



香港學術及職業資歷評審局  
Hong Kong Council for Accreditation of  
Academic & Vocational Qualifications

## **SUMMARY ACCREDITATION REPORT**

**HONG KONG INSTITUTE OF VOCATIONAL  
EDUCATION, VOCATIONAL TRAINING COUNCIL**

**HONG KONG DESIGN INSTITUTE,  
VOCATIONAL TRAINING COUNCIL**

**HOTEL AND TOURISM INSTITUTE,  
VOCATIONAL TRAINING COUNCIL**

**CHINESE CULINARY INSTITUTE,  
VOCATIONAL TRAINING COUNCIL**

**INTERNATIONAL CULINARY INSTITUTE,  
VOCATIONAL TRAINING COUNCIL**

**MARITIME SERVICES TRAINING INSTITUTE,  
VOCATIONAL TRAINING COUNCIL**

**PERIODIC INSTITUTIONAL REVIEW  
FOR 31 PROGRAMME AREAS  
AT QF LEVEL 4**

**JUNE 2021**

## **1. INTRODUCTION**

- 1.1 The Vocational Training Council (VTC) was established in 1982 and is governed by the Vocational Training Council Ordinance (Cap. 1130). At present, it has thirteen member institutions offering a diverse range of vocational and professional education and training (VPET) programmes as well as skill-based training to students and in-service practitioners.
- 1.2 The Operator in this exercise comprises six member institutions of the VTC, namely, the Hong Kong Institute of Vocational Education (IVE), Hong Kong Design Institute (HKDI), Hotel and Tourism Institute (HTI), Chinese Culinary Institute (CCI), International Culinary Institute (ICI), and Maritime Services Training Institute (MSTI). In 2016, the Operator was approved to maintain/obtain Programme Area Accreditation (PAA) status at QF Level 4 in 30 programme areas under the *New Classification of Areas of Study and Training in the Qualifications Register (QR)*. In 2019, PAA Status was also granted for the programme area 'Architectural Studies' to IVE and HKDI.
- 1.3 The VTC commissioned the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) to conduct Periodic Institutional Review (PIR) in 2021 to cover all the programme areas under its PAA status. The exercise aims at an overall assessment of the Operator's institutional effectiveness covering the 31 programme areas operated by the six institutions.

## **2. TERMS OF REFERENCE**

- 2.1 Based on the Service Agreement (No.: VA1104), HKCAAVQ, in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap. 592) (AAVQO), was commissioned by the VTC to conduct a PIR exercise with the following Terms of Reference:
- (a) To conduct an accreditation test as provided for in AAVQO to determine whether the following six member institutions (hereafter collectively as 'the Operator') under the VTC can be approved to maintain the PAA status at QF Level 4 for the programme areas listed under Para. 2.2; and
- Hong Kong Institute of Vocational Education, VTC
  - Hong Kong Design Institute, VTC
  - Hotel and Tourism Institute, VTC
  - Chinese Culinary Institute, VTC
  - International Culinary Institute, VTC
  - Maritime Services Training Institute, VTC

- (b) To issue to the VTC an accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.

## 2.2 Specifications of the Programme Areas undergoing PIR

Area of Study and Training	Sub-area	Programme Area	QF Level
Architecture and Town Planning	Architecture, Construction and Town Planning	Architectural Studies	4
	Architecture, Construction and Town Planning	Construction	4
	Construction Management	Construction Management	4
Arts, Design and Performing Arts	Design and Other Creative Industries	Design and Other Creative Industries	4
	Fine Arts and Visual Arts	Visual Arts	4
	Performing Arts	Music	4
Business and Management	Accounting, Finance and Investment	Accounting, Finance and Investment	4
	Banking	Banking	4
	General Business Management	General Business Management	4
	Insurance	Insurance	4
	Property and Facilities Management	Property and Facilities Management	4
	Transports and Logistics	Transports and Logistics	4
	Wholesale, Retailing, Import and Export, Merchandising	Wholesale, Retailing, Import and Export, Merchandising	4
Computer Science and Information Technology	Computer Science and Information Technology	Computer Science and Information Technology	4
Education	Education and Teacher Education	Early Childhood Education and Services	4
Engineering and Technology	Automotive	Engineering and Technology ( <i>covering the whole Area of Study and Training and all Sub-areas</i> )	4
	Bioengineering and Biotechnology		
	Civil Engineering		
	Electrical, Electronic and Mechanical Engineering and Services		
	Manufacturing Technology		

