



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

School of Nursing, Union Hospital

INITIAL EVALUATION AND LEARNING PROGRAMME ACCREDITATION

**Professional Diploma in Nursing
(Enrolled Nurse to Registered Nurse
Conversion Programme)**

November 2019

1. TERMS OF REFERENCE

- 1.1 Based on the Service Agreement (No.: VA1009), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO), was commissioned by School of Nursing, Union Hospital (“Operator”), a branch/department of the Union Hospital to conduct an Initial Evaluation and Learning Programme Accreditation Exercise with the following Terms of Reference:
- (a) To conduct an accreditation test as provided for in AAVQO to determine whether the School of Nursing, Union Hospital (the Operator) meets the stated objectives and is competent to operate learning programmes that meet the Hong Kong Qualifications Framework (HKQF, or in short QF) Level 5 standard, and can be granted Initial Evaluation Status at QF Level 5; and
 - (b) To conduct an accreditation test as provided for in AAVQO to determine whether the programme of the School of Nursing, Union Hospital (the Operator) meets the stated objectives and QF Level 5 standard and can be offered as an accredited programme
 - (i) Professional Diploma in Nursing (Enrolled Nurse to Registered Nurse Conversion Programme)
 - (c) To issue to the Operator accreditation report setting out the results of the determination in relation to (a) and (b) by HKCAAVQ.
- 1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. A site visit took place on 24 and 25 September 2019.

2. HKCAAVQ’S DETERMINATION

Initial Evaluation

- 2.1 HKCAAVQ has determined that School of Nursing, Union Hospital is competent to achieve its stated objectives and to operate learning programmes meeting QF standards at Levels 1 to 5, and can be granted Initial Evaluation (IE) status at QF Level 5 with a validity period of two years.

2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

2.2.2 Within the two-year validity period for IE, the Operator must have at least one programme successfully accredited. If the Operator does not have a current accredited programme on the Qualifications Register (QR) after the end of the two-year validity period of their IE, the Operator will need to apply for an extension of their IE status at least three months before the validity period expires. An extension of up to 2 years may be granted. Only one extension of IE status will normally be allowed. If the Operator continues to gain successful Learning Programme Accreditation (LPA), their IE status will remain valid.

2.3 The determinations on the Initial Evaluation are specified as follows:

Name of Operator	School of Nursing, Union Hospital 仁安醫院護士訓練學校
Address of Operator	18 Fu Kin Street, Tai Wai, Shatin, New Territories 新界沙田大圍富健街 18 號
Highest QF Level of programme(s) which the Operator can operate upon successful learning programme accreditation	Level 5
Start date of 2-year validity period of Initial Evaluation (IE) accreditation status	1 June 2020
Scope of IE Accreditation Status	For local programmes operating in Hong Kong

Learning Programme Accreditation

2.4 HKCAAVQ has determined that, subject to the fulfilment of the conditions and compliance with the restrictions set out below, the Professional Diploma in Nursing (Enrolled Nurse to Registered Nurse Conversion Programme) meets the stated objectives and QF standard at Level 5, and can be offered as an accredited programme with a validity period from 1 August 2020 to 31 July 2024.

2.5 Validity Period

2.5.1 The validity period will, commence on the date specified below.

2.5.2 The maintenance of the accreditation status within the specified validity period is subject to the fulfilment of all requirements set out in 2.7 by the specified fulfilment deadline.

2.6 The determinations on the Learning Programme Accreditation are specified as follows:

Name of Operator(s)	School of Nursing, Union Hospital 仁安醫院護士訓練學校
Name of Award Granting Body	School of Nursing, Union Hospital 仁安醫院護士訓練學校
Title of Learning Programme	Professional Diploma in Nursing (Enrolled Nurse to Registered Nurse Conversion Programme) 護理專業文憑（登記-註冊護士轉制課程）
Title of Qualification(s) (Exit Award(s))	Professional Diploma in Nursing (Enrolled Nurse to Registered Nurse Conversion Programme) 護理專業文憑（登記-註冊護士轉制課程）
Primary Area of Study and Training	Medicine, Dentistry and Health Sciences
Sub-area (Primary Area of Study and Training)	Nursing
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 5
QF Credits	350
Mode(s) of Delivery and Programme Length	Part-time, 3 years 3504 notional learning hours (including 2415 contact hours)
Validity Period	1 August 2020 to 31 July 2024
Number of	Not applicable

