



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

HKCT INSTITUTE OF HIGHER EDUCATION

LEARNING PROGRAMME ACCREDITATION

**HIGHER DIPLOMA
IN FITNESS, COACHING AND SPORTS MANAGEMENT**

AUGUST 2020

1. Terms of Reference

1.1 Based on the Service Agreement (No.: AA608), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (AAVQO) (Cap. 592), was commissioned by HKCT Institute of Higher Education to conduct a Learning Programme Accreditation with the following Terms of Reference:

- (a) To conduct an accreditation test as provided for in the AAVQO to determine whether the Higher Diploma in Fitness, Coaching and Sports Management programme of HKCT Institute of Higher Education (the Operator) meets the stated objectives and QF standards and can be offered as an accredited programme; and
- (b) To issue to the Operator an accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.

2. HKCAAVQ'S Determination

Learning Programme Accreditation

2.1 HKCAAVQ has determined that, the Higher Diploma in Fitness, Coaching and Sports Management (HDFCSM) meets the stated objectives and QF standard at Level 4, and can be offered as an accredited programme with a validity period of three years.

2.2 Validity Period

2.2.1 The validity period will commence on the date specified below. Operators may apply to HKCAAVQ to vary the commencement date of the validity period. Applications will be considered on a case-by-case basis.

2.3 The determinations on the Programme are specified as follows:

Name of Operator	HKCT Institute of Higher Education 港專學院
Name of Award Granting Body	HKCT Institute of Higher Education 港專學院
Title of Learning Programme	Higher Diploma in Fitness, Coaching and Sports Management 體適能、教練及運動管理高級文憑
Title of Qualification (Exit Award)	Higher Diploma in Fitness, Coaching and Sports Management 體適能、教練及運動管理高級文憑
Primary Area of Study and Training	Services
Sub-area (Primary Area of Study and Training)	Recreation, Leisure and Sports Management
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
QF Level	Level 4
QF Credits	281
Mode of Delivery and Programme Length	Full-time, 2 years
Start Date of Validity Period	1 September 2021
End Date of Validity Period	31 August 2024
Number of Enrolment	One enrolment per year
Maximum Number of New Students	80 per year
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Address of Teaching / Training Venue(s)	<ol style="list-style-type: none"> 1. HKCT Jockey Club Undergraduate Campus, 2 On Shing Street, Ma On Shan, Shatin, New Territories 2. HKCT Jockey Club Ma On Shan Campus, Yiu On Estate, Ma On Shan, Shatin, New Territories
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2.4 Recommendations

HKCAAVQ offers the following recommendations for continuous improvement of the HDFCSM programme:

- 2.4.1 The Operator should review the use of the term “intermediate level” in relevant documentations to avoid possible misconception by students.
 - 2.4.2 The Operator should increase the content of “sport marketing” within the programme.
 - 2.4.3 The Operator should continuously review the types and varieties of sports to be offered in the modules “*Individual Sports*” and “*Team Sports*” with reference to student as well as industry needs.
 - 2.4.4 The Operator should explicitly state the relevant regulations/safety policies as required by the respective Sports Associations, in particular the Staff-Student Ratio of specific physical activities, in the corresponding documentations for modules under the area of “Practical Skills”.
 - 2.4.5 The Operator should establish a mechanism/system to strengthen communication between the Programme Team and the teaching staff for effective delivery of the up-to-date module content.
- 2.5 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.

3. Introduction

- 3.1 HKCT Institute of Higher Education (HKCTIHE) was officially established in August 2014 upon registration under the Post Secondary Colleges Ordinance (Cap. 320). HKCTIHE is sponsored by HKCT Group Limited which has been incorporated as a registered company under the Companies Ordinance.
- 3.2 HKCTIHE is operating four accredited programmes, namely Higher Diploma in Early Childhood Education (Inclusive Education), Bachelor of Social Sciences (Honours) in Sports Management with Coaching, Bachelor of Social Sciences (Hons) in Social Development Studies (Social Innovation and the Environment) and Bachelor of Social Sciences (Hons) in Social Work.
- 3.3 The Learning Programme Accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement and the Terms of Reference stated therein. A site visit took place at HKCTIHE's campus at Ma On Shan on 11 to 12 June 2020.

4. Programmes Details

The following programme information is provided by the operator.

4.1 Programme Objectives

PO 1	Equip students with the solid knowledge and practical skills base relevant to fitness, coaching and sports management for further study; and
PO 2	Enable students to develop positive values and attitudes required by a career related to the sports industry.

4.2 Programme Intended Learning Outcomes

Upon successful completion of the programme, graduates should be able to:

PILO I	Assess, plan and design a sports-related fitness training programme for target participants;
PILO II	Differentiate among and apply exercise science-related concepts and theories in sports coaching;
PILO III	Select and apply management skills in the sports related industry;
PILO IV	Integrate essential values, attitudes, knowledge and skills for further study and career development; and
PILO V	Demonstrate efficient communication skills and effective interpersonal skills for further study and career development.

4.3 Programme Structure

Component	No. of Module	CTIHE Credit	QF Credits	% of Curriculum
Core Specialised Modules				
Discipline-specific module	14	42	189	75.8%
Internship	1	6	24	
General Education Modules				
English	2	6	68	24.2%
Chinese	1	3		
Putonghua	1	3		
Information Technology	1	3		
Total	20	63	281	100%

4.4 Graduation Requirements

The graduation requirement for the HDFCSM programme is to pass all 20 modules and achieve an overall GPA of 1.70 or above.

4.5 Admission Requirements

- Level 2 in 5 HKDSE subjects including Chinese Language and English Language [each applicant is allowed to use not more

than two Applied Learning subjects at “Attained” level as equivalent to Level 2 in the application]; OR

- 2) 1 pass in HKAL or 2 passes in HKAS Level subjects; and 5 passes in HKCEE subjects including Chinese Language and English Language; OR
- 3) Holder of Diploma Yi Jin/Yi Jin Diploma; OR
- 4) Holder of Diploma/Diploma of Foundation Studies pitched at QF Level 3; OR
- 5) Aged 21 or above with 1 year working experience; OR
- 6) Equivalent qualifications; AND
- 7) Pass in admission interview.

4.6 Teaching and Learning Activities

The medium of instruction for the HDFCSM programme is Chinese supplement with English. The HDFCSM programme employs a range of teaching and learning activities, such as lectures, tutorials, workshops, field visits, case studies and role-plays.

The HDFCSM programme also includes a compulsory internship of 6 credit units. Students are required to complete 240 hours of internship placement.

5. Important Information Regarding this Accreditation Report

5.1 Variation and withdrawal of this Accreditation Report

5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.

5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5(2) of the AAVQO apply. This includes where HKCAAVQ is

satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.

- 5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.
- 5.1.4 The accreditation status of Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

5.2 Appeals

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 5.2.4 Please refer to Cap. 592A (<http://www.legislation.gov.hk>) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at <http://www.hkqf.gov.hk>.

5.3 **Qualifications Register**

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register ("QR") at <https://www.hkqr.gov.hk> for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

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