Area of Study and Training	Sub-area	Programme Area	QF Level
	Other Engineering, Related Technology and Services		
	Other Technical Studies and Training		
	Precision Trades		
	Textile and Clothing Technology		
Mass Media and Communications, Journalism and Public Relations	Mass Media and Communications, Journalism and Public Relations	Public Relations	4
Medicine, Dentistry and Health Sciences	Health Care	Health Care	4
	Nutritional Studies	Nutritional Studies	4
	Occupational Safety and Health	Occupational Safety and Health	4
	Other Therapies / Treatments	Rehabilitation	4
	Pharmacy	Pharmacy	4
Sciences	Life Sciences	Life Sciences	4
	Physical Sciences	Physical Sciences	4
Services	Beauty and Hairdressing	Beauty and Hairdressing	4
	Catering, Food and Beverage Services	Catering, Food and Beverage Services	4
	Elderly Care Service	Elderly Care Service	4
	Hotel and Tourism	Hotel and Tourism	4
	MICE and Event Management	MICE and Event Management	4
	Recreation, Leisure and Sports Management	Recreation, Leisure and Sports Management	4
Social Sciences	Social Services	Social Services	4

2.3 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the *Service Agreement*. Accreditation meetings took place from 16 to 26 March 2021.

### 3. HKCAAVQ'S DETERMINATION

3.1 HKCAAVQ has determined that the Operator is considered as meeting the accreditation standards of the PIR and can be approved to maintain the PAA status for the programme areas specified in the table under Para. 3.3 with a validity period of five years.

### 3.2 Validity Period

3.2.1 The validity period will commence on the date specified below.

3.3 The determinations on the maintenance of the PAA status are specified as follows:

<b>Name of Operator</b>		<ul style="list-style-type: none"> <li>• Hong Kong Institute of Vocational Education, Vocational Training Council 職業訓練局香港專業教育學院</li> <li>• Hong Kong Design Institute, Vocational Training Council 職業訓練局香港知專設計學院</li> <li>• Hotel and Tourism Institute, Vocational Training Council 職業訓練局酒店及旅遊學院</li> <li>• Chinese Culinary Institute, Vocational Training Council 職業訓練局中華廚藝學院</li> <li>• International Culinary Institute, Vocational Training Council 職業訓練局國際廚藝學院</li> <li>• Maritime Services Training Institute, Vocational Training Council 職業訓練局海事訓練學院</li> </ul>
<b>Address of Operator</b>		Vocational Training Council Tower 27 Wood Road, Wan Chai, Hong Kong 香港灣仔活道 27 號職業訓練局大樓
<b>Name of Award Granting Body</b>		Vocational Training Council 職業訓練局
<b>Area of Study and Training</b>	<b>Sub-area</b>	<b>Programme Area and Scope of Programme Area</b>
Architecture and Town Planning	Architecture, Construction and Town Planning	<b>Architectural Studies</b> Study and training in arts, science and/or technology of architectural studies – which comprises architectural design, landscape architecture, urban design, and interior architecture – including planning, investigating and formulating solutions.