Enrolment(s)	
Maximum Number of New Students	Maximum of 30 learners per class Maximum of 1 class per year
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	This programme includes Practicum for 166 QF credits to be conducted in 34 weeks. 此課程包括 34 週的實習，佔 166 資歷學分。
Address of Teaching/ Training Venue(s)	Union Hospital, 18 Fu Kin Street, Tai Wai, Shatin, New Territories 新界沙田大圍富健街 18 號仁安醫院

- 2.7 **Condition(s) (including pre-conditions for obtaining the HKCAAVQ accreditation status as applied for within the validity period as specified in the above table; and requirements for maintenance of the accreditation status within the validity period)**

Requirement(s)	Date of Fulfilment
1. The Operator is to formulate a manpower planning for delivering the programme in the form of course (subject) basis showing the workload of individual teaching staff to ensure that sufficient and adequate teaching staff with relevant specialities for conducting the learning, teaching and assessment activities for the programme. The Operator is to submit relevant documents to HKCAAVQ on or before 31 August 2020.	31 August 2020

- 2.8 **Recommendation(s)**
HKCAAVQ offers the following recommendation(s) for continuous improvement.

Recommendation(s)
1. The Operator should explore the possibility to arrange clinical practicum in

public hospitals so as to provide more comprehensive training to learners for their future employment in different clinical settings. The Operator should also explore more clinical sites for Community Nursing so as to provide learners with more cases to study during the practicum period.

2. The Operator should ensure all teaching materials have included proper citation by using the academic referencing systems. It should also provide a clear and consistent reference list in the course outlines for each course showing the textbooks, suggested readings, web links and journal articles for learners to locate relevant sources of readings and materials.
3. The Operator should set up a formal procedure on moderation of assessment and document it in the relevant documents including the Quality Assurance Manual to ensure effective implementation.
4. The Operator should develop a programme learning outcomes assessment plan to systematically collect data of assessment outcomes of each course so as to effectively measure learners' attainment of learning outcomes and to take appropriate improvement measures for quality enhancement.

- 2.9 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. **For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.**

3. INTRODUCTION

School of Nursing, Union Hospital (the Operator) was established in 2007 under the umbrella of Union Hospital. Its mission is to provide nursing and health care education by integrating theoretical fundamentals and clinical excellence that prepares graduates to develop and apply professional knowledge, skills and values in the delivery of holistic nursing care.

The Operator has been granted the Initial Evaluation (IE) status at QF Level 4 in 2014. A 2-year Higher Diploma (HD) in General Nursing (Enrolled Nurse) has been accredited in the same year. To provide an articulation pathway to learners who graduated from the HD programme, the Operator is applying for both IE and Learning Programme accreditation (LPA) for its Professional Diploma in Nursing (Enrolled Nurse to Registered Nurse Conversion Programme) at QF Level 5.

4. PROGRAMME DETAILS

The following is the programme information provided by the Operator.

4.1 Programme Objectives

- to enable students to develop their nursing skills and professional-related generic skills in view of employment and further study;
- to develop students with critical and analytical thinking as well as their abilities;
- to integrate theory and practice for promoting evidence-based practice;
- to equip students with knowledge of holistic care encompassing safe, ethical, legal and culturally sensitive considerations to nursing intervention to clients, their families; and
- to prepare students with the essential professional knowledge and clinical skills for the practice as Registered Nurses (General) in Hong Kong.

4.2 Programme Intended Learning Outcomes

- PILO 1 Assess accurately client's health condition to make correct judgments to identify health needs incorporating evidenced-based practice;
- PILO 2 Plan nursing interventions appropriate to the client's psychological, social, cultural, spiritual and humanistic context;
- PILO 3 Implement effective, ethical and safe nursing interventions that according to individual needs;
- PILO 4 Evaluate and analyse the effectiveness of care and current health care related issues;
- PILO 5 Demonstrate effective communication with clients and their families, nursing colleagues and the multidisciplinary team;
- PILO 6 Work collaboratively with clients, their families and members of the multidisciplinary health care team to optimize client outcomes;
- PILO 7 Provide health promotion and health education to clients, their families, and the community;
- PILO 8 Apply leadership and management concepts and skills in the provision of quality health care service;
- PILO 9 Apply research evidence to provide effective nursing care;
- PILO 10 Implement professional standards and code of practice of nurses within the legal and ethical aspects; and
- PILO 11 Develop all-rounded attributes in the areas of life-long learning including enhancement of language proficiency.

