



香港學術及職業資歷評審局  
Hong Kong Council for Accreditation of  
Academic & Vocational Qualifications

**SUMMARY ACCREDITATION REPORT**

**YMCA COLLEGE OF CAREERS**

**LEARNING PROGRAMME ACCREDITATION**

**HIGHER DIPLOMA IN INTERIOR DESIGN**

**APRIL 2020**

## 1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA1066), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO), was commissioned by YMCA College of Careers (“Operator”), to conduct a Learning Programme Accreditation (LPA) Exercise with the following Terms of Reference:

(a) To conduct an accreditation test as provided for in AAVQO to determine whether the programme of YMCA College of Careers (the Operator) meets the stated objectives and Hong Kong Qualifications Framework (HKQF, or in short QF) Level 4 standards and can be offered as an accredited programme:

(i) Higher Diploma in Interior Design

(b) To issue to the Operator accreditation report(s) setting out the results of the determination in relation to (a) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. The Education Bureau’s *“Updated Revised Common Descriptors for Associate Degree and Higher Diploma Programmes under the New Academic Structure”* was also a guiding document used by the Panel and the Operator in conducting this exercise for the Higher Diploma programme. A videoconference with the Operator took place on 17 March 2020.

## 2. HKCAAVQ’S DETERMINATION

### Learning Programme Accreditation

2.1 HKCAAVQ has determined that Higher Diploma in Interior Design meets the stated objectives and QF standard at Level 4, and can be offered as an accredited programme with a validity period from 1 September 2020 to 31 August 2023.

### 2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

2.2.2 The maintenance of the accreditation status within the specified validity period is subject to the fulfilment of all requirements set out in 2.4 by the specified fulfilment deadline.

2.3 The determinations on the Learning Programme Accreditation are specified as follows:

<b>Name of Operator(s)</b>	YMCA College of Careers 青年會專業書院
<b>Name of Award Granting Body</b>	YMCA College of Careers 青年會專業書院
<b>Title of Learning Programme</b>	Higher Diploma in Interior Design 室內設計高級文憑
<b>Title of Qualification(s) (Exit Award(s))</b>	Higher Diploma in Interior Design 室內設計高級文憑
<b>Primary Area of Study and Training</b>	Arts, Design and Performing Arts
<b>Sub-area (Primary Area of Study and Training)</b>	Design and Other Creative Industries
<b>Other Area of Study and Training</b>	Not applicable
<b>Sub-area (Other Area of Study and Training)</b>	Not applicable
<b>Industry</b>	Not applicable
<b>Branch</b>	Not applicable
<b>QF Level</b>	Level 4
<b>QF Credits</b>	246
<b>Mode(s) of Delivery and Programme Length</b>	Full-time, 24 months, 2 years 2460 notional learning hours (including 1065 contact hours)
<b>Intermediate Exit Award(s)</b>	Not applicable
<b>Validity Period</b>	1 September 2020 to 31 August 2023
<b>Number of Enrolment(s)</b>	One enrolment per year
<b>Maximum Number of New Students</b>	Maximum of 25 learners per year
<b>Specification of Competency Standards-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Specification</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

<b>of Generic (Foundation) Competencies-based Programme</b>	
<b>Vocational Qualifications Pathway Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Notes to be indicated on the QR</b>	Not applicable
<b>Address of Teaching/ Training Venue(s)</b>	23 Waterloo Road, Yau Ma Tei, Kowloon 九龍油麻地窩打老道 23 號

2.4 **Condition(s) (including pre-conditions for obtaining the HKCAAVQ accreditation status as applied for within the validity period as specified in the above table; and requirements for maintenance of the accreditation status within the validity period)**

<b>Requirements</b>	<b>Date of Fulfilment</b>
<p>1. The Operator is to submit the staffing plan and the profiles of the staff for this programme demonstrating there is adequate staff to support the programme delivery.</p> <p>The staff deployment plan should be submitted to HKCAAVQ on or before 31 January 2021.</p>	31 January 2021
<p>2. The Operator is to secure an appropriate venue for conducting the workshops of the module of 'Application and Appreciation of Furniture Design' to ensure students' attainment of the programme intended learning outcomes.</p> <p>The Operator is to submit the relevant arrangements to HKCAAVQ on or before 30 June 2021.</p>	30 June 2021
<p>3. The Operator is to review all teaching materials following the QA mechanism after the programme commences to ensure programme quality and programme delivery.</p> <p>The Operator is to submit records demonstrating the audit trail of the review and vetting of the teaching materials to HKCAAVQ on or before 31 January 2021 as evidence of implementation of the quality assurance mechanism.</p>	31 January 2021

## 2.5 Recommendations

HKCAAVQ offers the following recommendation(s) for continuous improvement.

