

## Terms of Reference

- a. To keep under review the staffing structure of the Secretariat.
- b. To monitor human resources policies and practices of the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) and to recommend changes when necessary, paying particular attention to staff development and training, the remuneration package and matters of staff welfare.
- c. To consider adjustments to the staff salary based on the outcomes of the annual performance appraisal and development review.
- d. To keep under review the administrative matters and efficiency of the Secretariat.
- e. To make recommendations to the Council on such matters within PAC's remit as they arise.

## Membership

<b>Chair</b>	Mr Anthony CHAN Tung-shan
<b>Deputy Chair</b>	Ms Florence CHUNG Wai-yee
<b>Members</b>	Hon Rock CHEN Chung-nin, SBS, JP
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	Professor Ricky WONG Ngok-shun
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	Mr Albert CHOW Hing-pong