	Architecture, Construction and Town Planning	<b>Construction</b> Study and training in the arts and/or science and technology for designing, constructing and maintaining of buildings, infrastructures, etc., formulating solutions and understanding of such work.
	Construction Management	<b>Construction Management</b> Study and training in construction projects covering houses, bridges, roads, etc.
Arts, Design and Performing Arts	Design and Other Creative Industries	<b>Design and Other Creative Industries</b> Study and training in the methods and application for innovative solutions in various disciplines including industrial and product design, communication and information design, fashion and image design, environmental and interior design, media design, printing and publishing, etc.
	Fine Arts and Visual Arts	<b>Visual Arts</b> Study and training in various media and forms of arts from historical to contemporary development, from local to international perspectives, especially in the sense of the creative and cultural industry.
	Performing Arts	<b>Music</b> Study and training in music theory, history, composition, arrangement, production, and the application of music to various media, including both conventional and digital.
Business and Management	Accounting, Finance and Investment	<b>Accounting, Finance and Investment</b> Study and training in the measurement, processing and communication of financial information and services about economic entities.
	Banking	<b>Banking</b> Study and training in the operation of financial intermediaries and institutions with business activities involving circulation of money, granting of credit, making of investments and provision of banking services.

	General Business Management	<p><b>General Business Management</b> Study and training in various aspects of organisations and their operations in relation to internal and external environments in which they operate for the purpose of effective management of the business and operation to achieve institutional goals. This covers marketing, management, human resource management, legal knowledge and practices in business, as well as other aspects of general administration, organisational management and operations.</p>
	Insurance	<p><b>Insurance</b> Study and training in risk management to hedge against the risk of a contingent and uncertain loss.</p>
	Property and Facilities Management	<p><b>Property and Facilities Management</b> Study and training in the management of land, buildings and facilities as a business, including keeping them in good condition, renting and management services, etc.</p>
	Transports and Logistics	<p><b>Transports and Logistics</b> Study and training in the management of the flow of resources, not only goods, between the point of origin and the point of destination in order to meet the requirements of customers or corporations.</p>
	Wholesale, Retailing, Import and Export, Merchandising	<p><b>Wholesale, Retailing, Import and Export, Merchandising</b> Study and training in the selling and buying of goods and bringing in or taking such goods out of a country or a territory.</p>
Computer Science and Information Technology	Computer Science and Information Technology	<p><b>Computer Science and Information Technology</b> Study and training in computer and information sciences underpinned by computational thinking, and how they can be used in various/relevant fields.</p>

Education	Education and Teacher Education	<b>Early Childhood Education and Services</b> Study and training in the field of early years on childcare and education policies and procedures, learning and teaching, and caring.
Engineering and Technology	Automotive	<b>Engineering and Technology</b> ( <i>covering the whole Area of Study and Training and all Sub-areas</i> ) Study and training in the application of mathematics, science, practical knowledge, techniques, skills and engineering principles to innovate, design, build, maintain and improve structures, machines, tools, systems, components, materials, and processes. It covers a comprehensive spectrum of engineering disciplines and technologies including aircraft maintenance engineering, automotive engineering, bioengineering and biotechnology, civil engineering, electrical and electronic engineering, manufacturing technology, marine engineering, maritime studies, mechanical engineering, precision trades and textile and clothing technology, and other engineering, related technology and services.
	Bioengineering and Biotechnology	
	Civil Engineering	
	Electrical, Electronic and Mechanical Engineering and Services	
	Manufacturing Technology	
	Other Engineering, Related Technology and Services	
	Other Technical Studies and Training	
	Precision Trades	
	Textile and Clothing Technology	
Mass Media and Communications, Journalism and Public Relations	Mass Media and Communications, Journalism and Public Relations	<b>Public Relations</b> Study and training in strategic planning and management of media relations, brand marketing, public affairs and crisis management.
Medicine, Dentistry and Health Sciences	Health Care	<b>Health Care</b> Study and training in general health care procedures and services to support the preservation of health, and prevention and care of diseases and injury.
	Nutritional Studies	<b>Nutritional Studies</b> Study and training in the selection and preparation of foods, and their ingestion to be assimilated by the body.