Recommendations
<ol style="list-style-type: none"><li>1. The Operator is recommended to foster a stronger integration of the interior design-based modules with the design studios, 'Design Studio I: Residential', 'Design Studio II: Commercial' as well as the 'Graduation Project: Development and Execution'. This will allow students to better integrate the skills and apply design knowledge in the design studio-based projects</li><li>2. The Operator should ensure that there is reasonable manpower to supervise 'Graduation Project: Development and Execution' module so students are properly coached and supported. This will also facilitate students' attainment of the intended learning outcomes.</li><li>3. The Operator is recommended to formally engage External Advisors with a broader spectrum of expertise in the interior design discipline who can advise on the currency of the programme for continuously enhancing the programme quality and ensuring that it addresses market needs.</li><li>4. The Operator is recommended to engage the External Advisors and External Examiners for a full cycle of the programme to ensure they can give advice and suggestions to continuously enhance the programme quality.</li></ol>

- 2.6 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. **For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.**

## 3. INTRODUCTION

As a non-profit making school formed in 1995 and sponsored by the Chinese YMCA of Hong Kong, YMCA College of Careers has over 110 years of experience in providing multiple social services to the Hong Kong community, especially young people.

## **4. PROGRAMME DETAILS**

The following is the programme information provided by the Operator.

### **4.1 Programme Objectives**

The objectives of the HDID programme are to:

- Cultivate lifelong learning and professional practices and prepare students to be independent learners, team players and enable them to connect with architects, designers and project developers;
- Enable students to create innovative spaces both in commercial and residential based on materiality, building construction systems to enhance the spaces development;
- Prepare students for further study and practical interior design development in the design industries;
- Provide students with a well-balanced exposure to the theories and practices of interior design, environmental and sustainability protection in an integrated learning atmosphere with trade-specific learning contents, to satisfy the expanding needs of the interior design industry;
- Equip students with an understanding of sustainability in design industries and nurture students' awareness of historical, cultural and innovation in local contexts; and
- Develop students' creativity, problem-solving skills, arts and design appreciation, between different sources of inspiration to achieve a portfolio of interior design in 3D communication, especially the virtual reality visualisation.

### **4.2 Programme Intended Learning Outcomes**

Upon completion of the Programme, learners should be able to:

- PILO-1 Work effectively as an individual professional in a team in the local workplace, utilising visual and technical skills, written and verbal communication skills, and IT and analytical skills;
- PILO-2 Apply design thinking in relation to interior design, and take historical, sustainable, innovation issues into consideration when managing related problems in design projects;
- PILO-3 Manage and execute interior design projects by applying their skills in research, conceptualisation, visualisation and presentation in an integrative manner;
- PILO-4 Create informed executions in interior design by applying their learned knowledge, skills and experience; and
- PILO-5 Apply their knowledge and skills of 3D communication within the interior design industries.

### 4.3 Programme Structure

The programme has 82.7% of the curriculum that consists of specialised contents related to the interior design discipline. This percentage meets the requirement of a minimum of 60% in specialised contents for higher diploma programmes stipulated in the “*Updated Revised Common Descriptors for Associate Degree and Higher Diploma Programmes under the New Academic Structure*” promulgated by the Education Bureau of the HKSAR Government.

The majority of learning contents in terms QF credits in the programme are pitched at QF Level 4. The details of the curriculum structure are as follows:

#### Higher Diploma in Interior Design

Module Title	QF Credits
<b>Year 1 – Term 1</b>	
Workplace English and Communication I	
Design Thinking and Theories	
Fundamental Computer Application Skills	
Practical Chinese	
Design Basic and Modelling	
Interior Design Fundamental	
Architectural Communication: Auto CAD	
2D Visualisation: Drafting	
<b>Year 1 – Term 2</b>	
Workplace English and Communication II	
Visual Studies and Culture	
Introduction to Building Studies	
Design Studio I: Residential	
3D Visualisation: 3D Max and VR	
2D Visualisation: Rendering Techniques	
Architectural Communication: SketchUp	
Material Exploration	
<b>Year 2 – Term 1</b>	
Personal Growth and Development	
Design Studio II: Commercial	
Architectural Communication: Rhino	
3D Visualisation: Animation and VR	
Introduction to Design and Project Management	
Application and Appreciation of Furniture Design	
<b>Year 2 – Term 2</b>	
Graduation Project: Development and Execution	
Portfolio Visualisation for Interior Design	
Understanding of Professional Practice	
Sustainability and Environmental Design	
<b>Total</b>	<b>246</b>

#### **4.4 Graduation Requirements**

To meet the graduation requirements of the Higher Diploma in Interior Design, the student must fulfil the following:

- Obtain an overall GPA 2.0 or above; and
- Achieve a total of 246-QF credits required by the programme; and
- Achieve at least 80% attendance in each module.

#### **4.5 Admission Requirements**

- Obtain “Level 2” or above in any FIVE Core Subjects / Elective Subjects (including Chinese Language and English Language) in the Hong Kong Diploma of Secondary Education Examination (HKDSE); or
- Obtain relevant Qualifications Framework Level 3 (QF Lv 3) qualification with at least one-year full-time study load or equivalent from Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ); or
- Completion of Diploma offered by YMCA College of Careers; or
- Completion of pre-Associate Degree / Diploma YiJin or an equivalent programme; or
- Aged 21 or above will be considered on an individual basis; and
- Pass the admission interview

### **5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT**

#### **5.1 Variation and withdrawal of this Accreditation Report**

- 5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.

5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.

5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

## **5.2 Appeals**

5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.

5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.

5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.

5.2.4 Please refer to Cap 592A ([www.elegislation.gov.hk](http://www.elegislation.gov.hk)) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: [www.hkqf.gov.hk](http://www.hkqf.gov.hk).

## **5.3 Qualifications Register**

5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at [www.hkqr.gov.hk](http://www.hkqr.gov.hk) for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.

5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

