SUMMARY ACCREDITATION REPORT

THE HONG KONG INSTITUTE OF EDUCATION

PROGRAMME VALIDATION

BACHELOR OF ARTS (HONOURS) IN HUMAN AND ORGANIZATIONAL DEVELOPMENT

NOVEMBER 2013
This accreditation report is issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) in its capacity as the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO). This report outlines the HKCAAVQ’s determination, the validity period of the determination as well as any conditions or restrictions on the determination.

1. **Introduction**

1.1 The Hong Kong Institute of Education (the Institute) was established in 1994 to provide teacher education programmes and was granted the self-accrediting status for accrediting its own teacher education programmes at degree level and above in 2004.

1.2 The Institute was supported by the Government and the University Grants Council (UGC) in 2009 to develop into a multidisciplinary institution offering programmes in Education and other complementary disciplines as well as undertaking research and research training. With the support of the Government and the UGC to broaden the range of disciplines, four non-teacher education undergraduate programmes were developed and offered by the Institute since 2010. These programmes are in new discipline areas complementary to Education and are funded by the UGC.

1.3 Unlike the previous four UGC-funded programmes, this Programme is the first self-financed non-teacher education undergraduate programme developed by the Faculty of Education and Human Development (the Faculty).

1.4 Based on the Service Agreement, the HKCAAVQ was commissioned by the Institute to conduct a programme validation exercise with the following Terms of Reference:

   (a) To determine whether the Bachelor of Arts (Honours) in Human and Organizational Development Programme offered by the Institute meets the stated objectives and Qualifications Framework (QF) standard and can be offered as an accredited programme from the 2014/15 academic year; and

   (b) To submit to the Institute an accreditation report covering the named Programme setting out the HKCAAVQ’s determination in relation to (a) above.

1.5 An on-site visit took place on 12-13 September 2013.
2. **HKCAAVQ’s Accreditation Determination**

Having due consideration of the accreditation panel’s observations and comments as presented in this Report, the HKCAAVQ makes the following accreditation determination:

2.1 **Programme Validation**

☑ Approved

<table>
<thead>
<tr>
<th>Name of Operator</th>
<th>The Hong Kong Institute of Education 香港教育學院</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Award Granting Body</td>
<td>The Hong Kong Institute of Education 香港教育學院</td>
</tr>
<tr>
<td>Title of Learning Programme</td>
<td>Bachelor of Arts (Honours) in Human and Organizational Development Programme 人類與組織發展榮譽文學士課程</td>
</tr>
<tr>
<td>Title of Qualification (Exit Award)</td>
<td>Bachelor of Arts (Honours) in Human and Organizational Development 人類與組織發展榮譽文學士</td>
</tr>
<tr>
<td>Primary Area of Study / Training</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Other Area of Study / Training</td>
<td>Nil</td>
</tr>
<tr>
<td>HKQF Level</td>
<td>Level 5</td>
</tr>
<tr>
<td>HKQF Credit</td>
<td>Not applicable</td>
</tr>
<tr>
<td>Mode of Delivery and Programme Length</td>
<td>Full-time, 4 years</td>
</tr>
<tr>
<td>Start date of Validity Period</td>
<td>1 September 2014</td>
</tr>
<tr>
<td>End date of Validity Period</td>
<td>31 August 2019</td>
</tr>
<tr>
<td>Number of Enrolments</td>
<td>One enrolment per year</td>
</tr>
<tr>
<td>Maximum Number of New Students</td>
<td>Year 1 Entry - 50 per year (from the 2014/15 to 2018/19 academic years)</td>
</tr>
<tr>
<td>Specification of Competency Standards Based Programme</td>
<td>☐ Yes ☑ No</td>
</tr>
</tbody>
</table>
| Address of Teaching Venue | 1. 10 Lo Ping Road, Tai Po, New Territories  
2. 1 King Yin Lane, Tseung Kwan O, New Territories |

2.1.1 Recommendations

(a) The Institute should give attention to the promotion of the Programme to prospective students and potential employers.

(b) Teaching departments within the Faculty should consider adopting the practice of inviting professionals from relevant industries to serve as visiting lecturers.

(c) The Institute should liaise with the internship agencies to reach an agreement to allow student interns to return to these agencies to collect data for their Honours Project if appropriate.

(d) The Institute should state clearly the assessment rubric for the portfolio in the Internship Handbook.

(e) The Institute should ensure that the internship supervisors understand the assessment requirements more fully in order to give a fair assessment of internship performance.

(f) The Institute should re-consider the timing and amount of supervision it intends to provide to students in the internship.
3. **Programme Details**

The following are the programme information provided by the operator.

3.1 Programme Objectives

- The Programme aims to provide a cross-disciplinary curriculum to prepare graduates to develop an interdisciplinary knowledge base, people and community development skills, and to nurture the values needed for addressing challenges for ongoing social development. Graduates of the Programme are trained to be problem-solving specialists with the competencies and analytical capabilities in areas of human and organizational development. They are expected to be able to help public, non-profit and private organizations develop solutions that can meet multiple demands, priorities and challenges both internally and externally.