	Occupational Safety and Health	<b>Occupational Safety and Health</b> Study and training in safety, health and hygiene of employees and workplaces.
	Other Therapies/ Treatments	<b>Rehabilitation</b> Study and training in the field of physical rehabilitation related treatments, services, and the prevention of diseases or injuries for the preservation and promotion of health.
	Pharmacy	<b>Pharmacy</b> Study and training in medicine preparation.
Sciences	Life Sciences	<b>Life Sciences</b> Study and training in life sciences and the effects of living organisms on the environment such as the natural process of living things.
	Physical Sciences	<b>Physical Sciences</b> Study and training in matter and energy and the effect that they have on each other.
Services	Beauty and Hairdressing	<b>Beauty and Hairdressing</b> Study and training in human look, bodies, fashion trend and all matters relating to beautification and image building in order to work in beauty/hair salons or related industries.
	Catering, Food and Beverage Services	<b>Catering, Food and Beverage Services</b> Study and training in the preparation and provision of food and beverage service by restaurants, hotels and eateries with such services consumed in-house or through deliveries.
	Elderly Care Service	<b>Elderly Care Service</b> Study and training in a wide spectrum of services for the fulfilment of the special needs and requirements that are unique to senior citizens.
	Hotel and Tourism	<b>Hotel and Tourism</b> Study and training in the business of providing accommodation, food and beverage service, sightseeing, entertainment and other related services to people away from home.

	MICE and Event Management	<b>MICE and Event Management</b> Study and training in the venue and project management to the creation and development of meetings, incentive travels, conferences, exhibitions and events/festivals for social, cultural, business and other purposes.
	Recreation, Leisure and Sports Management	<b>Recreation, Leisure and Sports Management</b> Study and training in the provision, management and operation of facilities and services for the purposes of recreation, leisure and sports.
Social Sciences	Social Services	<b>Social Services</b> Study and training in the provision of services that seek to pursue social justice and/or improve the quality of life of people who are disadvantaged or need support in their lives.
<b>QF Level</b>		Level 4
<b>Start Date of Validity Period</b>		1 September 2021
<b>End Date of Validity Period</b>		31 August 2026
<b>Address of Teaching / Training Venue(s)</b>		Internal and external teaching and training venues approved by VTC

### 3.4 Recommendations

HKCAAVQ offers the following recommendations for continuous improvement:

<b>Recommendations</b>
<p><u>Recommendation 1</u></p> <p>All intermediate exit awards should undergo rigorous development and review procedures applicable to their host learning programmes.</p> <p><u>Recommendation 2</u></p> <p>The Operator should review and enhance the current approach to programme revalidation ensuring that all programmes in a revalidation exercise go through the same revalidation process.</p>

- 3.5 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.

#### **4. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT**

##### **4.1 Variation and Withdrawal of this Accreditation Report**

- 4.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 4.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.
- 4.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5 (4) of the AAVQO.
- 4.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

##### **4.2 Appeals**

- 4.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.

- 4.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.
- 4.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 4.2.4 Please refer to Cap. 592A ([www.elegislation.gov.hk](http://www.elegislation.gov.hk)) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: [www.hkqf.gov.hk](http://www.hkqf.gov.hk).

### 4.3 **Qualifications Register**

- 4.3.1 The PAA status as defined by the approved programme area(s) will enable the Operator, upon the completion of the Periodic Institutional Review exercise, to continue to offer programmes up to the QF level specified for the approved programme area(s) without prior learning programme accreditation or re-accreditation by HKCAAVQ. The programmes offered by the Operator up to the QF level specified for the approved programme area(s) are eligible for entry into the Qualifications Register (QR). All other programmes offered by the named Operator falling outside the approved programme area(s) and which have not obtained accreditation status will not be considered as accredited programmes.
- 4.3.2 Upon completion of relevant procedures by the Operator as determined by the QR Authority, the Operator may enter the qualifications covered within the scope of the PAA status into the QR at [www.hkqr.gov.hk](http://www.hkqr.gov.hk) for recognition under the QF.
- 4.3.3 Only learners who commence the study of a qualification covered within the scope of the PAA status during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

**HKCAAVQ Report No.: 21/72**