

CEF FAQ

Q: How can I register a course as CEF reimbursable course? What is the application procedure?

A: (i) (Non-self-accrediting course providers) Following the implementation of the Qualifications Framework (QF) on 5 May 2008, new courses seeking CEF registration should already have obtained an accreditation status and be registered on the Qualifications Register (QR) in order to be eligible for CEF application. For details, please refer to the website of the HKCAAVQ on Four-stage Quality Assurance Process at http://www.hkcaavq.edu.hk/en/services_fourstage.asp and the website of the QR at <http://www.hkqr.gov.hk/hkqr/welcome.do>.

(ii) (Local Self-accrediting Universities) Prior to the application for CEF registration, the course must already be on the QR with a valid QR registration number. For registration of courses on the QR, please contact the relevant departments of your institution.

Q: Is accreditation required for existing CEF courses?

A: It is the decision of the Labour and Welfare Bureau to make whether pre-existing CEF courses are required to go through the accreditation process.

Q: Will the course obtain CEF registration status automatically upon approval to accreditation?

A: No. Accreditation and CEF assessment are two separate and independent applications. If you wish to apply for CEF registration, the course(s) would have to first obtain an accreditation status and be registered on the QR. Relevant CEF application forms and guidelines are available at the HKCAAVQ's website at http://www.hkcaavq.edu.hk/en/application_form.asp#regist.

Q: Are all courses eligible for registration as CEF reimbursable courses?

A: No. Other than the accreditation status and a valid QR registration number, there are other requirements. Please refer to the guidelines in the HKCAAVQ's website for further details.

Q: If the course is already on the QR, how can I apply for CEF registration?

A: Please visit the HKCAAVQ's website for application forms and guidelines.

Q: If I want to submit CEF application for a Non-local Course, what should I do?

A: If the course is registered or exempted at the Non-local Courses Registry of the Education Bureau (<http://www.edb.gov.hk/index.aspx?nodeID=226&langno=1>), it is then eligible for CEF application. Please refer to the HKCAAVQ's website for application forms and guidelines.

Q: What is the fee?

A: Assessment fee for each course applying for CEF registration status is \$500, while accreditation involves a separate accreditation fee. The fee schedule for accreditation service of the HKCAAVQ is available at http://www.hkcaavq.edu.hk/en/services_fourstage.asp.

- Q: (Local Self-accrediting Universities) Previously, we needed to submit CEF application in batches via the FCE, is it still the case?
- A: For self-accrediting providers, you are most welcome to submit the application directly to the HKCAAVQ. However the course (except for exempted non-local courses) must have obtained a valid QR registration number prior to application.