3.2 Programme Intended Learning Outcomes

- Develop a solid foundation in theories and practice of human and organizational development which enables them to understand the complex people and system issues in organizations and communities, and to develop global awareness;
- Apply the knowledge to address human and organizational issues and challenges faced by organizations and communities;
- Design, implement and evaluate initiatives and intervention for enhancing individual and organizational performance for a strengthened community development; and
- Grow as effective community leaders in the formulation and implementation of community development processes with measurable impacts, and in instituting change and transformation processes with ethical, legal and social considerations, as well as in controlling key contingencies and surmounting the challenges before them.
3.3 Programme Structure

<table>
<thead>
<tr>
<th>Components</th>
<th>Credit points</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Year 1</td>
<td>Year 2</td>
</tr>
<tr>
<td>a) Major Study</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Core courses</td>
<td>15</td>
<td>9</td>
</tr>
<tr>
<td>- Specialization courses</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>- Research Methods</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>- Honours Project</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Internship</td>
<td></td>
<td></td>
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<tr>
<td>b) General Education</td>
<td>6</td>
<td>9</td>
</tr>
<tr>
<td>c) Co-curricular Learning</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>d) Language Enhancement</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>e) Elective/Minors</td>
<td>9</td>
<td>12</td>
</tr>
<tr>
<td>Total</td>
<td>30</td>
<td>33</td>
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3.4 Graduation Requirements

- Complete the minimum required credit units and attain a Programme GPA of at least 2.0; and
- Complete at least half of the total required programme credit points at the Institute and at least half of the required credit points in their Major Study courses at the Institute; and
- Complete at least one course from the Elective Domain offered by other Faculties; and
- Obtain a Major Subject GPA of at least 2.0.
- Graduates with a Programme GPA of 2.0 or above will be awarded the degree of Bachelor with Honours, and with a Programme GPA of 3.4 or above will obtain a First Class Honours.

3.5 Admission Requirements

For Year 1 entrants

Application on the Strength of Hong Kong Diploma of Secondary Education (HKDSE) Results

- Level 3 or above in English Language and Chinese Language; and
- Level 2 or above in Mathematics, Liberal Studies and one elective subject in HKDSE*
Application on the Strength of Non-HKDSE Results

- An accredited post-secondary qualification such as an Associate Degree / Higher Diploma; or
- One year of attendance in an accredited Associate Degree / Higher Diploma programme; or
- Non-local qualification such as General Certification of Education (GCE) Advanced Level, International Baccalaureate (IB), High School Graduation Diploma or Scholastic Assessment Tests (SAT) with results stipulated in the General Entrance Requirements for self-financed programmes; or
- Undergraduate qualifications from recognized tertiary institutions in Hong Kong, Mainland China or overseas; or
- Hong Kong Advanced Level Examination (HKALE) Qualification: Grade E or above in ASL Use of English and Chinese Language & Culture; and Grade E or above in at least two AL subjects OR one AL subject plus two ASL subjects (other than Use of English and Chinese Language & Culture).

Non-standard Entry

- Mature applicant: aged 25 or above as of 31 August in the admission year, and can demonstrate to the Institute’s satisfaction his/her suitability for and capability to pursue the chosen programme successfully; and
- Possession of other exceptional abilities that merit special consideration.

For Year 2 Entrants

- Accredited Associate Degree / Higher Diploma with a good GPA#

English Language Requirements

- Level 2 / Grade E or above in the Hong Kong Certificate of Education Examination (HKCEE) English Language (Syllabus B) (applicable to holders of a recognized Associate Degree / Higher Diploma); or
- Grade E or above in ASL Use of English in the HKALE; or
- Level 3 or above in English Language in the HKDSE; or
- A score of 550 or above in the paper-based TOEFL (213 or above in the computer-based, and 80 or above in the internet-based); or
- A minimum overall band of 6.0 in the academic version of IELTS; or
- A score of 110 or above in National Joint College Entrance Examination (JEE) English Language; or
- Grade C or above in GCSE/GCE O-level English.

Remarks:
* “Attained with Distinction” in an Applied Learning subject will be regarded as having met the requirement of an elective subject. “Attained” level would be regarded as a value-added factor to be considered in totality with the Student Learning Profile (SLP) for the purpose of admission.
* Other Language subjects will be accepted as unspecified elective subjects. The minimum requirement is Grade E.
* Alternative Chinese will be accepted as meeting the Chinese Language requirement for those students who fulfill the requirement for taking Alternative Chinese as announced by the Education Bureau.

# Successful admission to the Programme usually requires a good GPA of 3.0 or above.

4. Substantial Changes

4.1 The maintenance of the HKCAAVQ accreditation status during the validity period is subject to no substantial changes being made without prior approval from the HKCAAVQ.

5. Qualifications Register

5.1 Qualifications accredited by the HKCAAVQ are eligible for entry into the Qualifications Register (QR) at http://www.hkqr.gov.hk for recognition under the Qualifications Framework (HKQF). The Institute should apply separately to have their quality-assured qualifications entered into the QR.

5.2 Only learners who are admitted to the named accredited learning programme during the validity period and who have graduated with the named qualification which can be found in the Qualifications Register will be considered to have acquired a qualification recognised under the Qualifications Framework.