related to hospitality and tourism. With a vocational approach, Compass College aims at providing students with pre-employment training, thus preparing them for the local employment market.
- 1.2 Based on the Service Agreement, HKCAAVQ was commissioned by the Compass College (啓示書院) (the Operator) to conduct a Learning Programme Re-Accreditation exercise to assess and determine whether the Diploma in International Hospitality Management continues to achieve the stated objectives and meet the Qualifications Framework (QF) standard at QF Level 3.
- 1.3 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement and the Terms of Reference stated therein. A site visit took place on 7 April 2016.

2. HKCAAVQ's Accreditation Determination

Having due consideration of the accreditation panel's observations and comments as presented in this Report, HKCAAVQ makes the following accreditation determination:

- Approval

Name of Operator(s)	Compass College 啓示書院
Name of Award Granting Body	Compass College 啓示書院
Title of Learning Programme	Diploma in International Hospitality Management 國際款待業管理文憑
Title of Qualification(s) (Exit Award(s))	Diploma in International Hospitality Management 國際款待業管理文憑
Primary Area of Study and Training	Services
Sub-area (Primary Area of Study and Training)	Hotel and Tourism
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable

Industry	Not applicable
Branch	Not applicable
QF Level	Level 3
QF Credits	146
Mode(s) of Delivery and Programme Length	Full-time, 9 months 1464 notional learning hours (including 734 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	2 years 4 August 2016 to 3 August 2018
Number of Enrolment(s)	Not applicable
Maximum Number of New Students	Maximum of 500 learners per year Maximum of 44 learners per class
Specification of Competency Standards Based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	This programme includes Internship for 26 QF credits to be conducted in 1 month. 此課程包括實習部分，佔 26 資歷學分，為期 1 個月。
Address of Teaching/ Training Venue(s)	1. 6/F & 7/F, CIGNA Tower, 482 Jaffe Road, Causeway Bay, Hong Kong 香港銅鑼灣謝斐道 482 號信諾環球保險中心 6-7 樓 2. 5/F & 6/F, Easey Commercial Building, 253-261 Hennessy Road, Wan Chai, Hong Kong 香港灣仔軒尼詩道 253-261 號依時商業大廈 5 及 6 樓

Requirements	Date of Fulfilment
1. The Operator is to conduct a study to explore the feasibility of installing the Computer Reservation System for learners to practice using it. The Operator is to submit the report of the study to HKCAAVQ on or before 31 October 2016.	The Operator is to submit the relevant documents to HKCAAVQ on or before <u>31 October 2016</u> .
2. The Operator is to develop a systematic mechanism for monitoring the retention rate.	The Operator is to submit the relevant documents to

<p>The mechanism should specify the plan for collecting data and analysing reasons why students drop out of the programme, as well as the procedures and the responsible parties for planning, executing and evaluating the effectiveness of remedial measures. The Operator is to report to HKCAAVQ on or before 31 March 2017, the details of the monitoring mechanism, actions taken to improve the retention rate and their effectiveness.</p>	<p>HKCAAVQ on or before <u>31 March 2017</u>.</p>
<p>3. The Operator is to submit evidence showing that the online learning platform has provided adequate information to facilitate self-directed learning of students. The Operator is to submit the relevant evidence to HKCAAVQ on or before 31 October 2016.</p>	<p>The Operator is to submit the relevant documents to HKCAAVQ on or before <u>31 October 2016</u>.</p>

Recommendations

1. The Operator should keep and retain proper records for internship in order to support students to provide the required documentary records when applying for hospitality programmes offered by other education institutions.
2. The Operator should broaden the pool of internship employers to suit the different interests of students.

3. Programme Details

The following is the programme information provided by the Operator.

3.1 Programme Objectives

- Have ample work opportunities in rooms division, food and beverage division in hotel, and broader hospitality and tourism industries;
- Be prepared to work and to adopt operation positions as necessary;
- Be prepared for further academic study and will be able to make contributions to the academic discipline of hospitality, tourism, hotel and food & beverage service; and
- Have appropriate foundational skills and knowledge to become lifelong learners within their field.

3.2 Programme Intended Learning Outcomes

- Apply knowledge and skills in the hotel, food and beverage service, travel and tourism organisations operation activities, demonstrating comprehension of relevant theories;
- Access, organize and evaluate information independently and make reasoned judgments in relation to hospitality and tourism organisations operation;
- Operate in a variety of familiar and some unfamiliar contexts in hotel, food and beverage service, travel and tourism industry, using a known learning skills;
- Perform tasks in a broad range of predictable and structured hospitality contexts which may also involve some non-routine activities requiring a degree of individual responsibility; and
- Engage in self-directed activity in hotel, catering and tourism sectors with guidance/evaluation.

3.3 Programme Structure

Module Title	QF Credit
An Overview of Hospitality Industry	
Front Office Operations Management	
Housekeeping Operations Management	
Techniques of Food and Beverage Operations	
Introduction to Tour Guiding and Escorting Skills	
Careers in Flight Attendant and Ground Services	
Techniques of Cruise Operation	
English for Hospitality Industry	
Putonghua for Hospitality Industry	
Japanese for Hospitality Industry	
Internship	
Total	146

3.4 Graduation Requirements

- Obtain an overall GPA of 2.0 or above;
- Achieve a total of 146 QF credits, including 26 QF credits of Industrial Placement; and
- Achieve a minimum of 80% attendance rate.

3.5 Admission Requirements

- Completion of Secondary 6 under the new senior secondary curriculum; or
- Completion of Secondary 5 (4 passes in HKCEE subjects, including Level 2/Grade E or above in English) under the old secondary curriculum; or
- Holder of Diploma Yi Jin; or
- Mature student (aged 21 or above); or
- Equivalent qualifications; and
- Pass in admission interview.

4. Substantial Change

- 4.1 Maintenance of the HKCAAVQ accreditation status during the validity period is subject to no substantial change being made without prior approval by HKCAAVQ.

5. Qualifications Register

- 5.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register (QR) at <http://www.hkqr.gov.hk> for recognition under the Qualifications Framework (QF). Operators should apply separately to have their quality-assured qualifications entered into the QR.
- 5.2 Only learners who are admitted to the named accredited learning programme during the validity period and who have graduated with the named qualification uploaded in the QR will be considered to have acquired a qualification recognised under the QF.

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