4.3 Programme Structure

Course Title	QF credits
Pre-Programme (non-credit bearing)	
<i>Academic writing and Effective Communication</i>	
Year 1 Semester 1	
Human Biology	
Fundamental of Nursing	
Year 1 Semester 2	
Pathophysiology	
Applied Psychology & Sociology	
Professional Nursing Practice	
Humanistic Perspective on Human Nature (Part A)	
Year 1 Semester 3	
Applied Life Sciences	
Nursing Therapeutic I	
Humanistic Perspective on Human Nature (Part B)	
Year 2 Semester 1	
Gerontological Nursing	
Nursing Therapeutic II	
Obstetric Nursing	
Year 2 Semester 2	
Nursing Therapeutic III	
Paediatric Nursing	
Year 2 Semester 3	
Mental Health Nursing	
Public Health & Community Nursing	
Advanced Nursing Care	
Year 3 Semester 1	
Chinese Medicinal Nursing and Complementary and Alternative Medicine	
Leadership and Management in Health Care	
Nursing Research	
Year 3 Semester 2 & 3	
Clinical Practicum I (Medical Nursing)	
Clinical Practicum II (Surgical Nursing)	
Clinical Practicum III (Specialties in Nursing)	
Total	350

4.4 Graduation Requirements

- Accumulation of 350 QF credits;
- Achieve a cumulative GPA of 2.0 or above at the end of the programme;
- Pass in all clinical assessments including AT, AOM and PNC; and
- A minimum of 85% attendance requirements of each course and 100% attendance requirements of clinical practicum.

4.5 Admission Requirements

- Be Enrolled Nurse registered with the NCHK; and

- Possess a Higher Diploma/ Associate's degree in any discipline from a recognized institute (or equivalent); and
 - Meet the minimum entry requirements for training of Registered Nurses set by the NCHK stated as below:
- i) Applicants with Hong Kong Certificate of Education Examination results:
- a) A minimum of 5 subjects in the Hong Kong Certificate of Education Examination, or equivalent.
 - b) The compulsory subjects required are: i. English Language (Syllabus B) at Grade D or above, or English Language (Syllabus A) at Grade B, or English Language at Level 3; ii. Any one science subject from the following at Grade E or above; Biology, Chemistry, Human Biology, Mathematics, Physics iii. Any two other subjects at Grade E (or Level 2 for Chinese Language) or above; Accommodation and Catering Services, Additional Mathematics, Biology, Buddhist Studies, Chemistry, Chinese History, Chinese Language, Chinese Literature, Commerce, Computer and Information Technology, Design and Technology, Design and Technology (Alternative Syllabus), Economics, Economics & Public Affairs, Electronics and Electricity, English Literature, French, Geography, Government and Public Affairs, Graphical Communication, History, Home Economics (Food, Home and Family), Human Biology, Integrated Humanities, Mathematics, Music, Physical Education, Physics, Principles of Accounts, Putonghua, Religious Studies, Science and Technology, Social Studies, Visual Arts, Word Processing and Business Communication (English) iv. Any one other subject at Grade E or above.
 - c) Any one of the subjects listed in (b)(i) to (b)(iii) must be at Grade C (or Level 3 for English Language or Chinese Language) or above.
- ii) Applicants with Hong Kong Diploma of Secondary Education Examination results
A minimum of 5 subjects in the Hong Kong Diploma of Secondary Education Examination, or equivalent, or any recognized qualification above. The 5 compulsory subjects required are: (i) 4 Core Subjects, with English Language and Chinese Language at Level 3 or above, and Mathematics and Liberal Studies at Level 2 or above; and (ii) 1 Elective Subject from Category A* – New Senior Secondary Subjects at Level 2 or above.

5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT

5.1 Variation and withdrawal of this Accreditation Report

- 5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.
- 5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.
- 5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

5.2 Appeals

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal

against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.

- 5.2.4 Please refer to Cap 592A (www.elegislation.gov.hk) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: www.hkqf.gov.hk.

5.3 **Qualifications Register**

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at www.hkqr.gov.hk for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

Ref: VA130/01/02, VA130/02/03

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